

**TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833
MONDAY
February 6, 2017
6:30 pm
Meeting Minutes-Draft**

In Attendance: Norman DeBoisbriand, Peter Merrill, Bob Wadleigh

Norman made motion to open public session 6:30pm, Peter seconded all in favor.

Norman explained that there were two nonpublic session that needed to be handled at the beginning of the meeting.

Norman made motion to go into nonpublic, Bob seconded, all in favor. Board exited meeting hall.

RSA 91-A:3, II(a) Norman motioned to leave nonpublic at 6:41pm, Seconded by Peter Merrill, all in favor. Norman motioned to seal nonpublic minutes, Peter seconded, all in favor.

Two employee matters were discussed.

The board returned at 6:42pm and resumed the regular meeting.

Chief Scott Sanders informed the board that the paperwork has been sent for the new Tahoe along with the first payment. He has also looked into portable shredding options and got information from a few vendors. It is around \$180 for his department and asked if the town has some boxes that need shredding. Kathy confirmed that there is about 10 set aside for shredding already. They will do the shredding onsite and give a receipt for how much was shredded. Peter asked to have a two-week window to be able to get ahold of Dawn to see what she can shred as well. He asked the board to keep the account open for the State fueling options. There is an updated user agreement that they need to sign to keep the account open. Peter made a motion to sign the agreement, Norman seconded, all in favor.

Chief Charlie LeBlanc came forward with a probationary appointment to the department for Tim Holt. He will still need to fill out paperwork and be sworn in by Dawn or Carol. Norman made a motion to approve the appointment for Tim Holt, Bob seconded, all in favor. The appointment was signed.

Peter asked how the laptop conversion was coming along. Charlie stated that he was having a few issues with transferring data. Peter reminded Charlie that he had asked to have Lars do the transfer of the information and to get in touch with him. Charlie stated that he will get ahold of him.

The Mammoth Fire Alarm sent the yearly update for people to contact, Charlie is the only one listed currently and the board felt that another contact is needed. Norman asked if Charlie could think of someone else who could be listed as a contact for when Charlie is not around. Charlie suggested that where the school is on the list he would ask Matt Andrews. Matt will be asked if that is a possibility and added if he agrees to be a contact.

Charlie stated that he will be getting bids for the fire pond maintenance and will report back to the board.

David Buxton came forward and explained that there was a question on the Matrix billing. PJ has explained that he has to make a return trip to shovel after the plows go through. Dave asked him to state when he has to make a return trip.

The plowing in front of the Library has been an issue. Chris has plowed it then the state will come through and fill it all back in. They are working on a solution to this.

There has been a request from the Library to not shovel the grass path, but to shovel from the Fire Station to the Library on the old path. They also stated to David that the Library owns the Fire Department Lot. Dave explained shoveling that old path would be misleading and a safety issue. It was explained that the Library staff would be walking in front of the Fire Department to access the path. Norman asked who owns the building, and Charlie explained that the association does. It was explained that there are two separate deeds for the Fire Station and the Library. David thought that the new parking spots within the school parking lot would be for the library staff and patrons. Chief Sanders recalled the same information. It was explained that the new walkway to the Library was constructed due to the fire department coming in for an emergency quickly and not having to worry about pedestrians. Dave pointed out to the board that they had decided last year not to shovel from the Fire Department to the Library. Dave will talk with the library and get back to the board. This issue was tabled for now.

Dave is also hoping that each department will eventually contribute to the shoveling expenses out of their individual budgets.

Dave also expressed his thoughts that the warrant article for the fire ponds might need to be worded differently. He thinks each pond will be a different issue to deal with. Norman stated that the funds requested are \$25,000 and asked Charlie what ones are the worst. Charlie stated that he would like to do the one by the Town Hall, Drinkwater Road and the one on Trimble Trail. David stated that there are different types of ponds, fire, retention and detention.

Peter asked for a characterization of the different ponds from Charlie. He stated that if the board can identify the severity of the ponds they can have a starting point.

Peter explained that he had gotten a call from a resident last week about some debris removal on Osgood Road. David explained that the debris has been removed, and no permit was required. This was under 23,000 sq. feet. All equipment has been removed.

Emergency Management Robert Gustafson explained that the grant for the projector system has been moved to the business office and now the town just waits. He explained that he will be doing some training later in the year for the Seabrook drill scheduled for April 4, 2018. He indicated that there is the ability to activate the Seabrook sirens for emergency announcements. He asked if there is any other communications on the proposed cell tower at 211 South Road. He stated that there could be some potential leveraging due to the dead spots in the area.

Dawn had sent an email to the board letting them know that Michelle Aiken will be taking the deliberative session notes.

Donna Carter asked about the skating pond and if they can have hockey sticks or pucks. She stated that the hockey net is on one end of the pond and skating is at the other end. Legal sent back indications that hockey should not be played on the ice. Kathy stated that they sent back recommendations on what the board could post on signs. Norman stated that there is a difference between hockey and having hockey sticks and pucks and they want to make sure that the town is covered. Donna asked how the teams at the park are able to play there. Kathy explained that they send the town proof of their own insurance. Norman stated that is what the insurance company says and if we can't do it then there needs to be a definitive answer of what is allowed and not allowed. The board will ask for a definition of hockey. Donna asked if people could show proof of insurance to the town, or sign waivers to be able use them. The board will go back to the insurance and ask what is allowed, and a definitive definition on hockey.

Donna asked about the banners for the Town Park. She stated that she usually has them out by now and wants to know if the board has come to a decision. The board has not come to a decision yet on the banners, but believes that the recreation department should be getting the revenue from them. The board will formulate a letter to the trust stated that the board will be soliciting the funds for the 2017 year. It was asked if the recreation department can accept donations and this will be a user fee associated with the rental of the space.

The board would like to do a work session with the recreation department to discuss various activities for the coming year. What they will do with the concession stand, fee structure, cleaning fees established as opposed to the deposit fee. The recreation department will have a work session on Monday February 13, 2017 at 6pm.

Julie LaBranche was in attendance to make a presentation to the board about Groundwater Reclassification.

Julie is currently working with the Town of Seabrook on this project and is making the presentation to see what the Boards wishes are in regards to participating in the project. Handouts included an Environmental Fact Sheet, Kensington's Aquifer Protection Map, Kensington's Aquifer Protection District zoning section, and Ground water reclassification overview sheet.

This project will enable the Town of Seabrook to work with a designated town employee to inspect the 9 area's in town that have been identified as needing inspections within the ground water reclassification project. Within this project the strongest classification of GAA will be given to the town well area. This sheet can be found by accessing the link

(<http://www.des.nh.gov/organization/commissioner/pip/factsheets/dwgb/documents/dwgb-22-3.pdf>)

More information on this project can be found on the state website:

(<http://www.des.nh.gov/organization/divisions/water/dwgb/dwspp/reclassification/index.htm>)

She explained that the town has already adopted the aquifer protection district, which will regulate activities allowed within them. Once the potential contamination sites are identified in the area towns there will be inspections conducted to insure that there is no ground water contamination present. In order for this project to go forward the Town of Seabrook will have to get approval from the area towns to proceed with this reclassification. There were questions on how this will benefit Kensington. Julie explained that it would formalize an inspection process for the town and allow for state help. The inspection program is the only thing that would affect the surrounding towns. Seabrook has had a lot of cooperation from land owners. The Town of Seabrook is willing to absorb the fees for the letters to be sent to landowners letting them know there needs to be an inspection done. Norman is concerned that the Town of Seabrook will be telling Kensington what they can do within the commercial district, since ours is over the aquifer.

Chief Sanders asked what the benefit is to Kensington for entering into this program. Julie stated that Kensington already has the aquifer protection district established so it will formalize the inspection process. Norman asked about other issues within town that would affect the ground water, but the state has done nothing, since it is a proper farming activity. Then there is a food processing establishment on the corner that will need the inspection and the farming activities will not.

These inspections will be done every 3 years and when the property changes hands, to ensure that the property owners are aware of what can and can't be done on the property. The enforcement would be done through the DES and the Board of Selectmen. State laws would cover the town if they entered into the program.

There were concerns expressed about how much water Seabrook is drawing from Kensington's aquifer and how does the town get notification of what is happening there? Julie and Curtis will return and address the questions and concerns of the board. Some being the refresh rate of the aquifer, current data for extraction from Kensington, how will this program affect the future development of Seabrook, will it restrict them any.

Donna asked if this project does not prove beneficial to Kensington, do they have the ability to back out.

If Kensington does not sign on for this program what are the ramifications? The project would not be able to go forward since Kensington has the largest part of the reclassification within town.
Hampton Falls has expressed willingness to participate and Seabrook has not met with South Hampton yet.
The shooting range will not be within the considered risk area, since the ground is not being moved, once the ground is disturbed it will be. Julie will wait to hear from the board on coming back to address their concerns.

The board scheduled a webinar with the website company VTS for Thursday February 23, 2017 at 1:00pm.

The board is uncertain on who or what to dedicate the 2016 Town report to. They will look over the information, but where they did not dedicate the report last year, they are unsure if they will this year.
Previous reports will be reviewed and a decision will be made soon.

Trash and Recycling were discussed. The board agreed to keep the current policy where if school is canceled then trash and recycling will be postponed until the next day. Pickup will remain at 6:30pm. There was some confusion with the pick up last week due to the late cancelation of school and that the trash route had already been started.
The board stated that the enforcement of the size, weight and stickers on the trash will start after the Town Report is out so that the board is sure that all residents have access to the information. They will look into cards or stickers to put on the trash stating that it does not comply with restrictions and to contact the town for further information.

Intent to Cut for 9 Old Amesbury Road was signed. Norman motioned to approve the intent to cut for 9 Old Amesbury Road, Bob seconded, all in favor.

Park annual water shock will be scheduled for the first week in April 2017.

Norman made a motion to sign the Timber Tax Warrant, Peter seconded, all in favor.

Jim Farley submitted an unmerger request to the board. There was an issue where years ago the lots were merged by the town and Mr. Farley would like them unmerged. **Peter made a motion to unmerge the lots as presented, Bob seconded, all in favor.** Kathy will get the information to the assessing company for them to adjust the maps and the tax cards to reflect the change.

The board signed the Library Monthly appropriation and the Reimbursement for Emergency Management monthly.

Bills were reviewed and signed. The board signed a maintenance agreement for LHS for the voting machine.

Norman made a motion to enter into nonpublic session at 9:06pm, Peter seconded all in favor.
RSA 91-A:3, II(a,e) Norman motioned to leave nonpublic at 9:26pm, Seconded by Peter Merrill, all in favor. Norman motioned to seal non public minutes, Peter seconded, all in favor.

The board discussed the warrant and questioned some of the wording on the petitioned warrant articles.
Norman made a motion to send citizen's petitioned warrant articles to legal for review, Bob seconded, all in favor.

Peter expressed that he would like to start a list to go through for the next 10-12 months to keep track of the town projects. He indicated that Primex has a document that is available.

There was a fire in town this week and the police department asked if the fire department ever requests for the building inspector to go out and inspect the structures after the fire. The board was unaware if they do, but stated that the building inspector will be contacted.

There was some discussion the Seabrook Project and where the board will be in agreement with it. They are unsure if this is what is best for Kensington. They would be giving the authority to another town to regulate industry in Kensington. The board would like for them to come back on the March 20, 2017 meeting. Kathy will contact Julie and see if that date is available for them to attend.

Norman made a motion to adjourn at 9:46pm, Seconded by Peter, all in favor.

Respectfully Submitted,

Kathleen T Felch

