

Minutes
Selectmen Meeting
Public Session
THURSDAY
September 29, 2016

Attendees:

Norman DeBoisbriand
Peter Merrill
Bob Wadleigh

Motion and Vote to Open the Public Session at 7:00 PM:

Motion by Norman DeBoisbriand
Second by Bob Wadleigh

Vote:

Norman DeBoisbriand Yes
Peter Merrill Yes
Bob Wadleigh Yes

Discussion: Agenda for the October 2, 2016, Town Hall Ribbon Cutting Ceremony

Norman shared the following invitation responses: Governor Maggie Hassan Office declined due to a conflicting engagement. Senator Kelly Ayotte will be represented by someone from her staff and will be presenting a flag flown over the US Capitol in Washington, DC. Senator Jeanne Shaheen will be sending a commemorative letter for the occasion.

Refreshments: Norman attempted to speak to representatives from Farm at Eastman's Corner, but was unable to that day. He was advised to send an email. Due to the short turn around time, Norman visited the Cider Hill Farm and secured an order for 4 dozen cider donuts, 3 gallons of apple cider, and 3 dozen cookies. (The cider order was increased to 4 gallons through discussion by Selectmen). Kathy Felch committed to obtain coffee, cream, sugar, tea bags, styrafoam cups and regular cups, dessert plates, spoons, and napkins. Refreshments will be set up in the Town Auditorium prior to beginning of event. Refreshments will be offered to guests at conclusion of the formal ceremony. Holly McCann and Linda Blood volunteered to obtain table coverings & pumpkin decorations. A podium has been arranged via KES and additional discussion will take place with KES regarding use of a NH flag and flag stand.

Town Hall Tours after formal ceremony: If event takes place outside, the tours will commence from outside going through the police department, then upstairs via elevator, tour of upper floors, (pause for refreshment) and returning down via the stairwell. If event takes place in auditorium due to weather, the tours will commence there and visit upper floors first, then down stairs to police department, and returning via elevator to auditorium for refreshments. Tours will be conducted by Selectmen. If needed, Holly McCann and Linda Blood offered to assist. Kathy Felch will also be asked.

Agenda was tentatively approved:

- Open with Selectmen (list all three names, with Norman providing opening remarks)
- Peter will add his remarks and read the commemorative letter provided by Senator Shaheen's Office.
- Bob will receive the Presentation of the US Flag from Senator Ayotte's Office and add any remarks he wishes to make
- Norm Giroux, Primary Carpenter for the Project will speak
- Police Chief, Scott Sanders, will be invited to speak
- Lynne Monroe, will be invited to speak on behalf of the Friends of the Town Hall
- Selectmen (Norman?) will acknowledge volunteers to the project and any special thanks deemed appropriate, as well as making closing remarks and invitation to tours and refreshments.

Selectmen will coordinate effort to arrange for a pamphlet or program for the event. Holly and Linda to work with Kathy Felch on this effort. Peter made motion, with second by Bob to authorize up to \$75 for printing/production of 75 programs for the event if cannot be produced in-house.

Time Capsule Placement: Construction of the capsule site is complete. Selectmen recommend that capsule be opened in 50 years, which coincides with our nation's 300 year celebration. They will make a proclamation for this.

Photographs of the event were discussed and arranged for. Communication and marketing for the event has been arranged with WMUR, Union Leader, and Exeter Newsletter-Seacoast Online.

Peter Merrill introduced one additional unrelated topic: Engineering Report by Dennis Quintell. Peter explained the report and subordinate study which resulted in the best option to proceed for water drainage in the Lambert proposed lots. CCMI.

Motion and Vote to Adjourn the Public Session at 7:50 PM

Motion to Close the Public Session by Norman DeBoisbriand
Second to the Motion by Bob Wadleigh

Vote:
Norman DeBoisbriand Yes
Peter Merrill Yes
Bob Wadleigh Yes

Motion and Vote to Reopen Public Session at 7:51 PM to view the Time Capsule placement location. Motion by Norman, second by Peter. All voted yes.

Motion and Vote to go into Non Public Session at 8:00 PM. by Norman DeBoisbriand
Second to the Motion by Bob Wadleigh

Vote:
Norman DeBoisbriand Yes
Peter Merrill Yes
Bob Wadleigh Yes

Motion to Close the Non Public Session and permanently seal minutes by Norman DeBoisbriand at 8:10PM
Second to the Motion by Bob Wadleigh

Vote:
Norman DeBoisbriand Yes
Peter Merrill Yes
Bob Wadleigh Yes

Motion to close public session by Norman DeBoisbriand at 8:10pm
Second to the Motion by Bob Wadleigh

Vote:
Norman DeBoisbriand: Yes
Peter Merrill Yes
Robert Wadleigh Yes