

**TOWN OF KENSINGTON  
BOARD OF SELECTMEN MEETING**

**Kensington Town Hall  
95 Amesbury Road  
Kensington, NH 03833**

**MONDAY**

**April 24, 2017**

**Meeting Minutes-Draft**

**6:30pm**

**In Attendance: Norman DeBoisbriand, Robert Wadleigh**

**Others in Attendance: Holly McCann, Donna Carter, Richard Elwell, Kim Rauenzahn, Luke Henault**

**Norman opened the meeting at 6:30pm.**

**CITIZEN'S FORUM** – Richard Elwell reported that he had a recording device and that he might use it during the meeting. Norman stated that he appreciated him letting all in attendance know.

**DEPARTMENT HEADS:**

- Police Department –Chief Scott Sanders-nothing to report
  - Fire Department –Chief Charles LeBlanc-approached the board with quotes on the alarm system repairs that are needed. He then explained that there were two spots for the knox boxes one on the Grange and the other on the town hall.
  - Road Manager – David Buxton -Dave explained that Kathy had called about some storm clean up and he asked B&S Disposal and Cheeza's to give estimates from around town about road side clean-up of the brush. The board reviewed the quotes. B&S \$5,000 and Cheeza's was \$2800. Dave would like to contact Cheeza's and see if everything is included. **Bob made a motion that as long as the pricing stays the same for Cheeza's to do the work, Norman seconded, both in favor.**
- He also reported that there are some dead trees on Osgood Road that will need to be taken down. He explained that Unitil is working their way back this way to remove trees in the way of the lines. He asked the board if he could take some of the smaller groups of trees, like on Osgood Road, and if within the budget, they could remove them. The board agreed. Bob will be giving Dennis a call to see where he is at with the culverts on Moulton Ridge Road and will let David know.
- Emergency Management- Robert Gustafson- He reported that he attended the TTX training on the 14<sup>th</sup>, and also a Seabrook quarterly training. There are two lines that are currently at the fire department for emergency management and instead of disconnecting them Charlie is going to discuss with Jim if they should be kept and maybe discontinue the Fairpoint lines. He will get back to the board.
  - Tax Collector- Carlene Wiggin-nothing to report
  - Town Clerk – Dawn Frost-nothing to report
  - Recreation Department- Donna explained that they have a quote for the Atlas Fireworks for the Olde Home Day, and asked if it was okay to talk with them again and get the contract for the board to sign. The board agreed that was fine with them. Donna explained that they had a resident volunteer and had a great time at the Easter Egg Hunt. Holly explained that she is in contact with the insurance company and the rebounding device company, and the company would be able to add the town as an additional insured on the rider, that Primex will review to make sure wording is correct. Kathy reminded that there is an exclusionary clause that would exclude people from their policy, so Primex will work with the town. Donna explained that last year the trust paid for the food, and she wanted to communicate that the Trust wants to make sure the fire department is okay with that, or if they want to do the cooking. Norman stated that the Recreation department could come up with a consensus and report back to the board.

Holly explained that she has been in contact with EJBL and KYAA, and the schedules seem to be all set. There was a discrepancy between what EJBL and KYAA pay for the light usage, fees assessed in the past will be used for this year, but next year they will be reviewed.

**Norman made a motion to approve the 2 special events for KYAA events(Jamborees), and the regular season request. Bob seconded, both in favor.**

**Norman made a motion to approve the EJBL schedule for the baseball field usage, Bob seconded, both in favor.**

Holly and Kathy will confirm the prices paid by each organization. One more organization will be forwarding the application to the town and that will be discussed next meeting.

Appointments: Sydnee Goddard and Robert Gustafson to the Conservation Commission.

**Bob made a motion to appoint Sydnee Goddard and Robert Gustafson to the Conservation Commission, Norman seconded, both in favor.**

Holly reported that she attended the first meeting with the Kensington Sawyer Trust and she came away with the feeling that there is a lack of communication between the Trust and the Board. They would like to confirm who the liaison would be for the board and the committee. Holly thought that the Recreation Committee would be the liaison between the board and the park for an open line of communication. She wanted to make sure that was the correct impression, the board agreed that would work.

- Treasurer- Michael Schwotzer-nothing to report.

#### **NEW BUSINESS:**

Selectmen Appointment- Norman explained that as a result of Peter Merrill resigning there were two letters of intent. There was one within the time frame by Linda Blood and the other was emailed after the deadline, Meredith Cooley. **Norman made a motion to appoint Linda Blood to the remaining vacant board seat to expire in March of 2018 where she can choose if she wants to run for the 3-year term. Bob seconded, all in favor.**

Linda joined the board at the table. Kathy will contact Meredith and see if she is interested in any of the other boards in town.

**173 South Road**-possible violation- Norman explained that there was a question raised to the board about the home being used as a boarding house. The board had asked her to attend the meeting to clear up the confusion. Ms. Rauenzahn explained to the board that the home is rented and has been to two tenants. The lease agreement and the canceled checks can be produced if needed. The board thanked her for attending.

**Barker Septic** renewal of previous approval from May 31, 2016-Kathy explained that this was a previous approval and the state needs the approval to be updated with a current date. Donna explained that the design needed to be updated and the state wanted to know if the town would still honor the previous waivers. The board reviewed the paperwork and the letter will be updated and forwarded on to the state. **Norman made a motion to send the updated letter that has been requested, Bob seconded, all in favor.**

**Flags**-replacements needed and rope on Town Hall flag-two flags need to be replaced at the town park. Bruce has replaced one and the other will need a bucket truck to repair the line and change the flag. There is also a pine tree down on the skate board park area that will need to be cleaned up. Kathy will contact Royal Green tree service to see if they are able to help with the tree clean up and the flag pole rope on the park flag pole and the town hall one.

Luke Henault- Mr. Henault from Casella Organics approached the board and stated that they are looking to fertilize a field in the town that Mr. Bodwell currently mows and this is the first time that he has approached and done this process with a town. He is just looking to see if the town is interested in this process. He would be fertilizing the field with an organic residual fertilizer. This is just the first part of the process, there will also be a permitting process through the state. Robert Gustafson explained that there is currently ash being spread on the field off of Drinkwater Road, and would make sure that would not interfere. Mr. Henault explained that he is working with Hal Bodwell so that there will not be an issue. Bob stated he doesn't have a problem with the process. Robert Gustafson stated that the Conservation Commission would want to review the plan once it is completed. Mr. Henault will return before the board to update them later.

Hillside yearly Irrigation Contract- **Norman made a motion to approve the irrigation contract for 2017, Bob seconded, all in favor.**

The board reviewed an Open-Air Assembly permit for the Farm.

**Norman made a motion to approve the assembly for the Arts and Soul program, Bob seconded, all in favor.**

Holly stated that she just got the Exeter Youth Lacrosse application and would like to go back to that section if possible. The board reviewed the dates requested. They will be using the general purpose field and mostly use the field 9am-6pm on Sunday. **Norman made a motion to approve the field usage for the Exeter Youth Lacrosse, Bob seconded, all on favor.**

Norman explained that when the election was postponed it was questioned if that process was legal. The state came up with a compromise and the town has to ratify the election and hold a public hearing. This would be a place for the residents to vent any harm or fault that they felt was done to them due to the postponement of the election. The board has 2 public hearings already on the 8<sup>th</sup> of May and they could hold this one on that day as well.

Richard Elwell stated that he has a question. He has a question on the planning board procedure. If the planning board's actions had been determined to be illegal because of the improper administrative procedures, are any of the warrant articles that they sponsored and put on the ballot legal warrant articles. He commented that he wanted to get that out before a vote was taken to ratify the election. Norman asked what warrant articles the planning board had, Kathy recalled that there was the Signs and the Accessory Dwelling Unit Articles that the planning board put forward, but there was also a public hearing held by the planning board for the citizen petitioned warrant articles on the Accessory Dwelling Units and the Commercial District. The Department of Revenue Administration reviews the warrant articles, so Norman asked if the board should start there. Bob asked if we should go there or to legal? Norman stated that the DRA would be free, but that they might send them back to legal. Mr. Elwell asked if he should bring this up at the public hearing as well. Norman stated that the public hearing will be just for the postponement of the election, and this question is different, because he is stating that because a member of the planning board, that should not have been participating, are the warrant articles that the planning board put together with that individual's participation legal warrant articles.

Holly asked if when they have the public hearing to ratify the election that was postponed will that same public hearing handle the issue raised at the deliberative session. The board will find out. The deficiency public hearing will be held on the 8<sup>th</sup> with the others if there is less notice required, if not it will be held on the May 22<sup>nd</sup> meeting. The board has still not received the letter from the Department of Revenue outlining the steps that the town will have to take.

#### **OLD BUSINESS:**

Request to identify "Brownfields"-hold

Cross Walk Agreement with State- there still needs to be two separate agreements, legal has done one. Norman asked the board if it was okay with them he will contact Doug to see what can be done. The board agreed.

#### **OTHER BUSINESS:**

• Assessing Office – Kathleen Felch-

- Allied needs to know if the town will be getting billed or if he will have the banner up at the park this year. The fee for each testing is \$35.00. The testing is from April through August, as well as the startup procedure. The board asked to have them bill the town, and the banner will be put up this year.
- The state has required the town to test the water each month and stated if the concession stand is not open this year the board could forgo the monthly testing. With the summer camp being held at the park the board would like to keep up with the water testing.
- Norman stated that the freezer is still running and has food in it. He will look it over and past due items will be taken out.
- The bathrooms on field C were unlocked and used, the water has not been turned on yet. It will be turned on this week.
- Grange Hall Permit- Friends of the Library-**Bob made motion to approve the Grange Hall permit for the Friends of the Library, Norman seconded, all in favor.**
- Intent to Excavate- Seabrook- **Norman made a motion to approve the intent to excavate, Bob seconded, all in favor.**
- Avitar Map Agreement- the board reviewed the contract. **Norman made a motion to approve the Avitar Contract for \$500, Bob seconded, all in favor.**
- The board signed the rate of pay for William Burke
- Kathy reported that Chief Scott Sanders has completed his Bachelor of Science.

- Banner checks were received and Kathy will email Donna when payments are received. Donna asked if the banners should not be put up this year for the individuals that had prior agreements, the board is okay with putting the banners up and will discuss the process later.
- The board reviewed two elderly exemptions. **Bob made a motion to approve both elderly exemptions, Norman seconded, all in favor.**
- The board received FirstNet paperwork, nothing to sign just informational.
- Bills were reviewed and signed.
- Linda asked if the quotes that David sends out are the same? The board agreed that future quotes should be written out to make sure that all who quote are quoting on the same thing.
- Meeting minutes were reviewed: Linda recused from the following motions.  
Norman motioned to approve November 14, 17, 21, 2016; Bob seconded, both in favor. Norman motioned to approve December 6, 19, 22, 2016, and January 2, 16, and 23, 2017, Bob seconded, both in favor.  
Norman motioned to approve February 6, 13, 20, 23, 2017 and March 6, 13, 20, 23, 2017 and April 3, 2017, Bob seconded, both in favor.
- Trash bids will be added to the agenda for next meeting.
- Kathy will draft a letter to the school about them taking the plowing into their budget for the coming year.

RSA 91-A:3, II (a & c) Norman motioned to enter into nonpublic at 8:20pm, Bob seconded, all in favor.

Norman made a motion to leave nonpublic at 8:23pm, Bob seconded, all in favor. Norman made a motion to seal permanently, Bob seconded, all in favor.

**Norman made a motion to adjourn the meeting at 8:25pm, Bob seconded, all in favor.**

Respectfully submitted,

Kathleen T Felch