

Town of Kensington  
Board of Selectmen  
95 Amesbury Road  
Tuesday  
August 22, 2017  
Meeting Minutes-draft  
6:00 pm

**In Attendance:** Robert Wadleigh, Linda Blood, Norman DeBoisbriand

**Others in Attendance:** Richard Elwell, Jonathan Valvanis, Lynne Monroe, Elaine Kaczmarek, Glenn Greenwood.

Norman made motion to open public session at 6:05pm.

**NEW BUSINESS:**

**Charrette-** Norman explained that they were here tonight to clear up if the group was to hold public meetings and take minutes of the meetings. The board inquired with our town counsel which stated that minutes would need to be taken and the meeting posted for public to attend.

They came to that determination because Lynne Monroe has been acting on behalf of the town. The acceptance of the application was sent to Lynne and not the town, which the board did not have an issue with.

The board has no issue with Lynne acting as the liaison between the group and the town.

The board wanted to just bring them in so that they could discuss how things were to proceed. Lynne disagrees with this procedure and expressed that it is not required in other town's. It was asked if this is a municipal application or could anyone in town have submitted the application, it was stated that any town department could have submitted it.

Ms. Monroe is afraid that the group will not be able to function if that is true, she is happy to take notes and did post the meeting the last time they met. She believes that if the group was to follow the restrictions of the RSA's then the planning would not be able to take place. It was reiterated that the only way to correct the issue is to have the meetings public and to follow the RSA's.

The board is in agreement with legal, that after the board signed the memorandum then the group will have to hold public meetings for all to attend and post the minutes of the meetings held.

There was further discussion on keeping the meetings open to any public that wanted to attend.

Elaine explained that they were under the understanding that they were private citizen's. Bob stated our legal counsel has stated that the meetings need to be posted and minutes taken. There is now 7 members on the group as of now according to those present.

Norman has not given his total support at this time. Elaine stated that they have to back track because they will now have to follow the RSA, but it can be done.

Ms. Monroe stated that the intentions are good and positive. PlanNH is planning to come to Kensington soon to meet with the various departments and see the town. John Valvanis asked if the Charrette should be postponed until spring, he is a town resident and has not seen the information on the public meetings, and would like to know where they are in the planning. Ms. Monroe and Ms. Kaczmarek stated that the group will follow the RSA's and the minutes and meetings will be posted on the link within the town website.

<https://www.town.kensington.nh.us/board-selectmen/pages/additional-information-plannh-and-charrette>

Linda cautioned that the group will really have to work on getting the information out so that the public is informed.

The board thanked the group for their time.

**OLD BUSINESS:**

The board determined that the 825 Development LLC's Cistern or Drainage easement is within the expertise of the planning board. The board is okay with it as long as the planning board has reviewed and signed off on it.

Kathy had a few things for the board.

- Intent to Cut- Bob made a motion to accept the intent to cut for Kimball, Linda seconded, all in favor.
- Electrical Inspector- Bob motioned to appoint Robert Fee for Electrical inspector and for Robert Fee to be alternate for one-year Planning Board, Linda seconded, all in favor.
- Planning Board Member- Bob made a motion to appoint Christopher Chetsas as a full member of planning board, Linda seconded, all in favor.
- Veterans Credit was reviewed and signed. Bob made a motion for the veteran's credit, Norman seconded, all in favor.
- Payroll Manifest for 6 months was reviewed and signed off by the board.

**Non-Public RSA 91-A (c,l)**

**Norman motioned to go into nonpublic 7:00pm, Bob seconded, all in favor. Norman made a motion to leave nonpublic at 7:26pm, and motioned to seal permanently, Bob seconded, all in favor.**

The Board reviewed all the minutes indicated below and motioned to approve.

**Norman made a motion to approve the minutes for the following meetings:**

**June 5, 2017; June 15, 2017; June 19, 2017; July 10, 2017; July 24, 2017; August 7, 2017; August 15, 2017.**

**Bob seconded, all in favor.**

Fire department applications have been received and the board will be closing the process at the end of August, with interviews starting in the beginning of September.

Moulton Ridge Road Easement/Drainage- the board asked Kathy to draft a letter to Mr. Lambert referencing the meetings where it was indicated that he would be willing to donate funds towards the project.

The board will talk with Norman Giroux the building inspector about the construction happening on 4 Amesbury Road and see how he came to the determination for the building permit.

**Norman made a motion to leave public session at 7:46pm, Bob seconded, all in favor.**

Respectfully submitted,

Kathleen T Felch