

KENSINGTON BOARD OF SELECTMEN MEETING

Virtual Meeting due to COVID-19

MONDAY April 6, 2020 – 6:30pm

Minutes – APPROVED APRIL 20, 2020

In attendance: Joe Pace, Vanessa Rozier, Bob Solomon

Joe called the meeting order at 6:30pm.

DEPARTMENT HEADS:

- Police Department – Chief Scott Cain reported as follows:
 - The Town Park is becoming a problem with kids giving the officers a hard time when the officers tell them the park is closed. Currently there is no signage up stating that the park is closed. There was discussion on whether the parking lots and trails should be closed as the parking lots have been coned off. Hez Mercadante said that the Trust does not want to see the trails closed and suggested adding signage that the park is closed, with exception of the trails and leaving the parking lots open. Hez will work with Chief Cain and Chief True on this.
 - The Police Department has been busy helping to backup other towns. They are noticing an increase in calls particularly in the 1st shift, and as a result they will keep 2 officers scheduled for first shift.
- Fire Department – Chief Jon True reported as follows:
 - The Fire Department feels prepared for the surge to hit. They are still trying to secure more PPE, and right now there is enough for transport of 40-50 patients.
- Emergency Management - Chief Jon True reported as follows:
 - The Emergency Management team has been busy with COVID-19 updates and conference calls.
 - The State has started to provide guidance for COVID-19 reimbursement bills. Chief True suggests that any town employee with added town expenses as a result of COVID-19 document that and save check numbers, transaction numbers, and receipts showing it was paid. It will be helpful to have this information together when the State requests it.
 - The base radio that will be at the EOC, preapproved by Homeland security, was purchased and will be repaid by Seabrook Station.
 - If anyone needs anything during this time, please get in touch with Chief True.
 - Jenny Leonard reported on behalf of Kensington Helpers that there are plenty of people volunteering to help! There have not been many calls, but if there is an increase in need, the Kensington Helpers feel they will be able to fill those needs. She thanked people for spreading the word and for stepping up to help.
- Road Manager – David Buxton reported as follows:
 - Exeter Department of Public Works has a machine that can make signs. Dave will contact them to see if they can make signs for the Town Park and will get in touch with Chief Cain when there is a response.
 - Paving work on the shoulder of Wild Pasture Rd should be done during the week of April 20th.
 - The roadside mowing contractor has been in touch with Dave. They will carry the same pricing as last year. Dave would like to get that scheduled for the first week in July.
 - Three contractors have been contacted for road reconstruction. Two have showed interest in preparing a bid.
 - There was a complaint of road damage on Oak Ridge Lane due to logging. Dave is working on having these potholes repaired.
 - The salt piles in Portsmouth have been closed.
- Building Inspector- Norman Giroux was not present.
- Treasurer- Sara Belisle was not present.
- Town Clerk – Carol Beers Witherell was not present.
- Recreation Committee- Elaine Bodwell was not present.
- Conservation Commission – Sydnee Goddard was not present.
- Sawyer Kensington Trust- Hez Mercadante
 - The Trust did not think that the parking lots for the Town Park should be closed. People cannot park on Trundlebed Lane so they feel that the orange cones should be removed and the main parking lot reopened.

NEW BUSINESS:

Summer Camp coordinator questions

- Jen Macek and Catherine Bannister addressed the Board asking for feedback on how to proceed with the Summer Camp Program. There was discussion of potentially offering to start the camp earlier due to the revised school year schedule. The Board agreed that it was plausible to entertain beginning camp earlier, but only if the Stay at Home order has been lifted. Hez Mercadante explained that the Trust is scheduling baseball and softball and there is possibility of an overlapping of camp and afternoon sports. The Summer Camp program would need to let the Trust know in writing they would like to start camp at an earlier date
- Jen asked about the Town issuing a credit card for the Summer Camp Program to try to avoid reimbursements. Kathy said there was 1 credit card issued in the past to the person who did the most purchasing for the camp. **At 7:14pm, Vanessa made a motion to authorize Bob to work with Jen Macek, Catherine Bannister, and Kathy Felch to acquire a credit card for summer camp program use and to set monthly spending limits for that card. Joe seconded. All voted in favor.**
- There was a discussion on the need for permission slips for kids to ride their bikes to summer camp and also to Alnoba from camp. The Board felt that there were two different situations: students riding their bikes to/from camp and riding their bikes to Alnoba during the camp day. The Board suggested that the camp think carefully about the supervision element that would be required while riding to Alnoba during the camp day. It was noted that the school has a permission form for students to ride their bikes to/from school and possibly there could be something similar for camp. Bob suggested doing special releases the week before a field trip to get permission for other activities.
- There was a brief discussion of the trails behind the town park and public vs. private property and where liability would fall of using those trails. Kathy will research this further.

Cemetery Trustee Question about opening

- Fred Bloomberg let the Board know that the main gate remains locked, however the side gate is open for pedestrian access. There are no funerals planned, however if there is one, the main gate would be unlocked.

Municipal Pest Management Services

- Municipal Pest Management Services provided the Town with additional information regarding their activity in town. Bob still has questions, but explained that he feels that Justin of Municipal Pest Management Services is very responsible and has been openly communicating with the Town. Municipal Pest Management Services does have a permit from the state to allow them onto private property as long as there has been public notice. The Board felt that they can move forward with the contract and work with Justin to get the remaining questions answered. Bob will continue to be in contact with the company. **At 7:41pm, Bob made a motion to approve the contract for this year for municipal pest services. Vanessa seconded. All voted in favor.**

DEPARTMENT HEADS continued:

- Tax Collector- Carlene Wiggin reported as follows:
 - She has received notice that there should be a deed waiver and that any deedings of property should on hold until Emergency Order #25 is rescinded. **At 7:44pm, Vanessa made a motion per Executive Order #25 to delay any deedings of property until such order is rescinded. Bob seconded. All voted in favor.**

It was noted that any votes taken must be a roll call vote as outlined in the memorandum from the Attorney General's office dated March 31, 2020. All Board members acknowledged that any previous votes during the meeting were unanimous votes and the meeting will continue with roll call voting.

OTHER BUSINESS:

- ***At 7:47pm, Vanessa made a motion to approve the Intent to Excavate for Map 3 Lot 14. Bob seconded. A roll call vote was taken. Vanessa voted yes, Bob voted aye, Joe voted aye. All voted in favor, the motion passes.***
- ***At 7:48pm, Vanessa made a motion to approve the Intent to Excavate for Map 9 Lot 2. Bob seconded. A roll call vote was taken. Vanessa voted yes, Bob voted aye, Joe voted aye. All voted in favor, the motion passes.***
- ***At 7:49pm, Vanessa made a motion to approve the Intent to Excavate for Map 11 Lot 30. Bob seconded. A roll call vote was taken. Vanessa voted yes, Bob voted aye, Joe voted aye. All voted in favor, the motion passes.***

At 7:51pm, Vanessa made a motion to approve the minutes of the March 23, 2020 meeting. Bob seconded. A roll call vote was taken. Vanessa voted yes, Bob voted aye, Joe voted aye. All voted in favor, the motion passes.

At 7:51pm, Bob made a motion to approve the minutes of the March 30, 2020 meeting. Vanessa seconded. A roll call vote was taken. Vanessa voted yes, Bob voted aye, Joe voted yes. All voted in favor, the motion passes.

The Board reviewed bills and monthly payroll. ***At 7:53pm, Vanessa made motion to approve the bills dated April 6, 2020. Bob seconded. A roll call vote was taken. Vanessa voted aye, Bob voted yes, Joe voted yes. All voted in favor, the motion passes.***

At 7:54pm, Vanessa made a motion to approve the payroll for the week of 3/29/2020 – 4/4/2020. Bob seconded. A roll call vote was taken. Vanessa voted yes, Bob voted aye, Joe voted aye. All voted in favor, the motion passes.

The next meeting will be held on April 20, 2020 at 6:30pm.

Vanessa explained that she has spoken with Chief True about Town Hall and employee access and has been checking in with everyone working at the Town Hall during this COVID-19 pandemic.

At 8:03pm, Bob made a motion to enter into Non-Public Session under RSA91A:3, II (I). Vanessa seconded. A roll call vote was taken. Vanessa voted aye, Bob voted yes, Joe voted yes. All voted in favor, the motion passes. The Board entered into Non-Public Session.

At 8:38pm, Vanessa made a motion to exit Non-Public Session. Bob seconded. A roll call vote was taken. Vanessa voted aye, Bob voted yes, Joe voted yes. All voted in favor, the motion passes.

There was a brief discussion around Casella's first day of pickup and complaints that were voiced online. Stickers can be obtained from the Town Hall via an email or phone call to any department and should be affixed to the trash bags to be picked up.

At 8:52pm, Vanessa made a motion to adjourn. Bob seconded. A roll call vote was taken. Vanessa voted aye, Bob voted yes, Joe voted yes. All voted in favor, the motion passes.

Respectfully submitted,

Chelsea Lalime