

TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833
TUESDAY
DECEMBER 26, 2017
Meeting Minutes-Draft
5:30pm

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

Norman called the meeting to order at 5:40pm, seconded by Linda Blood.

Norman made a motion to enter into non-public at 5:40pm seconded by Linda, both in favor.

Norman made a motion to exit non-public and seal minutes at 6:03pm, seconded by Linda.

Norman made a motion to enter into public session at 6:05pm, seconded by Linda, both in favor.

Norman made a motion to open the public hearing, Linda seconded, both in favor.

Norman explained that there were having the public hearing tonight to accept the unanticipated funds as well as encumbered funds.

Fire Pond Warrant Article for \$25,000.00.

Norman made a motion to encumber the \$25,000 for the Fire Pond Maintenance, Bob seconded, all in favor.

Fire Department submission for encumbrances:

- \$1400 for fire fighter course
- \$200 for EMT class
- \$590.96 for rescue chain
- \$6449.97 for vehicle repairs on Toyota
- \$2002.02 for fire fighter gear

Total \$10,642.75 for fire department. Bob made a motion to encumber the \$10,642.75 for the fire department encumbrance requests, Norman seconded, all in favor.

Due to the findings of the Charrette the following is proposed for the Grange Hall Encumbrance from the Grange Hall Trustees:

- Power Sounds of NE \$11,267.61 for sound system
- Painting of interior \$6350.00

Linda made a motion to encumber the amount requested from the Trustees for \$17,617.61, Norman seconded, all in favor.

Police Department requests would be coming from the police department coverage test:

- From Health \$10, 000
- From Police department \$30,000

Norman made a motion to approve the encumbrances for the police department for the test, Bob seconded, all in favor.

There is a grant that Chief Sanders is going to apply for that will reimburse the town 75% of the cost.

Police Department: \$2263.00 for radio

Norman made a motion to encumber \$2263.00 for the radio, Bob seconded, all in favor.

Highway Department: \$2500.00 for the Loader rental.

Bob made a motion to encumber the \$2500.00 for the loader rental, Norman seconded, all in favor.

The board explained that there were sufficient funds to cover the encumbrances, with there still being a surplus left. It was explained that the encumbrances are to be able to spend funds from 2017 in 2018.

Unanticipated funds:

Grants and insurance reimbursement funds were discussed.

Norman made a motion to accept the \$7,676.88 for grants and insurance reimbursements, Bob seconded, all in favor.

Donations for \$10,500.00.

Norman made a motion at accept the donations for \$10,500.00, Bob seconded, all in favor.

Norman made a motion to leave the public hearing, Bob seconded, all in favor.

Norman made a motion to open public session, Bob seconded, all in favor.

DEPARTMENT HEADS:

- Police Department –Chief Scott Sanders- just updated the board that he would not be able to make the next couple of meetings.
 - Fire Chief is good and nothing to report.
 - Road Manager – David Buxton- Fire Pond Proposals for the excavation of the fire pond beside the town hall, as we as one proposal for the paved apron on the road side of the pond.
- Dave explained that once the excavation of the pond is done the apron will be installed.
- He also touched base with the state on the driveway for 211 South Road and they commented that the engineer for the state crosswalks was unfamiliar with the crosswalk to be installed at the Town Hall and the one to be installed at the Farm. The board and Bruce commented that they have been working with the state on this and have all the paperwork signed for the crosswalks, at the state level.

Bob opened the quotes and read them:

1. BWP & Sons- \$29,684.00
2. Jamco- \$57,900.00
3. Matrix apron on fire pond \$3245.00

David explained that they both went to the sites and looked over the projects. He also asked if the board would consider using some of the Highway Grant money to pay the amount over \$25,000 that was approved for the warrant article. The board does not see a problem with using those funds, but they might want to consider asking for more funds next year for the fire ponds, due to their conditions.

Bob made a motion to award the Fire Pond Quote to BWP & Sons for \$29,684.00, Norman seconded, all in favor. That would be a total of \$4684.00 from the Highway Grant. **Norman made a motion to get the balance of the fire pond from the Highway Grant, and the Matrix quote for the apron at \$7929.00 to come out of the Highway Grant money, Bob seconded, all in favor.**

The board might want to reword the warrant article for fire ponds to include cisterns as well.

Norman explained that there was a letter received from the state indicating that the flashing lights on the crosswalks will not be installed for any new crosswalks in the state. The ones that already have the flashing lights can stay, but no new ones will be allowed. The board will share the notification with Bruce Cilley on the crosswalks.

David commented that to enhance the driveway at 211 South Road they have to increase the line of sight. The state is requesting 400 feet for line of sight and David is working on trimming the trees on the edge of the road to accomplish this. They cannot clear cut due to covenants on the property, but trimming is allowed.

Dave explained that he has been appointed by the Planning Board to be the official to approve Driveway Permits in the town, but if there is a unique situation he will bring the information back to the board for their input. The most recent driveway permit is one that went back to the board because it was not cut and dry.

- Sawyer Kensington Trust- Bruce Cilley- Bruce approached the board and passed out the drafted financial agreement between the Trust and the Town that is due to expire. The board will review and get back to him. Bruce stated that he noticed the bid out for the Park Maintenance and offered to help with the process if needed.

Citizen's Forum- Todd Burnim, South Road, was present to discuss the recycling. He stated that he was very disturbed about the recycling being put in with the trash. He was told that the recycling has been going in the trash for a month before that. Norman explained that the board received notification that the recycling plant that the town dealt with was sold, and that they would not be taking recycling there any longer. The town was not given any notice of this at all. The new owner would be willing to take the recycling, but only newspaper and cardboard, for around \$50 per ton, and any mixed would be charged \$100 per ton. The board then went out and looked into other companies, and is waiting to hear back. There is an issue state wide with recycling, and many plants will not accept single stream, which is what the town is currently doing. The board will try to find a facility as soon as possible, but the budget for recycling will be increasing. The town has budgeted for \$26 per ton, but the companies are starting now at \$55 per ton. Mr. Burnim further discussed his displeasure of the process and asked if the town could have a notification system that would email out notices. The board will look into that, and Kathy will contact the website provider to see what can be done through the website. The board discussed that there is a need to educate the town on what can be recycled. There is diapers and trash in with the recycling which makes the load "dirty" and the recycling centers can charge more for that dump, sometimes double. The board has been told that glass is too expensive to recycle and it will cost more, so the town might have to think about going back to doing paper and cardboard one week and plastic and cans the next. The board thanked Mr. Burnim for attending.

NEW BUSINESS:

Selectmen's Warrant Article suggestions- The board has the following warrant articles that they are looking to have on the warrant:

1. Fire Pond- \$25,000- might be reworded to include cisterns and amount increased
2. Fire Truck-\$60,740 6th year
3. Road Reconstruction-\$200,000
4. Garage- \$10,000 – for feasibility study to include plans, for garage for police department

Any money related Citizen's Petitioned Warrant Articles will have to be included in the public hearing on the 15th regardless of the amount.

Farm at Eastman's Corner- open air assembly-

The board reviewed the application for the Open-Air Assembly for the Farm at Eastman's Corner. Chief Sanders reported that they have already requested the detail for the event. **Linda made a motion to approve the permit for the open-air assembly February 3, 2018. Bob seconded, all in favor.**

Southeast Land Trust- The board has sent the contract for the Bodwell Easement to legal and they have stated that it is okay. **Bob made a motion to have Norman be the signatory for the Town of Kensington on the Southeast Land Trust Secondary Executory Interest, Linda seconded, all in favor.** Norman signed and initialed all pages needed.

OLD BUSINESS:

Liquor permit- The board discussed the State request for the boards input on the pending Liquor License for Country Brook Café, the Police Chief expressed that he has no issues with the permit, and that if there is a change in use, or expansion then the applicant would have to reapply. The board has no concerns with the permit.

OTHER BUSINESS:

• Assessing Office – Kathleen Felch-

- One person has called for a walk through for the Mowing Bid, Kathy will schedule with them.
- **Recycling Agreement with Greenworks-** Kathy will contact the vendor to see about fees, length of contract, and tonnage commitment per month.
Norman made a motion to tentatively approve the Greenworks contract with additional items to be filled in that Kathy will secure and notify the board. Bob seconded, all in favor.
- Budget reviewed up to date.
- Letters received from Avitar on Current Use Classifications. There were three properties identified that have the wrong classifications on their property. The board reviewed the letters from Avitar on the changes needed. **Bob made a motion for Kathy to make the necessary changes in reference to the Avitar Letters received on Current Use, Norman seconded, all in favor.**
- Bills were reviewed and signed off on by the board.

• **Non Public Session- RSA-91A:3, II (a,b,c,d,e,i) if needed.**

Norman made a motion to enter into nonpublic at 7:14pm, Seconded by Bob, all in favor.

Norman made a motion to leave and seal nonpublic session at 7:33pm, Bob seconded, all in favor.

Norman made a motion to leave public session at 7:33pm, Bob seconded, all in favor.

Respectfully submitted,

Kathleen T Felch