

Town of Kensington
Board of Selectmen
95 Amesbury Road
Monday
February 13, 2017
Meeting Minutes-Draft
6:00pm

In Attendance: Norman DeBoisbriand, Peter Merrill, Donna Carter, Holly McCann, Linda Blood

Norman made a motion to open the meeting at 6:02pm, Peter seconded, all in favor.

Norman explained that this is the first in a number of sessions needed.

- Concession Stand- Norman stated that the concession stand ran at a loss in the last year and only ran a profit when the fields were rented to outside organizations one being Legends. Last year's loss was over \$2k. The members in attendance discussed various ideas for seeing if there are other organizations to rent the fields, and possibly setting up a system so that everyone knows what the process is. The usage meter for the concession stand might be added. There was discussion about the town renting the concession stand as opposed to opening it this year. An invitation to bid will be written up and brought back to the board for review.
- Field Rentals-cleaning of the park was discussed and if they should implement a cleaning fee instead of the deposit for cleaning that is returned. Cleaning fee per day and elevate it over the normal fees for a tournament. Some fees were discussed from hourly to set fees.
- Signage-Norman asked Donna IF she handles that for the Trust? The town would like the recreation committee to take it over. She stated that she collects around \$5,000.00. Donna stated that some of the signs were put up late last year and those people were told that they didn't have to pay this year. Donna asked to change the wording to the Town instead of the Trust. Norman asked if there were any new patrons approached, Donna has a list started. It was explained that a private entity can't rent out town property, and that is why the Town is taking over the user fee for the banner rental space. The fee is \$350 for the first-year and then \$250 for the subsequent years. The Trust will be sent a letter and contacted by Norman.
- Donations will be going into the General Fund and not the recreation revolver, as per RSA.
- Road Race- how does the board feel about the road race this year during the town festival, the board stated it was up to the recreation committee. The committee expressed that there could be a fun run or walk. The board just wants to be made aware of the activities well before they take place so that they can look into the best interest of the town, and to make sure that the insurance will cover the event.
- Independent resident running a recreation department event, the town needs to figure out a way to have them covered by the town. And if they can run an event, or a committee member should be.
- The board is looking for the recreation department to be more involved in the park usage, with the board still maintaining the approval of fees spent, and activities, as voted by the town.
- The trust paid for the maintenance of the buildings last year and asked that the town be responsible this year, so that will have to be looked at.
- There needs to be clearly defined responsibilities for the Recreation Department.
- The park was not supposed to cost the town any money to run, but the mowing and maintenance has been moved into the town budget and the board is looking for ways to return all expenses of the fields back to the recreation department.
- Kathy will get the committee a list of previous renters of the park.
- Linda asked if the events were supposed to have profits, it was explained that the expenses should be recouped and small profit to fund events that are not charged a fee.

There will be more discussions about the fields and the running of the park in conjunction with the Recreation Committee.

The board thanked the committee for their time.

Respectfully submitted,

Kathleen T Felch