

**TOWN OF KENSINGTON
BOARD OF SELECTMEN
MEETING MINUTES
November 20, 2014**

Approved January 5, 2015

In attendance: Norman DeBoisbriand, Robert Wadleigh and Peter Merrill were in attendance. Norman called the meeting to order at 5:50pm.

NEW BUSINESS:

Building Permit for KLCT Holdings-The Board met to discuss the new greenhouses being erected without a building permit. Peter advised since this is agricultural it would not trigger a site plan review, but they still should not start construction until a building permit is issued. Norman asked if they cut into the hill and change the surface water would they need one. Peter reviewed the NH Department of Environmental Services requirements and when an alteration of terrain is required. He stated it does not appear they were in violation with these requirements. If it was a gravel pit, they would be concerned. Norman asked if the water is now diverted coming off the hill the house located there may get more surface water. Peter said that would fall under storm water management and we don't have an ordinance but are in the process of crafting one for this coming year. Peter said the work started prior to a permit being applied for and moving earth wouldn't count. Norman asked if this size of the retaining wall would be part of the permit. Peter responded the building inspector would be triggered to see if the site work was appropriate. There isn't any indication of the wall in the permit and Peter thinks it's a critical component that should be reviewed. Lynne advised retaining walls aren't subject to permitting. Peter asked the others for their opinion if they should pursue a legal cease and desist order. Bob thought it was probably started due to time constraints. Norman replied doing it without the permit is the bigger thing. They should be treated same as everyone else in Town and Peter agreed. Peter doesn't think it needs to be a formal order. Peter made a motion to contact Bruce, since the permit is not reviewed or accepted, to ask to cease further work until the permit and plan can be reviewed and accepted at the December 1st meeting seconded by Bob with all in favor.

The Board called Bruce via speakerphone and Bruce asked for permission to place the ends on the greenhouses to prevent damage until the December 1st meeting. Peter made a motion to allow them to close for structural integrity seconded by Norman with all in favor.

Trailer Placement- The trailer will be delivered tomorrow and the paving should be finished too. Peter will check with a studding contractor and hopes they can finish by year end. He will also contact an electrician to tie in an additional line for two 150 circuits. They are not pursuing generators at this moment. Bob will call Jim Groetz for the needed plumbing and see if he can meet with Norman or Peter.

Town Hall Heating- Peter would like to contact an oil supplier to do an integrity test on the tank and add 250 gallons of oil and make sure there isn't any water in it. Lynne offered to contact Buxton who has been our supplier. Norman said they will have the dampers adjusted and will

need to contact WH Demmons to find out what needs to be done to heat two rooms until the insulation is installed. Norman will call them tomorrow to schedule an appointment and hold a public session with them at the town hall.

Administrative Assistant:

- **Bathroom Locks at the Park-**The Board agreed to change the door handles to be lockable. Lynne will see if Art can do this or contact the locksmith.
- **3rd Week of December Meeting-** Lynne advised this will coincide with the school concert. The Board decided to move the meeting until Thursday, December 18th at 7:00pm. Lynne will confirm the library is available at the school.
- **Exeter Hospital Bill-** Lynne explained why the hospital was billing the town for the ambulance call. The Board wants to confirm that Comstar is billing for these services prior to approving the payment.

Next Meeting Date- (Budget – November 24th 6:00pm) December 1, 2014 7:00pm in the Kensington Elementary School Library.

Bob made a motion to adjourn at 6:55pm, seconded by Peter with all in favor.

Norman made a motion to reopen the meeting at 6:57pm seconded by Peter with all in favor.

Hot top at the Trailer Site- Norman suggested paving a larger area where the trailers will be situated. Bob suggested using crushed asphalt. The Board contacted Dave Buxton via speakerphone and he confirmed he will be able to have the sandy area filled with crushed asphalt. Dave estimated it would cost under \$500. All members were in agreement to pursue this method. The Board discussed the dismantling, transporting and rebuilding of the handicapped ramp with Dave. Peter will stop by and see what this will entail. They may need some volunteers to help.

Bob made a motion to adjourn at 7:13pm, seconded by Peter with all in favor.

Respectfully submitted,

Lynne Bonitatibus
Administrative Assistant