

**TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
MONDAY
March 6, 2017
Meeting Minutes-Draft
6:00 pm**

In Attendance: Norman DeBoisbriand; Peter Merrill; Robert Wadleigh

Norman called the meeting to order at 5:59pm, seconded by Bob Wadleigh, all in favor.

Norman motioned to go into nonpublic meeting at 5:59pm, Bob seconded, all in favor.

RSA 91-A:3, II(c) Norman motioned to return to public session at 6:32pm, seconded by Bob, all in favor.

Norman motioned to permanently seal the minutes, Bob seconded, all in favor.

Chief Sanders reported that he did not have anything at this time.

Chief Charlie LeBlanc reported that Lars helped him with the operation of his new computer. The department has not received any further information on the Cascade system. Peter asked if the information was given to Kathy on the system to be turned into the insurance company. Charlie stated that he will have Jim forward the information to Kathy. Charlie asked about the old computer and the board will be getting back to him.

David stated that there is brush down throughout town due to the recent wind storms and Chris will be cleaning up the debris. He will also be looking at the signs around town and fixing the ones that are down. Norman asked if there is going to be any more patching done in town. David stated that he will have a town wide patching done.

Bob Gustafson is still waiting to hear on the grant for the projection system, and he briefed the board on a new project called FirstNet. This is an independent organization within the US Department of Commerce's National Telecommunications. The purpose is to be the "first high-speed nationwide wireless broad band network dedicated to public safety." He will bring information back to the board once he gets more. This will not fix the current dead zones within town, and will be no cost to the community now, but will cost if the town chooses to attach to it. See the state website at <https://www.nh.gov/firstnet/index.htm> for more information.

Donna Carter reported that the recreation department is looking to hold the Easter Egg Hunt at the park this year on April 15, 2017. She also explained that when the banner letters are sent out, she only receives back 25%. During the training, for the website she found out that there will be a way for them to post the forms to their site. The board discussed various dates and decided on Monday March 13, 2017 at 6:00pm at the Town Hall.

Norman stated that there are residents present from Old Amesbury Road that wish to speak to the board. Lisa Karakostas approached the board and handed them a letter to read and answer. The board read through the letter and answered their questions. Norman began with the fact that this has to do with the Planning Board, and not the Board of Selectmen. He explained that there can be citizen's petitioned articles on zoning. Lisa interjected that it was her understanding that there has not been a citizen's petitioned zoning article presented before. If zoning changes of the town are required to notify abutters, why don't the abutters get notified for citizen's petitioned articles. It was explained that the proper noticing was done. Concerns for the future were expressed by bypassing the steps to have the approval done a different way. It was stated that they called the town hall and it was suggested to see the Board of Selectmen. Donna Carter explained that the article was discussed in great length at the Planning board public hearing as well as the deliberative session. The board commented that they understood that this is a personal issue to those present and thanked them for attending.

The Farm at Eastman's Corner had contacted Norman to discuss the crosswalk. They had obtained approval to proceed when the town did and they are now ready to have it done. The state does want an agreement from the town stating that they will do the maintenance, but the Farm stated that they would do it for the town. Norman asked if the board would approve legal drafting a document for the maintenance. There is a possibility for the town to be

reimbursed for the expenses incurred for the agreement. Norman made a motion for legal to draft the agreement, Bob seconded, all in favor.

The Employee Handbook has been updated and there is a draft completed for review of the board. Norman would like to have Chief Sanders and Chief LeBlanc review the document to make sure that there are no conflicts with their current operating guidelines. This will be discussed further. Bob made a motion to send the draft Employee Handbook to Chief Sanders and Chief LeBlanc, Norman seconded, all in favor.

The server has been installed and is ready to go. Lars had asked if the board would approve the spare computer to be the test computer to get information onto the server and divide it to public and non-public and access levels. The board agreed and there will also be further discussion on the off-site storage of information.

Since the last meeting, the DRA has come back to the town with the steps to correct the deficiency in the posting of the money warrant articles. The board stated that they would have something up on the website for information to the residents. They were instructed that there would be another special meeting to be held 21 days after the town vote to correct the deficiency, and that all money warrant articles would be all set after this meeting. The first step is to return voting results to the DRA then they will come back to the town with a time line.

Two Intents to Excavate were presented one for Wiggin's and the other for Round Hill. Bob motioned to sign the intents for both Round Hill and Wiggins, Norman seconded, all in favor.

Kathy has gotten a quote for the trash rejection stickers for the board. Peter would like to see a tag of some sort so that it is more visible. The board would like Kathy to contact Chris and find out what the major violations are with the trash and recycling and get back to the board.

The Rockingham Planning Commission sent the board the renewal for Joan Whitney to continue on the TAC group. Norman made a motion to appoint RPC appointee Joan Whitney to the TAC, Peter seconded, all in favor.

The board reviewed the auditor's questionnaire and filled it out to return to them.

Pay rates were signed for the department heads.

The bills were reviewed. The bills were reviewed. Peter had a question on the Unitil proposal from the fire department for the lighting that was included with the bills. He questioned the following:

- why they were doing this project again and what sections of the building would be included
- more information on what will be done
- how it is different than the process they just went through last year
- was this program available last year when the department spent \$3200 on the lighting.
- Is this project cost effective when it will take 20 years to see the benefit.
- The proposal stated on the first page that there was matching grant money and nothing due, but stated there were fees later on in the document.

Peter will review the electricity costs for the department since the last update and see if there has been a difference. Charlie will be asked the questions before the payment of the bill.

Norman made a motion to enter into Non-Public at 7:48pm, seconded by Bob, all in favor.

RSA 91-A:3, II(a,b,c,e) Norman made a motion to leave non-public at 9:31pm, Bob seconded, all in favor.

Bob made a motion to permanently seal all minutes, Norman seconded, all in favor.

Peter discussed the trash stickers and the possibility of increasing the price of them to be more of a pay for use. There is now a cost to the recycling and the trash will be increasing with the town starting to enforce the trash and recycling restrictions. Bob suggested also putting a limit to the number of bags that can be put out in one week. The board would have to have a public hearing to raise the fees for the stickers and will look into that process, as well as a fee for photo copying, and fees for the park usage.

The trust has two members that will need to be appointed. Kathy will reach out to Dave Macek to see if he is still interested in being on the trust. Bob made a motion to appoint Holly McCann to the Trust, Peter seconded, all in favor.

Peter made a motion to adjourn the meeting at 9:50pm, Bob seconded, all in favor.

Respectfully submitted,

Kathleen T Felch