

TOWN OF KENSINGTON  
BOARD OF SELECTMEN MEETING  
Kensington Town Hall  
95 Amesbury Road  
Kensington, NH 03833  
MONDAY  
May 21, 2018  
Meeting Minutes-Draft  
6:30pm

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

Norman opened the public meeting at 6:29pm, Bob seconded all in favor.

**DEPARTMENT HEADS:**

- Fire Department – Chief Jon True

- The Fire Department received the defibrillator and it is now in service, he also released a public notice about it
- He introduced the new EMS Coordinator Kaitlyn Hearn
- EMS Account budget is being worked on
- Car will be lettered this week
- The burn permits are doing well, but there have been high fire danger warnings
- The Fire Ponds – starting to review them.
- Took a class this past week about Arsenic in the ground water as well as the sediment that is in fire ponds, he has a meeting next week to determine what they need to do with them, and what permits might be needed.
- The fire Engine went to Concord and the issue was just the wiring harness, but it was not in stock. He will be driving back to Concord to get it fixed Wednesday.
- Monday after the Memorial Day Parade there will be light refreshments served at the department.
- He signed off on the Fireworks permit for the Festival in August.  
Norman was concerned with the area that was sectioned off for the fireworks last year, there should be a better fence used. Dave suggested construction fence. The Fire Chief will have that done.
- He handed in a summary of the inspection of the town hall.
- The defibrillator for the town hall was discussed and this one does not have an alarmed cabinet. There will not be a new one needed for the park, just the cabinet will be needed there.  
Norman made a motion to purchase the defibrillator DDU100 Lifeline for the town hall for \$845.00, Bob seconded, all in favor.

- Emergency Management - Chief Jon True

- He submitted the annual budget
- The declaration from the winter storm looks like it will be passing and the town will be reimbursed a portion of the amount spent on clean up from the storm.

- Meeting with homeland security tomorrow and needs the bills from the sound system to turn in for the grant.
- He explained that the defibrillator enables them to send information right from the scene and a lot of area towns use the same model.
- Road Manager – David Buxton
  - Road Reconstruction is done, there were a couple of extras that came along with that like the curb, berm and an extra detail that the Chief was unable to fill. The package came to around \$403,000, and the with the warrants there was \$400,000, he also has shoulder money in his budget.
  - Striping of the pavement was done for approximately \$1100. This was Trundlebed and the parking lot across the street from the town hall.
  - He is hoping to increase the detail rate to what they used to pay flaggers which he believes was \$30 per hour, and asked if that would cover the amounts to keep the details in town.
  - Matrixx called him and stated that he was the low bidder on the school and it would be nice if he could incorporate the Library, Fire Station and the Town Hall into that so that they can stay here with shoveling and buildings. That would leave Chris on the roads, and there would be one phone call for the shoveling and buildings and one phone call for the town roads.
  - He asked about the Lambert Development and was told that the Cease and Desist was lifted and wondered what would be happening with the other lots over there. Bob informed him If the developer is doing any more house lots it will need to come before the planning board.
  - He got a verbal quote to take the sand and salt out of the Town Shed and repave it, he will get another quote.
- Recreation Committee- Holly McCann approached the board.
  - The board agreed to hire Allison Belisle as the Asst. Director for the summer camp. Norman made a motion to hire Allison, Bob seconded, all in favor.
  - The next step is to hire the counselors for the camp and Emma will be getting the recommendations together for the board. They are unsure how many to hire and need to hire some of them to ensure them for the summer. Eleven campers is the highest weekly enrolment, but people do sign up for sessions throughout the season. The next board meeting might be too late for the recreation committee, they will hold another meeting earlier to handle the recommendations.
  - They also need to secure the bus company for the season. The season cost is \$2080.00 for the eight weeks at \$65.00 per hour. She would need authorization to continue. Bob made a motion to authorize the Park and Recreation Committee to contract with First Student for the summer camp, Norman seconded, all in favor.
  - The town was made aware of an issue with the scoreboards. Kathy called the company and they would come out to the site for a service fee of around \$300 for the first hour and an additional \$100 for each hour after that. Norman made a motion to have the scoreboards fixed not to exceed \$1000.00, Bob seconded, all in favor.
- Conservation Commission – Addendum to Baseline Conditions for Sawyer and Boudreau & Yardley conservation easements- Kathy will forward them to the board for their review.
- Sawyer Kensington Trust- Holly informed the board that the meeting this month was not held.

- Kensington School Board-Ben Cole was informed the board that the school board did accept the bid from Matrixx for snow removal at the school. He also asked what the status was on the crosswalk and the information that the school had given the town. He was informed that the board had sent a letter and attached the list that was supplied by the school.

**OLD BUSINESS: Pending issues**

Town and Kensington Sawyer Trust Agreement review-the board was told that they have sent the suggestions to their legal counsel.

**OTHER BUSINESS:**

- Assessing Office – Kathleen Felch-
  - The board looked over the Air Testing contract. This is scheduled for June this year. Norman explained that this is part of something that they agreed to do when employees were moved back into the building. All air testing has come back good. Norman made a motion to approve the agreement for RPF Environmental for the town hall air testing, Bob seconded, all in favor.
  - The Banner letters for the park will be going out tomorrow.
  - The Kensington Elementary School sent a letter to the board inviting them to the Memorial Day Celebration and Linda will be attending.
  - There is a renter at the park that has asked for the gate to be opened, Bill will be contacted to see if he can meet him at the park to unlock the gate.
  - There is a rental for the pavilion that was turned in and approved before the sports teams submitted their schedules. There is a tournament on the same weekend as a rental, the board believes that parking will be an issue. The renters and ball teams will be reminded that there is parking at the elementary school if needed. The board also talked about taking the grass area to the right of the parking and making some of it into parking. Signs will be made for the parking and the pavilion rental will be marked off as reserved.
  - Another park rental was submitted, but it falls on a tournament weekend, the board agrees that the parking will be a problem and did not approve the permit.
  - There was a need to abate a portion of the Unutil July billing, the board reviewed it and Bob made a motion to sign the Unutil abatement, Linda seconded, all in favor.
  - The flag pole at the park is in need of repair, the board approved getting a company to come in and assess the issue and fix the recurring problem.
  - The board had just received copies of a report on the Tannery Way subdivision and the inspections that Christian Smith has made, copies were given to the board, Dave, and will be forwarded to the planning board for their review.
- Bills were reviewed and signed.
- Non Public Session- RSA91A:3, II (a,b,c,d,e,i,l)  
Norman made a motion to go into nonpublic at 7:19pm, seconded by Bob, all in favor. Two employee issues, and a reputation and one legal issues were discussed. Norman made a motion to close and permanently seal the minutes at 8:00pm, Bob seconded, all in favor.

- Next Meeting Date –June 4, 2018

Norman made a motion to adjourn at 8:00pm, Bob seconded, all in favor.

Respectfully submitted,

Kathleen T Felch