

TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING

Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833

MONDAY

May 7, 2018

Meeting Minutes-Draft

6:00pm

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

Norman opened the meeting at 6:02pm, Bob seconded, all in favor.

DEPARTMENT HEADS:

- Police Department –Chief Scott Sanders was not in attendance but emailed the board to inform them that the cruisers are on the way and should be upfitted this week.
 - Fire Department – Emergency Management- Chief Jon True-
 - He completed the inspection on the Town Hall today and will be getting the report out to the board.
 - Fire department is going to participate in the Memorial Day Parade. They will be serving light refreshments.
 - He was asked if the flags are not put up would the fire department be willing to help with that. He will ask for some volunteers if needed. Bruce will be contacted to see if he is going to put them up this year or if he would like the town to.
 - Sound System is installed and we will be having a training session for all those who will be working it in the near future.
 - Road Manager – David Buxton
 - Road reconstruction is continuing on Kady Lane, and on Moulton Ridge Road the company did a skim coat on the end by Amesbury Road because of the pot hole issues. Ms. Hansard has spoken to David again about the swale area that the town had stated that they would install at the end of her driveway to divert the run off from the road around her barn and garage, this will run down onto the next lot. R&D gave Dave a cost and he is asking the board for permission to proceed. Bob motioned for Dave to have the work completed, Linda seconded, all in favor.
 - Pandelena stated that before they start the excavation on the next lot 5 they would like written permission from David Lambert, the lot owner. This has been agreed to verbally. The board will see about getting the permission, due the changes from the plan so that they can leave the trees requested by the abutter.
 - Osgood Road- BWP gave Dave a verbal quote of \$4800.00 to replace the 24inch culvert on Osgood Road by 47 Osgood Road. There is culvert repair funds in Dave's budget.
 - Trundlebed Lane will be closed tomorrow after the busses go through in order to pave it. It will be put out through NIXLE for the townspeople. They will be going up over the speed tables on Trundlebed Lane.
- Bob made a motion to replace the culvert on Osgood Road by 47 Osgood Road and to line the speed tables on Trundlebed Lane and the parking lot across the street. Linda seconded, all in favor.**
- The speed tables will need to be striped, and while the company is in the town he would like to get the parking lot across the street stripped as well, where the lines are fading there.
 - The limb was trimmed that was hanging down off of Route 84.
- Tax Collector- Carlene Wiggin-nothing, but in attendance.
 - Town Clerk – Dawn Frost-Primex will be called and asked about having a work station evaluated.

- Sawyer Kensington Trust- nothing from the trust.
 - One of the dugout roofs was leaking according to a renter. The board will look into this. There was an offer to fix it temporarily, the damage seems to be from someone throwing rocks onto the dugout roof.
 - Scoreboards- the board will check with the trust and see who installed them to see if they can get a maintenance contract on them.
 - Flag pole needs to be fixed as well, the flag is wrapped around the pole, and the board will look into it.
- Treasurer- Michael Schwotzer-in attendance to discuss the warrant articles.
- Other Department Heads-
 - **Kensington School Board**-Crosswalk-Mr. Cole was present and stated that the Principal at Kensington Elementary School was working on some numbers for him on the amount of children that use the crosswalk and they will be getting that to the town to submit to the state as soon as it is compiled.
 - They will also be opening the bids for the plowing on Wednesday night and wondered if someone from the town would be attending, and if there was a town contractor that wanted to submit a bid he wanted to let them know they would be accepted until Wednesday morning at 11am.
- Recreation Committee- Holly McCann approached the board with the following information:
 - Holly and Chief True discussed the defibrillator at the park and that it is not accessible for the public if there is a situation there where it is needed. They will look into suitable places for it.
 - Park safety inspection needs to be scheduled. There is a tree with Christmas lights still on it, and the board needs to review the park and have a through walk through within the next week or two. The hole board is on the safety committee and the two chiefs.
 - Banners are not up yet. She would like to get the banners up. Norman will help to put them up and they will then send out letters for donations and those that don't pay will be taken down.
 - Park is in full swing with the athletic fields all being used each night.
 - Dugout roof is already patched temporarily and just let them know.
 - Scoreboards will be looked into and find out the information that is available.
 - There was a trailer left in the handicap space at the park. The police department was called and they went over and asked them to move it. The park was very busy and there was parking on the grass as well. There was a conversation had with the individual organizations letting them know that they can't park on the grass.
 - KYAA let Holly know that there were break away bases and they did not get enough for all fields and they are moving them around to the fields. It is \$550 to get the bases. Last winter there were bases left out. If this is a need over there will the board support this? Holly would like them to get the information to the Recreation committee and the town will reimburse them.
The board is fine with that.
 - The Summer Camp got another application in today and they are interested in being an assistant director at the camp. She is looking to get another director hired as soon as possible. There are not a lot of camp attendees this year, but this candidate could be used as both a asst. director or counselor.
 - The bus contract has been researched is First Student Bus company which would be \$65 per hour, that will be \$265 weekly for the summer camp beach trip. The board is okay with this and she will get the contract, or cost lay out to the board.
 - There is a broken fence at the park. There are parts that are rotted, and there was a suggestion to take a section that is small replaced and use the parts from that section to repair the other sections and then do a maintenance schedule to slowly replace all sections. Norman will get some quotes for the work to be completed.

- Mr. Schwotzer asked if there was a solution to the adult softball accounting issue. The situation is in limbo at this time. The board has heard that adult softball will now be sponsored by the Sawyer Kensington Trust. He is trying to follow this as the treasurer. If this is how it works that is great.
- Sawyer Park Rentals- KYAA, EJBL and EJBSL. Holly explained that they have already started to use the fields and she included a spreadsheet for each organization and fees owed. They are changing dates and times constantly so as of now there are no conflicts. **Norman made a motion to approve the calendars for Kensington Youth Athletic Association, Exeter Junior Baseball League and Exeter Junior Softball League, Bob seconded, all in favor.**
- Grange held their first event at the Grange and it was a success.
- Kathy asked if the Chief had received any information back from Atlas that he had requested.

NEW BUSINESS:

• **Warrant Articles-** there was a problem with the second part of the warrant article where there should have been a public hearing held. There would not have been enough time between the deliberative session and the town meeting where it was changed. The state informed the town that they can take money out of the reserves to fund the new EMS fund but cannot close the old fund. There will have to be another warrant article done in March for the closing of this fund. Mike explained that the way the old warrant article for the Ambulance Fund worked is that you would have to have a warrant article to take funds from the account. The way the new EMS fund would work is to be able to use it as a revolver where you could put money in and take it out up to \$50,000. Mike has an issue of funding the new account with the reserves where the old account is hung. He has hopes that the town will vote in March of 2019 to release those funds. The Department of Revenue Administration is allowing the article where the town voted to establish the fund. Mr. True asked if there would be money allowed to go into the account this year. Mr. Schwotzer explained that if the board decides to open the new account you would have to put the \$155,000 in the fund as well as the funds accumulated since April 1, 2018. He asked the chief what would happen in his department if he does not get the funds this year. Chief True explained that there are two issues, one is the defibulator that reaches its lifetime use the end of this year. He does have a 20-year-old Ambulance, and a used one would cost 15,000-20,000, he does not need a new ambulance, but there will be some considerable costs to repair it. The defibulator would cost just under \$30,000, which would give the ambulance a comparable one. He asked if a portion of the money could be allotted to the account, and it is the whole \$155,000 or nothing and the account does not get set up.

He will inform the people of the reason for needed to vote on this again. December 31, 2018 is the end date for the ambulance defibulator that is more detailed then the one at the park. Mr. Schwotzer stated that for that reason alone he would recommend the board to take the states allowance to open the account and fund it and go to the people with a good explanation next year at the vote. There is plenty of money in the reserves. **Bob made a motion to pull the money out of the reserves to fund the KENSINGTON EMS REVOLVING FUND, Linda seconded, all in favor.**

• **Schedule the Joint Loss Committee Meeting-** the board scheduled the meeting for Tuesday May 15, 2018 at 5:00pm at the Town Hall.

• Planning Board-

- ADU and possible violation-The planning board is requesting to have the Accessory Dwelling Language forwarded to legal for review of the questions that they have on implementing it into the current Accessory Dwelling Unit section in the Town's zoning. **Norman made a motion to forward the questions to legal counsel, Bob seconded, all in favor.** Bob asked to see if the firm would do a work session with the planning board and use the offered free legal advice.
- Bob will ask the planning board about the possible violation off of North Haverhill Road. Bob thought that the board was asking what the next step would be for the town. He will bring it back to the board at their next meeting.

- **Concession Stand Rental**- KES PTO-question on running for certain events- The KES PTO asked about renting the concession stand for the girls softball tournament and they are looking for approval from the board to use the concession stand as they did once last year. The recreation committee will review on Wednesday night and make a recommendation to the board.

They are unsure if the Town Festival would be beneficial for them due to there being free food offered.

Holly will ask them what they are looking for at the Festival. The festival food is stored in the concession stand, so there would need to be room left for that.

- **Elevator Maintenance Contract**-The board reviewed the contracts and they were asked which one they wanted to sign. The board was looking at the full maintenance agreement for around \$3000 yearly. The elevator company will not come out to the town without having some type of contract on file.

Norman made a motion to approve the Otis Contract for roughly \$3000 yearly, Bob seconded, all in favor.

- **Septic Waiver-48 Cottage Road-**

- The designer was present to explain the need for the waiver. If the applicant was to do the septic to 4 feet high the system would be too high and would cause water run off to flood the basement of the home.

Norman made a motion to go into Board of Health, Bob seconded, all in favor.

Bob made a motion to approve the 2-foot waiver for the septic design, Norman seconded, all in favor.

Norman made a motion to leave the Board of Health, Bob seconded, all in favor.

- **Grange Hall Permits-**

- Norman asked if the Trustees were aware of the permits and Holly indicated that they are. There is one for the Library Plant and Bake Sale 5/19, Historical Society 6/6 and Ben Cole's for the Meet the Candidates meeting 6/12, Bob seconded, all in favor.

- **Road Permit-** The board reviewed the application and asked if they were told that there could be no permanent marking of the road, and they have been. Norman made a motion to approve the Alzheimer's road race to be held on June 9, 2018, Bob seconded, all in favor.

OLD BUSINESS: Pending issues

- **Recycling Contract**-Contract- the board reviewed the recycling contract and signed. There will be information coming soon on when recycling will begin. The contract was reviewed and the base level for recycling will be kept at \$55.00 per ton. The board is looking to do a town wide mailing and asking the Conservation Commission to help in the efforts due to offer that they extended to the board. There is also a thought that the town should go from stickers to bags for the trash. This will all be discussed in the near future.

Norman made a motion to approve the recycling contract with Greenworks, Bob seconded, all in favor.

There were some emails received hoping that the town would start up recycling, Kathy will respond tomorrow letting them know that the contract has been signed and recycling will be starting up once the recycling company okays the start date for transporting to the facility.

- Waste Management sent the town a letter indicating that they will be increasing the dumping fees from 63.10 for trash to 77.00 per ton. Bob is concerned with this increase due to the already approved budget for the town. The board will send them a letter of their concerns for the increase.

- **Wetland Permit-** Tracy Tarr with EZA was present at the meeting to discuss the Wet Lands application for Transmission Lines 363 & 394 and the work that Eversource will be doing on the lines. She was present to discuss the application with the board and to see if they would need a special exception. They have reached out to all three towns that they will be in and East Kingston stated that they will not be subject to their ordinance. The

impact will be minimal and not permanent. The Conservation Commission was notified and they commented that they liked that they had contacted the state agencies and were concerned about the invasive species being tracked into Kensington. Ms. Tarr explained where they were so concerned about the species being tracked in they could set up a monitoring station to review the equipment before it is allowed to enter the right of way in Kensington. And if there are any invasive species present they can address it before the equipment accesses the area. The board stated since the Conservation Commission is okay with it, and to please follow up with the Conservation Commission and Ms. Tarr asked them to contact her with any questions.

•Chris Albert from Jones and Beach Engineers was present to explain the revised plan for the Moulton Ridge Road property that is currently under a cease and desist. They will be shaping the fill down to the property line for the drainage. They are looking to have the Selectmen to be okay with the planning board and the consultant's recommendations. They would like to have it all worked out for the meeting on the 15th. Norman asked if there is anything else coming off of the property or if they were hauling anything back. Mr. Albert stated that the intent is to not haul anything back onto the property, but also not to haul anything else off. How does this plan affect the other existing lots, and it was explained that this should not affect those other lots. They have gone to the planning board and there is not a specific application for what they are doing. Norman explained that if they go back to the planning board next week and they approve the revised plan they will release the Cease and Desist on the construction and the Heavy Hauling on Moulton Ridge Road. Mr. Quintal will forward his comments on the revision to the boards for them to review. They will have to hold a formal public meeting to release the Cease and Desist and allow for construction to continue. They thanked the board and exited the meeting.

OTHER BUSINESS:

Assessing Office – Kathleen Felch-

- The board did not wish to renew the Sam's Club membership for the town at this time where BJ's will be coming to the area and Sam's Club is no longer local.
- KES has asked if the town will post that Kindergarten enrollment is open on the Town website, the board was okay with posting this.
- June 2 Park Rental, where the park will be full the board is going to have the Park and Recreation Committee review the application.
- Board signed the approval for the Unitil on tree removal and trimming on Amesbury Road.
- Letter from concerned residents on Shaw's Hill and Hobbs Road. They are concerned with the amount of traffic and are concerned because of the farming activities and children crossing the roads. It is heaviest in the morning and afternoon. They are looking for signage to slow cars down and are requesting tractor and pedestrian signs. Board will forward this to Dave Buxton to see what can be done.
- Letter will be forwarded to the Kensington Leadership Center.
- Complaint- Valente- Linda visited the property and took pictures of the area from across the street, there was no interaction at this time with any property owners. The board was told it could be a public nuisance complaint prompting Linda to visit. There does seem to be a constant flow of a water source from the neighboring property. Bob will review the area with the resident to see what the source could be.
- State Review of the Town's criminal history audit. This was reviewed and will be returned before the deadline next week.
- Abatements – The first one was for 1 Old Amesbury Road with a total change in valuation of approximately \$2200. Avitar recommended to approve this abatement. Bob made a motion to approve the abatement for 1 Old Amesbury Road, Norman seconded, all in favor.
2nd- PSNH-Eversource- Avitar recommended to deny this application. Norman made a motion to deny this abatement, Bob seconded, all in favor.

- Bills were reviewed and signed. There were multiple individual bills that needed to be signed that were turned in just before the meeting by the Conservation Commission. Fire Department submitted a coversheet with all bills and accounts listed that was signed off on by the board as well as the manifest of all other bills.

A resident came into the meeting as the board was signing the bills and asked if there could be a committee started for recycling. The board informed her that they had signed the recycling contract tonight. She then exited the meeting.

- Non-Public Session- RSA91A:3, II (c.I)

Norman made a motion to enter into non-public at 7:45pm seconded by Linda, all in favor. Multiple reputations were discussed as well as one legal. Norman made a motion to leave and permanently seal non-public at 8:15pm Bob seconded, all in favor.

Elderly Exemptions- the board voted to approve the elderly exemptions as presented.

- Next Meeting Date –April 21, 2018

Norman made a motion to adjourn at 8:30pm, Bob seconded, all in favor.

Respectfully submitted,

Kathleen T Felch