

KENSINGTON BOARD OF SELECTMEN MEETING
95 Amesbury Road, Kensington, NH 03833
MONDAY February 17, 2020 – 6:30pm
Minutes – APPROVED MARCH 2, 2020

In attendance: Peter Graves, Joe Pace, Vanessa Rozier

At 6:30pm, Joe called the meeting to order.

Pledge of Allegiance

Department Heads:

Fire Department – Chief Jon True reported as follows:

- The Department assisted East Kingston with their barn fire on Saturday morning. There were no injuries and the department responded with 7 members.
- Chief True explained that in order to apply for a grant for fire department base, mobile, and portable radios, he first had to ask the BOS for \$135,000.00. There was no motion. The cost for the grant will be approximately \$6,750.00, which will come from his budget. Chief True hopes to have a response on the grant by mid-May.
- Chief True explained that next grant he is working on will be for structural firefighting gear. The gear is going out to bid so he anticipates more information about this in the fall.
- There are a few members who are coming up on their EMT recertifications. 3 out of 5 have completed their paperwork for this year.

But Emergency Management – Chief Jon True reported as follows:

- WEOC training will be held this weekend, but interest EOC officials need to sign up with Chief True prior to attending.
- March 4th is the first Seabrook Station drill. Members of the EOC will be notified to report to the Town Hall and review procedures. Joe will attend the EOC as the BOS representative. If members of the public have questions about the drill or emergency planning, contact Chief True.
- Chief True has submitted the Emergency Operations Plan update grant request to the State.
- Chief True is working on getting the radios transferred from the FD and adding one for the new EOC. The money has been given to the Town by the State already and he is working to find a company to install them.

Police Department – Chief Scott Cain reported as follows:

- Chief Cain is in the process of hiring an Assistant Animal Control Officer. He feels having a backup is a good idea and there is minimal funds and training involved. A background check would be required. The Assistant AOC and AOC would not be responding to the same calls. The Board felt that this was a good idea and Chief True will proceed with having the background check completed.
- Chief Cain summarized the incident between the plow truck and bus on Towle Hill Rd. Dave Buxton explained that he estimates there might be about \$400.00 worth of damage to the curbing that can be addressed this spring. Joe thanked everyone for their quick responses. Peter will reply to the complainant.

Road Manager – David Buxton reported as follows:

- Dave Buxton has been in touch with Matrix to address potholes throughout town. That work should be completed in the next few days.
- Bernier Electric will be working at the salt shed in the next few weeks to complete that job.
- There was discussion on shoulder work on Wild Pasture Rd. Dave said as soon as there is warmer weather this will be addressed.
- The Board asked Dave to provide a documented list of items to address in the spring. Dave expressed concerns regarding the performance and scheduling of a vendor. There was brief discussion on the RFP process. The Board would like to see an RFP for March 1st with a response deadline of April 15th to avoid scheduling issues. Dave would like to meet with a member of the BOS to discuss road reconstruction; Peter will coordinate to meet with Dave to work on the RFP.

- The Board was reminded that the salt bid expires in June and there will need to be discussion between Dave and the Board regarding restocking at some point prior to June.
- Hez Mercadante of 43 Wild Pasture Rd. asked if the truck signs for Wild Pasture Rd. could be relocated to be more visible. Dave said he will address this.

Tax Collector – Carlene Wiggin had nothing to report.

Building Inspector – Norman Giroux was not present.

Treasurer – Sara Belisle was not present.

Town Clerk – Carol Beers Witherell was not present.

Recreation Committee – Jen Macek reported as follows:

- The flyers for the Summer Program have been distributed and registration is now open!
- All counselors, with the exception of 1, are returning. An offer letter has been created. All returning counselors will need to complete background checks and new direct deposit/rate of pay forms. The Program is still in need of Counselors in Training (14-15 years old) and there is an application on the website.
- There was discussion about a permission form for 5th graders to ride their bikes to camp. The Board felt that this should be in place for added documentation.
- There was a question regarding the Certificate of Insurance for the Town regarding walking field trips. The Board will follow up with the insurance provider for clarification.
- Mrs. Macek asked for a charge card to be issued for the camp. There was discussion around this. The Board feels there are both pros and cons, however logistics need to be looked into further prior to making a decision.

Conservation Commission – Sydnee Goddard was not present.

Sawyer Kensington Trust – Hez Mercadante had nothing to report.

Other Department Heads: No other Department Heads were present.

NEW BUSINESS:

March Town Election

- The Board thanked all who assisted with the February Primary Election. There were many volunteers. The Board also thanked the school for hosting and the food service staff at KES for providing lunch. The new voting booths worked well and it was suggested that the Board consider purchasing additional new booths next year.
- The Town Election is on March 10th. The Board is responsible for assisting with setup and breakdown that day.
- The Board briefly discussed a new town Facebook page that is currently under construction.

OLD BUSINESS:

Building Inspector Position

- There was nothing new reported with regard to this topic.

OTHER BUSINESS:

Assessing Office – Kathleen Felch was not present.

- The Board reviewed an Intent to Excavate request for Tax Map 3 Lot 17-2. **At 7:25pm, Peter made a motion to approve the Intent to Excavate request for Tax Map 3 Lot 17-2. Vanessa seconded. All voted in favor.**

At 7:30pm, Vanessa made a motion to approve the minutes from December 16, 2019, January 15, 2020, January 20, 2020, and February 3, 2020. Peter seconded and abstained from the January 15, 2020 minutes. Vanessa withdrew her motion.

At 7:31pm, Vanessa made a motion to approve the minutes from the December 16, 2019, January 20, 2020, and February 3, 2020 meetings. Peter seconded. All voted in favor.

At 7:31pm, Vanessa made a motion to approve the minutes from January 15, 2020. Joe seconded. Joe and Vanessa voted in favor, Peter abstained.

There was brief discussion of beavers that have once again become a problem in town. Vanessa will contact Conservation regarding the matter.

The Board reviewed bills and mail.

The next meeting will be March 2, 2020 at 6:30pm in the Town Hall.

At 7:34pm, Vanessa made a motion to enter into non-public session under RSA 91A (b,c,d). Peter seconded. Joe took a roll call vote. Vanessa voted yes. Joe voted yes. Peter voted yes. The Board went into non-public session at 7:34pm.

At 8:30pm, Peter motioned to exit from non-public session. Vanessa seconded. All voted in favor. The Board re-entered into public session.

At 8:33pm, Peter motioned to adjourn. Vanessa seconded. All voted in favor.

Respectfully submitted,

Chelsea Lalime