

Minutes  
Selectmen Meeting  
April 9, 2016  
Public Session  
***Draft- subject to board approval***

Attendees:

Peter Merrill  
Bob Wadleigh  
Norman DeBoisbriand

Motion and Vote to Open the Public Session at 10:00 AM:

Motion by Norman DeBoisbriand  
Second by Bob Wadleigh

Vote:

Peter Merrill Yes  
Bob Wadleigh Yes  
Norman DeBoisbriand Yes

Discussion: Construction Review and Progress of the Town Hall

Discussion: Exterior Items Completed and Proposed

A discussion took place centered on the items that have been completed on the exterior of the building. Norman walked the Board around the exterior of the building and explained what has been completed to date. The following were the items discussed:

1. Handicap ramps and other walkway: Norman explained to Bob and Peter where the location of the proposed handicap ramp would be. Also Norman explained the design and proposed material for both the handicap ramps and walkways would be (stamped concrete and iron railings). The Board talked about getting a proposal from Osborn Concrete. Norman stated he will make contact with them. The Board reviewed the concrete walkway in the front of the building and determined that minor alterations and adding a railing to the walkway would make it ADA compliant. The Board was in unanimous agreement with the proposal on the walkways and ramps both in construction and design.
2. Notification Boxes: Currently there are two notification boxes on the front and left side of the building. The box on the left side is rotted and in disrepair. The Board was in unanimous agreement that this box should be removed. The box on the front of the building is in good condition it appears and should remain if it is structurally sound. The condition of the box will be determined when removed for painting. The Board unanimously agreed if sound keep, if not don't replace.
3. Generator: A discussion took place in regards to a new three phase 45 K generator placement. It was determined that the new generator will be placed at the same spot where the old generator was. The Board discussed the future use of the old generator. If a use can be determined within the town it will be placed on where it is needed. If no spot can be identified it will be put up for auction. The Board was unanimous in this decision.
4. Lilac Bush: A Lilac bush was moved as a result of it causing rot on the building. A sprig of the bush was taken from the original bush. A discussion took place on the relocation. It was determined that the sprig will be placed in a temp spot until the construct is complete and relocation to a permanent spot. The board was unanimous in this decision.
5. Deck and Stairs on the East Side: A discussion took place on the placement of a deck and stairs on the east side of the building. The original plans called for a handicap ramp. It was determined by the Board that the handicap ramp will be placed on the west side of the building where the parking spots are. The placement of the eastside handicap ramp is problematic because it ended into a dead zone where there was no walkway. The west side of the building made it more practical for its placement. The Board was unanimous in this decision.
6. Security Camera: the placement of the security cameras were discussed. The placement would be about 10 to 15 feet high off the four corners of the building. It was determined by the Board that the placement should give the best optical vision.
7. Crosswalk: Norman met with DOT to seek approval of a crosswalk from the parking lot across from the Town Hall. The State has taken this request under advisement and will let the Town know of their determination in a few weeks.

8. Lighting: The exterior lighting was discussed. A suggestion was made that we upgrade the lights that illuminate the flag and walkways. The Board unanimously approved this decision to change out the old lights.

The next focus of the board was to discuss and approve items in the interior. The following were the items that were discussed.

1. Bullet Proof Panels: Norman explained that the bullet proof panels needed to be installed before the sheetrock. There are 28 panels that cover the exterior and interior walls of the police department that are exposed to the public. The installation of the bullet proof was required per the architectural plans.
2. Tile and Paint: Norman showed the board members the storage room that was completed. The Board had no objections to the tile or paint. Norman explained that recommendations will be made to the Board for the tile installation and wall color in the near future for all the public areas for final approval.
3. Elevator: Norman told the Board that the elevator was due to be delivered on Monday and will be stored in the container until installation in mid-May.
4. Stairs: Norman explained that the public stairs will be covered by wood treads. The wooden floor in the main hall is maple. It was recommended that treads should be maple to match the main hall. The board unanimously approved this decision.
5. Flooring 1<sup>st</sup> Floor: The floor on the first floor was discussed. A recommendation was made that the first floor should be tiled. The tiling will be in the police department and public areas. The board unanimously approved this decision.
6. Flooring 2<sup>nd</sup> Floor: The floor on the second floor was discussed. A discussion took place on whether tile or wood floor should be installed in the public areas. If wood would be installed it should match the floor in the main hall. No decision was made however it was determined that rugs should be installed in the offices other than the break room which should have a hard surface applied.
7. Windows: The placement of windows were discussed. There is a window in the janitor room. The placement of this window per architect plans, was for the appearance of balance on the exterior of the building. The next windows that were discussed were the placement of two windows in the Administration Office. Norman explained that the windows were part of the Architect plans and provided natural light to the office. Norman asked the two other board member if they had any concerns in the placement of these windows. Both Bob and Peter stated they had no concerns with the placement of the windows.
8. Flooring Main Hall: Norman showed the board members the floor in the main hall. Over the years several holes have been cut into the floor. Norman stated he would like to patch these holes with matching wood and to have the floor sanded and resealed. The board unanimously approved this decision.
9. Paint: The walls have showed some wear over the years and could use a fresh coat of paint. The board approved this decision if the budget would allow.
10. Entry Way: The entry way on the left side of the hall has been reconfigured. The area has been framed out per the plan. It was recommended that the plans be altered. Instead of having a door an open concept with exposed beams was proposed. The board unanimously approved this decision to alter the plans.

Motion and Vote to close the public session at 12:05 PM:

Motion

Norman DeBoisbriand

Second the Motion

Robert Wadleigh

Vote:

Norman DeBoisbriand Yes

Peter Merrill Yes

Robert Wadleigh Yes

