

**TOWN OF KENSINGTON  
BOARD OF SELECTMEN  
Public Meeting  
June 20, 2016, 6:30pm  
Kensington Elementary School Library  
Draft- Subject to board approval**

***In attendance:*** Norman DeBoisbriand, Robert Wadleigh and Peter Merrill.

***Norman made a motion to open the public session at 6:32pm. Peter seconded and the meeting commenced.***

***CITIZEN'S FORUM***

***DEPARTMENT HEADS***

**Police Chief, Scott Sanders** was not in attendance.

**Fire Chief, Charles LeBlanc** was not at the meeting at this time.

**Road Manager, David Buxton** reported the following:

- There is a house lot on Wild Pasture Road that is being excavated without a driveway permit. He requested the Board send Chief Sanders to stop operations until the driveway permit has been issued. Peter made a motion to send Chief Sanders to the lot on Wild Pasture Road to let the developer know they must cease operation until permit has been obtained. Bob seconded and all agreed.
- David and the Board discussed boundary markers briefly, they all agreed that the current boundary markers for new construction should be granite markers in the front and iron pins at the back boundary line. All agreed that boundary markers may vary depending on the age of the property.

**Emergency Manager, Robert Gustafson** reported the following:

- He told the Board he attended a Health conference in Concord. He noted the town would be receiving a letter from Mary Cook from the state with more information from the conference.
- He told the Board he attended an emergency preparedness conference on June 9<sup>th</sup>. He reported it to be an all day conference regarding active shooter and bombings ( similar to the Boston bombing)
- Bob told the Board he needed more details regarding the construction costs for the renovation of the town hall. Norman explained that there is no set hourly rate or square footage cost because there are various rates for the workers. Norman told Bob he could get a letter together stating how the hourly rate was generated. Bob said that he would appreciate that and he would be able to work with that.
- Bob asked for a quote for the presentation system and Norman agreed to supply that.
- Bob explained that since the generator had already been purchased it would not be eligible to receive direct grant money but rather soft monies.
- Bob told the Selectmen that he was still investigating options for antennas for the state radio and HAMM radio. He noted the HAMM radio antenna could be housed in a closet. He noted there is a radio app that would not require an antenna. He told the Board he will report back at a later meeting with his progress.

**Tax Assessor, Carlene Wiggin** reported:

Carlene told the Board she was waiting on an email regarding a parcel of land and would have more to report at the next meeting.

**Town Assessor, Kathleen Felch** was not in attendance.

**Town Clerk, Dawn Frost** was not in attendance.

**Conservation Committee** had no members in attendance.

**Recreation Committee** had no members in attendance.

**Kensington Sawyer Trust** had no members in attendance.

Norman reported that Bruce Cilley had supplied an insurance binder for the catering of “Kensington Days” by The Farm Stand.

### ***NEW BUSINESS***

Norman reported the Board is waiting on the stone wall repair until a decision has been made about the entrance to the parking lot across the street from the town hall.

Norman reported that the town has received approval for two crosswalks. The first at the Farm Stand and the second at the town hall. He noted they would be mirror images of each other. Norman noted it might be a good idea to use the same contractor for both walks as the job may move relatively quickly. He suggested emailing Bruce to discuss. Norman told the meeting attendees that there would be warning lights installed 150 feet from the crosswalk to identify someone in the crosswalk. There will be a button to push at the crosswalk to trigger the warning light. Norman noted they will be removing the blinking yellow light that is currently at the town hall.

The Board decided to hold the next meeting on July 5<sup>th</sup> because the July 4<sup>th</sup> holiday falls on Monday.

Norman then offered the following building update:

- Handicap ramps have been poured.
- Grading will be done to meet the end of the handicapped ramps
- Steps and walkways will go in this week
- Painters have approximately 2 weeks left ( meeting hall not included)
- Norman has moved extra items to the salt shed trailer to get floor cleaned up for work
- Carlene, Kathleen and dawn to start sorting item for filing or shredding
- Two file cabinets for the Planning board documents need to be sorted ( Norman asked Peter who would be designated to do that)
- 3 phase system to be installed next week
- Otis elevator will talk to electricians about wiring for the elevator
- Elevator to be installed in early July
- Plumbing, tiling and security system to be completed once painting is finished
- Bob Wadleigh and David Buxton scheduled to do a “walk-through” for parking lot
- Mid-August for competition

Norman asked Peter to approach the town moderator and town clerk about exchanging the wooden posts, for cordoning off areas during elections, for the posts that offer a pull-out/ connection system ( seen in many banks) . He noted the wooden posts are difficult to store. Norman suggested getting a price for the posts. Peter said he would approach Harold and Dawn.

Linda Blood asked about the search for a deputy town clerk. Norman told her there are 5 applicants. Kathleen has reached out to several community members to conduct interviews. It is still in progress.

***Norman made a motion to move into non-public session at 6:56pm per RSA 91-A:3, II (e). Bob seconded and all agreed.***

Before the Board could begin non-public session, Chief Charles LeBlanc entered the library. ***Norman motioned to resume public session briefly, Bob seconded and all agreed. Public session resumed.***

Chief LeBlanc told the Board that he had a diver, from NFA Diving, check five fire ponds. He noted one at the town hall needed repair of the strainer. He told the Board the fire pond at 186 Route 150 needs to be excavated. The Board thanked Charlie.

Chief LeBlanc then asked about the sub-division off Moulton Ridge Road. Peter told the Chief the sub-division is for 6 homes. Chief LeBlanc noted they have to have a fire prevention system in place for more than 4 homes. He said it could be a sprinkler system or a fire pond. There was discussion about options for fire prevention. When asked ,the Chief told the Board a fire pond has to hold 265 gallons and must be usable (not frozen) 365 days per year. After discussion, Chief LeBlanc said he would get a diver to check the size of the pond at 243 Moulton Ridge Road.

***Norman made a motion to go into non-public session at 7:12pm per RSA 91-A:3, II (e). Bob seconded and all agreed.***  
One legal matter would be discussed.

Norman made a motion to leave non-public session at 7:27pm. Bob seconded and all agreed.

Norman made a motion to seal permanently the minutes of non-public session. Bob seconded and all agreed.

Norman made a motion to leave the public meeting at 7:28pm. Peter seconded and all agreed.

Norman adjourned the meeting. The next meeting will take place on July 5, 2016 at 6:30pm in the Kensington Elementary School Library.

Respectfully submitted,

Michelle Aiken