

**TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833
MONDAY
June 19, 2017
Meeting Minutes-Draft**

**In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood
Moderator Harold Bragg, Town Clerk Dawn Frost**

Moderator Bragg called the meeting to order at 6:30pm the town proceeded with the discussion and vote on the Warrant Article to ratify the results of the March 16, 2017 annual town meeting. The residents in attendance voted to ratify with no objections.

Norman motioned to close the special meeting at 6:34pm, Bob Wadleigh seconded, all in favor.

Norman motioned to open the public session at 6:35pm, Bob seconded, all in favor.

Norman asked if anyone was present for Citizen's Forum and Ben Cole of 242 N Haverhill Road addressed the board. He is a member of the Kensington School Board and let the board know that they had received the letter informing them that the town would like to have them be responsible for the plowing of the school within their yearly budget, instead of having the plowing in with the town's budget. Mr. Cole stated that he understood this, but they had already done their budget and due to unexpected expenses in the coming year they would not be able to handle the plowing this year. They have gotten quotes, but as a board they felt that the town would get a better rate due to the whole town being plowed by the same contractor, and asked if the Selectmen would be willing to let them stay within the town's plowing contract for this coming season and they can discuss again later in the year. They are hoping to keep the school in the town's plowing contract and have the vendor just bill the school what their portion of the contract would be. The selectmen will take this under advisement and get back to the School Board.

Lynne Bonitatibus asked about the board going into nonpublic to discuss the appointment of a member to the planning board and asked if the minutes were accurate. Norman stated that they were not, and that they discussed a personnel matter.

Linda Blood then offered sympathies to the Morgan family, staff and friends on the passing of Michael Morgan the SAU16 superintendent, and that he will be missed by many.

DEPARTMENT HEADS:

• Police Department –Chief Scott Sanders- Chief Sanders came before the board to discuss the 4-Runner and the possibility of the police department keeping the vehicle for details, training and a court vehicle. He would restrict the use of the vehicle to those three purposes and it would not to be used as a first response vehicle. He further explained the benefits to the town using it for a detail vehicle, because it will help to build the special detail fund. Norman explained that there was a discussion with the fire department and they currently do not want to take on another vehicle. **Norman made a motion to have the 4-Runner stay with the police department until the new fire department chief is hired and the determination is made on whether the fire department wants to take it over. Bob seconded, all in favor.**

• Fire Department –Chief Charles LeBlanc- Charlie was in attendance and handed in all the fire department bills to the board. The board informed him that there will be two credit cards issued to the department for use when his is returned. The board will be posting the position, when they get a job description back from the department. He informed the board that after next week they will be down to 2 lieutenants. He would like to appoint John Andrews to lieutenant. Norman stated that they would take that under consideration.

- Road Manager – David Buxton- stated that he had called Seacoast Tree to see where he is with the trimming. They should be done before the next meeting. There is an issue with the rip rap on Osgood Road. There is a source of water entering into the right of way from a residence. In freezing temperatures, there could be an issue with the drainage running into the road. He believes that discharging into the right of way should be a violation of some sort. Chris will have the road signs up by the end of the week. Road side mowing will be done soon. The Town has done some drainage work on Whipple Way and it is passing the drainage onto an abutting property. There is an issue with the drainage swale, he will stake it out and see what can be done. Norman asked if he could get PJ back to finish the driveway at the town hall. Dave is also trying to get the dead tree down off of Stumpfield Road and still looking for some estimates. Bob got a call from Towle Hill Road about a drainage issue, David will take a look at the issue.

- Emergency Management- Robert Gustafson- he only had the signing of the radiological response and asked that it be put up on the website under emergency management once it is signed. There is no replacement for his department position yet. He stated that if the board wanted to know where emergency management is going in the future to let him know.

- Tax Collector- Carlene Wiggin-nothing to report.

- Town Clerk – Dawn Frost- She stated that the door going into the storage area is hard to maneuver and asked that it be fixed. Norman stated that the door will be replaced and there will also be a glass door coming into the police department as well. She is looking to contact John Weston to see about a headset for her office.

- Recreation Department- Holly McCann updated the board on a few things that will be happening for the festival. She asked if the board has made a decision on the bungee and they confirmed that had been approved last Thursday. The fireworks contract has been sent to the state with the fire department and police department signed off on it. They would like to get the checks picked up for the vendors for the festival. The checks will be ready for the festival. They will need authorization from the board to be able to spend up to \$800.00 for the festival food. The fire department will be cooking for the festival this year. **Norman made a motion to approve the recreation department to spend up to \$800 on food for the festival, Bob seconded, all in favor.** Kensington Autoworks will be posting the banner and then the website should be updated. They also asked to have the dumpsters emptied before the festival. She wanted to confirm that the fire department and police departments will be at the festival, both departments confirmed attendance. The concession stand will be open and accessible for the day to the recreation department. The Trust will be donating ribs again this year and she asked if it would be okay for the town to accept this officially once a price is set to the amount of them. Norman stated that the board will officially accept the gift once they have all the information.

- Conservation Commission – nothing to report
- Sawyer Kensington Trust-nothing to report
- Treasurer- Michael Schwotzer-not in attendance

NEW BUSINESS:

Lambert Easement-review and recording- Kathy explained that this was just an update, because the plan that the board just accepted for the easement will have to be recorded and notated in the easement. The same issue with the Hansard Easement review. The board will review for next meeting.

Moulton Ridge Road plan updates-Norman updated that the plan is going to the planning board meeting tomorrow night. The board has sent it to them for their review. David will be getting three bids on the drainage installation.

Groundwater Reclassification updates- Norman notified all that the board met last Thursday, where they reconsidered their original vote to join the reclassification. After the initial meeting, new information came to light and the effect on town residents. They learned there was to be public hearing notifications sent out to 483 town residents for the reclassification, and they were told it would only affect 11 businesses in town. It appears that will be substantially more, and due to the misinformation and the lack of details with the presentation, the board chose to rescind the original vote. The town will not be participating in the ground water inspection process through Seabrook.

The board formulated a letter to the State and the Town of Seabrook explaining that they have withdrawn their original vote and will not participate in the ground water reclassification project at this time. The board has not received any information back at this time. The town will still participate in protecting Kensington's ground water, but not through Seabrook's inspection process.

2016 MD&A review- the board will review for next meeting.

B&S Contract review- board will review for next meeting.

Town and Kensington Sawyer Trust Agreement review- Norman explained that the agreement between the town and the Trust will be coming due. This would be the time for the renegotiation of the terms of the agreement, and he believes that the trustees are aware, and asked the Trust members in attendance to let Bruce know that the board has discussed this tonight and let them know they will be contacting them. Norman explained the trust agreement to those in attendance and stated that the whole contract will be looked at.

Signing of Radiological response manual-**Norman made a motion for the board to sign the radiological response manual, Bob seconded, all in favor.** Kathy will email the signature page to Bob.

Health Officer appointment- the board has already voted for Linda to be the Health Officer, Norman as the Chairman and Bob will be the Selectmen's representative on the planning board. The board signed the appointment.

Rockingham Planning Commission Contract review- Norman asked if the board had a chance to review the agreement. Norman explained that the current contract is \$9834.00 yearly, and that there is also a service that they provide to the area towns that is per diem contract, and he would like the specifics forwarded to the board. **Norman made a motion to have the Rockingham Planning Commission provide the town with the rates and information on the per diem services that they offer, Bob seconded, all in favor.**

July meeting dates- The meeting dates for July will be the 10th and 24th.

OLD BUSINESS:

Cross Walk Agreement with State-Kathy will get ahold of Bruce to find out the contact for the crosswalk agreement for the crosswalk in front of the Farm Stand.

OTHER BUSINESS:

• Assessing Office – Kathleen Felch-

3 Grange permits- The Public Library Events to be held at the grange and for the fees to be waived.

- **Norman made a motion to approve the permits for the Library use of the Grange on July 18, 25, August 1, 8th, Linda seconded, all in favor.**
- Grange Permit for Event- Deposit paid, fee asked to be waived where it is a nonprofit organization. **Linda made a motion to approve the permit for Lisa for the Grange Hall and to waive the fee for August 11, 2017, Bob seconded, all in favor.**

3 Park permits-

- Library Ice Cream Social
- Event from 9-12, the camp is away for the day so the pavilion is free that day.
- Event 19th of June.
 - **Norman made a motion to approve all three permits for the park, Wayne Grover, Kensington Public Library, and a Birthday party. Linda seconded, all in favor.**

Emily Greenwood has gotten the bus passes to get into the state park and wanted to know who should be signing them. **Norman made a motion to approve and sign the bus passes for the summer camp, Bob seconded, all in favor.**

Credit Cards for the Fire Department-

Bob made a motion to approve the credit cards for John Andrews and Scott MacDougall, Linda seconded, all in favor.

The board reviewed the bills and signed off on the manifest. There were numerous bills from the fire department that needed to be signed individually.

• **Non Public Session- RSA91A:3, II (b,c)**

Norman made a motion to enter into nonpublic session at 7:31pm, Bob seconded, all in favor. Norman motioned to close and seal nonpublic session at 8:22pm, Linda seconded, all in favor.

The Board discussed the issue of the school plowing and they could potentially split the plowing up between two current vendors, Bob will discuss with them to see if they are interested. The board will add the School Plowing to the agenda for July 10, 2017.

Linda asked why the town is not putting out all the contracts to bid and it was explained that the town has not put a warrant article together to have them be required to put jobs out to bid, but they do get 3 estimates.

Fire Ponds- The board discussed the fire holes and with the Fire Chief resigning who would take responsibility for them. The board thinks that David will be able to take on this responsibility and get bids for the various vendors to get some done this year.

The board had taken down a sign awhile back along Route 150 and believes that there is Welcome to Kensington sign left to be put up, they will make sure with the land owner and hopefully get that up soon.

Norman made a motion to close the public session at 8:31pm, Linda seconded, all in favor.

Respectfully submitted,

Kathleen T Felch