

## KENSINGTON BOARD OF SELECTMEN MEETING

Virtual Meeting due to COVID-19

MONDAY October 19, 2020 – 6:30pm

Minutes – APPROVED NOVEMBER 2, 2020

In attendance: Joe Pace, Vanessa Rozier, Bob Solomon

At 6:30pm, Joe called the meeting to order. At the start of the Zoom meeting, there were 12 participants on the call.

Resident Jean Waldron addressed the Board to present an idea for Halloween. She would like to help coordinate a display of carved pumpkins during Trick or Treat on October 31<sup>st</sup> at the stone wall across from the Town Hall. The Board addressed concerns such as cleanup and monitoring of the lit pumpkins. As long as there is a plan in place for cleanup and organizers present to monitor, the Board, Chief Cain and Chief True did not have a problem with it. The Board suggested that this be coordinated with the Recreation Committee, which Mrs. Waldron plans to do.

### DEPARTMENT HEADS:

- Police Department – Chief Scott Cain reported as follows:
  - Trick or Treat will be from 5-8pm on October 31<sup>st</sup>. There will be 3 officers on that day and they will be handing out candy. Vanessa is preparing guidelines for safe Trick or Treating that will be posted tomorrow.
  - Town Moderator Harold Bragg has requested 3 officers for Election Day.
  - The Durango has been ordered but is not expected in until February. A motor was blown in another vehicle and will be unavailable for several weeks. Chief Cain would like to take a close look at the budget and determine if the Charger could be ordered because that has a faster delivery time.
- Fire Department – Chief Jon True reported as follows:
  - The online permit system for Kensington for all FD permits should be completed by the end of the week.
  - The drought is still affecting us. Rain is down approximately 9-10 inches overall. The past rain has helped, but we have a long way to go to be back to “normal”.
  - The online burn permit system will be going back online as of this Wednesday. People can burn with a permit in fire pits and rings, but we will still not be issuing brush piles or permits larger than the four-foot diameter ring until the drought is reduced.
- Emergency Management - Chief Jon True reported as follows:
  - Grants are coming in, and Chief True will be applying for a “second project” FEMA and GOFERR grant starting next week.
  - Part of this project is some equipment to help the school with PPE and temperature kiosks. These will be purchased out of EM and covered in the second project.
  - We have obtained adequate PPE and supplies for voting, and we continue to provide PPE for town hall, Library, PD and FD as needed. The FD will be providing cleaning services, and the PD will be providing security.
  - Chief True did not get any requests for the flu shot to be delivered through the FD, so it is recommended people seek their own. Anyone can call Chief True for more info.
  - CODE RED/NH ALERTS will be rolled out later this week. People can sign up for free using their home/cell numbers and or emails if they wish and we can send both emergency and non- emergency related texts and voice messages to cell, email, voice, and TTY systems. The training documents will be going out to key employees in Fire, PD, EM, and Town Hall this week. This is at no cost to the Town, as it is funded by the State of NH. (Replaced Nixle and others).
  - Chief True will handle decontamination during and after the Supervisors of the Checklist meeting next Monday.
- Road Manager – David Buxton reported as follows:
  - David provided pricing for sand to the Board. Plourde Sand & Gravel located in Contoocook, NH provided pricing at \$15.66 per ton. This is the same price that was offered last year. Typically 450-600 tons are delivered. David requested that the Board approve this purchase. **At 6:59pm, Bob made a motion to purchase the sand from Plourde Sand & Gravel at \$15.66 per ton delivered. Vanessa seconded. Vanessa asked if there was a**

**competitive bid. There was not. This was the same pricing as last year. Joe took a roll call vote. Vanessa voted yes, Bob voted yes, and Joe voted yes. The motion passes.**

- David presented pricing for snowplowing. B&S Disposal provided pricing for the town roads and Matrix provided pricing for snowplowing, sanding, and shoveling town buildings and lots. The Matrix proposal did not change from last year and includes plowing, sanding and shoveling all town buildings and lots for \$19,875.00 made in 5 payments based on a 3-year, year to year agreement with the town if both are satisfied. The B&S Disposal proposal included 9 biweekly payments of \$5,900.00 which includes 10 hours biweekly and includes the front-line equipment totaling \$53,100 plus the stipend for equipment at the shed at \$2,500 in 4 payments totaling \$10,000.00 for a complete cost of \$63,100.00 based on a 3-year, year to year agreement with the town if both are satisfied. Dave explained this is the direction the state is going with the stipends included. Dave and the Board discussed where in the budget these funds would be taken from. There was discussion that a real contract will need to be put in place and the 3-year contracts would be contingent upon budget approval. **At 7:19pm, Vanessa made a motion to accept the proposal from B&S Disposal subject to the mutual agreement of a contract for the term. Bob seconded. Joe took a roll call vote. Vanessa voted yes, Bob voted yes, and Joe voted yes. The motion passes. At 7:20pm, Bob made a motion to award the bid to Matrix for snow removal at town buildings and lots pending the signing of a contract with the next 2 weeks. Vanessa seconded. Joe took a roll call vote. Vanessa voted yes, Bob voted yes, and Joe voted yes. The motion passes.**
- Children playing signs have been installed.
- There was brief discussion of the ongoing beaver issue in town. Vanessa will work with Dave on solutions.
- Tax Collector- Carlene Wiggin reported as follows:
  - In September, the Selectman signed a deed waiver and that can be rescinded as everything is up to date. **At 7:30pm, Vanessa made a motion to rescind the deed waiver dated 9/1/2020 for Map 5 Lot 28-3. Bob seconded. Joe took a roll call vote. Vanessa voted yes, Bob voted yes, and Joe voted yes. The motion passes.**
- Building Inspector- Norman Giroux was not present.
- Treasurer- Sara Belisle was not present.
- Town Clerk – Interim Sarah Wiggin reported as follows:
  - Absentee ballots are going well. 328 absentee ballots have been requested and mailed out. Ballots can be hand delivered during the Town Clerk window hours, mailed, or hand delivered at the polls on election day. They cannot be put in the drop box.
- Recreation Committee- Elaine Bodwell was not present.
- Conservation Commission – Sydnee Goddard was not present.
- Sawyer Kensington Trust- Hez Mercadante reported as follows:
  - There will be a KST meeting Wednesday at 4:30pm under the pavilion at Sawyer Park.
- School board – Jenny Leonard reported as follows:
  - KES is going back to in-person learning on November 5<sup>th</sup> and will maintain a simultaneous remote program for those families who choose.

#### **NEW BUSINESS:**

- Civicware Contract for website
  - Kathy presented the contract for the town website. There was a name change (formerly Virtual Town Homes and now Civic Plus) and the company has asked that the contract be resigned with the new company name/letterhead. No terms are changed.
- Quotes for tree removal from town hall
  - Kathy presented quotes for tree removal at the Town Hall from Bolduc Tree at \$6,600.00 and another from Royal Green at \$3,800.00. The Board wants to ensure these two companies are considering the same scope of work and will also need to discuss this with the Universalist Church as some of the trees are on that property.

#### **OTHER BUSINESS:**

- Assessing Office – Kathleen Felch reported as follows:
  - Mowing Contract

- The current mowing contract is up in 2021. The Board discussed timing of posting the bid to allow to companies to see what they would be mowing. The Board will also need to pull together a formal scope of work to include both cemeteries.
- Sign MS 535
  - ***At 7:51pm, Bob made a motion to have the Board sign the MS 535. Vanessa seconded. Joe took a roll call vote. Vanessa voted yes, Bob voted yes, and Joe voted yes. The motion passes.***

The Board reviewed the CMC media website contract. ***At 8:00pm, Vanessa made a motion to authorize Joe to sign the CMC media website contract for April 2020 through March 2021. Bob seconded. Joe took a roll call vote. Vanessa voted yes, Bob voted yes, and Joe voted yes. The motion passes.***

***At 8:02pm, Vanessa made a motion to approve the minutes from October 5, 2020. Joe seconded. Joe took a roll call vote. Vanessa voted yes, Bob abstained, and Joe voted yes. The motion passes.***

The next meeting will be on November 2, 2020.

***At 8:05pm, Vanessa made a motion to adjourn. Bob seconded. Joe took a roll call vote. Vanessa voted yes, Bob voted yes, and Joe voted yes. The motion passes.***

Respectfully submitted,

Chelsea Lalime