

**TOWN OF KENSINGTON  
BOARD OF SELECTMEN  
PUBLIC MEETING  
July 5, 2016 6:30pm  
KES Library**

**In attendance:** Norman DeBoisbriand, Robert Wadleigh. Peter Merrill joined the meeting just after 7:00pm.  
*Norman made a motion to open the public meeting at 6:31pm. Bob seconded and the meeting began.*

**CITIZEN'S FORUM**

**DEPARTMENT HEADS**

**Chief of Police, Scott Sanders** reported:

He spoke with the director of traffic with regard to the two crosswalks that were proposed by the town. The first at the Town Hall sight and the second at The Farm Stand at Eastman's Corner. He noted the crosswalks have been approved by the state.

Chief Sanders told the Board he had a meeting with an engineer from The DOT as well. Chief Sanders expressed the following concerns:

- Speeds of vehicular traffic have increased on route 108 over the years.
- A poor line of sight in the passing zones on route 108
- A passing zone that starts within 100 feet of the intersection on route 108 ( Hobbs Rd., Kimball Rd.)
- He would like surveyors to come to measure the distance from the intersection and the other passing zones
- Potential of doing away with all passing zones
- He would like to examine the 2 passing zones on route 150 and the 1 passing zone on South Road.

Chief Sanders has requested a formal review of the roads to make the necessary changes to ensure drivers safety.

The Board asked Chief Sanders about a decision regarding the Toyota Forerunner. Chief Sanders told the board he is wondering if another town entity could use the vehicle, perhaps the fire department. He told the Board he will look into getting a price for a replacement vehicle with and without the trade-in value of the Forerunner.

**Fire Chief, Charlie LeBlanc** was not in attendance.

Road Manager, David Buxton was not in attendance, Kathleen presented three bids for culvert repairs on Moulton Ridge Road to the Board in David's absence. Bob Wadleigh opened all three bids. The Board looked at each of the bids. The Board read the bids that follow:

- Sandbox Excavating- \$17,650
- Olofson Landworks- \$14,800
- Matrix Excavating- \$7,582

*Bob made a motion to accept the bid from Matrix. Norman seconded and all agreed.*

**Tax Collector, Carlene Wiggin** reported:

Carlene told the Board she had an abatement to be signed. Kathleen presented the abatement to the Board. The Board said they would wait until Mr. Merrill was in attendance to sign the abatement. The meeting continued.

**Town Clerk, Dawn Frost** was not in attendance.

Kathleen informed the Board that Dawn had received five applications for the Deputy Town Clerk position. The Board noted a panel is being assembled to conduct interviews.

**Emergency Management, Robert Gustafson** was not in attendance.

**Assessing Office, Kathleen Felch** would report later in the evening.

**Recreation Committee** had no members in attendance.

The Board discussed the issue of inflatable items (bouncy houses, obstacle course items) as they relate to the insurance company policy. The Town has been informed that they are no longer covered for the use of any inflatable items. The Board expressed concern for the "obstacle course" items that may be used at the town festival being held July 9, 2016.

Kathleen said she would once again check the coverage policy with Primex and report to the Board and inform the Recreation Department.

The Board then discussed the issue of CITs (Counselors in Training) at the Recreation Summer Camp. The town has been informed that CITs will not be covered under the town policy unless they are paid. The Board discussed various options regarding the CITs. Norman suggested Kathleen tell Kelsey Plourde there may be an issue but the Board is looking into alternatives. When asked by Linda Blood, Kathleen told the attendees that CITs receive a reduced fee to attend camp and are being trained to be future counselors. The Board will continue to look into the matter.

**Conservation Committee** had no members in attendance. Kathleen presented the Board with a continuing easement monitoring Kimball Farm.

**Sawyer Kensington Trust** had no members in attendance. Kathleen note Bruce Cilley sent an email with the following information:

- Bruce called Hillside Landscaping to take care of a water issue on field B
- The Farm Stand donated salads and sandwiches to the concession stand.
- They anticipate 350 people for the “Kensington Days” festival on July 9,2016
- An invoice needs to be sent for the annual \$8,000 commitment to Sawyer Park.

Kathleen said she would generate the invoice.

### ***NEW BUSINESS***

Norman informed the Board that VTS, the company selected to create and maintain the town website, has issues with the revisions created when the contract was reviewed by legal counsel. The Board asked Kathleen to check with other towns to see if they signed a contract without revisions. Kathleen said she would check with Kingston as they just recently went live with their website.

The Board discussed IT for the town. Norman expressed his concern that the IT infrastructure needs to be in place before the town offices are moved to the hall. The Board discussed various options for IT support from Steve at Byte Fixx and/or Lars Larsen who recently met with the Board. Chief Sanders noted that Tim, the IT person for the PD could be a resource for the town if needed. Norman told the Board to keep in mind that the towns IT infrastructure needs to interface with state systems for the town clerk to perform her job. Kathleen asked Peter what Lars’ commitment level might be. Peter said he would not speak on Lars’ behalf but would call him. Norman reiterated the point that the town is approaching a “drop dead” date to get IT underway.

Norman again told Kathleen to get information regarding VTS and the Board could get together for a work session regarding the VTS contract.

The Board then discussed issues presented by Chris Batchelder regarding recycling (Chris was not in attendance). Chris had informed the Board, he is finding too many items being recycled that cannot/should not be recycled. His fear is an increase in the cost of recycling when the town moves to using Waste Management exclusively. Norman expressed concern that town residence may not recycle if it becomes too restrictive. Peter and Norman discussed the ramifications of being restrictive with recycling. Peter noted that there needs to be an educational campaign to update residents about the latest recycling standards. Norman suggested having Chris come to a meeting to determine his limitations. The Board then discussed ways to educate residents. A few suggestions were having Chris leave a flyer with recycling if he is unable to take it because of restricted items, the Community News, handing flyers out with trash stickers or an educational table at town functions; recyclable vs. non-recyclable. Peter also suggested he tour the facility to see how the system works at that end. The Board agreed this to be a good idea.

Norman then offered the following building updates:

- Board met with David Buxton about the parking lot.
- Waiting for estimates to pave lot
- Estimating 25-30 parking spaces
- Police officers offices are being tiled
- Finish painting is 75-80% complete
- Install police lockers this week
- Accepting bids from railing companies



