

**TOWN OF KENSINGTON
BOARD OF SELECTMEN
MEETING MINUTES
November 24, 2014**

Approved January 5, 2015

In attendance: Norman DeBoisbriand, Robert Wadleigh and Peter Merrill were in attendance. Norman called the meeting to order at 5:40pm.

Non Public Session RSA91A:3,II(a): Norman made a motion to enter non-public session at 5:40pm, seconded by Bob with all in favor. An employee issue was discussed. Norman made a motion to leave non-public session and seal the minutes at 5:52pm, seconded by Bob with all in favor.

BUDGET MEETING:

Norman made a motion to open the public meeting seconded by Peter with all in favor.

Kathleen Felch presented a current use application. The town's portion is \$9k and the Conservation Commission will receive \$3k. The applicant wanted it billed in this fiscal year. Kathleen and Mike Schwotzer explained the process to Norman. Peter made a motion to accept the land use change tax seconded by Norman with all in favor for Map 2 Lot 4-1 for 1.31 acres.

Chief Sanders presented his budget and reviewed the following:

- 2012 had the highest overtime cost because officer Wroblewski was in the academy. They are now fully staffed to mitigate part time officers. Since he is working days, it also decreases the need for part time officers when someone is out. He wants to be cautious because one event, injury or weather related incident can deplete this line item.
- Weapons were increased. They just purchased new hand guns for \$120/each and holsters with a trade-in allowance of \$600. He needs to trade five more next year and will need three new patrol rifles but preferably four which cost \$700-\$800 each reflecting 50% off the retail price. They can't trade in the current rifles but Sig will consign them through a broker for us. If he encumbered funds, he could purchase a couple in the spring and maybe some optics. The current guns were bought used eight years ago at the end of their life from another police department.
- Norman asked why he's requesting to keep the cruiser maintenance at \$7500 if they are getting two new cruisers. Chief responded he feels more comfortable having it than needing it and not having it which can be turned in if not used. There is \$19k in the special detail fund and the cost for outfitting the two new cruisers is \$14k. The current equipment has been through three car cycles. All cars are currently owned. They are receiving \$14k as a trade in for the Charger because they need four wheeled drive. The Crown Vic is not worth much.
- Chief explained they don't have any tactical equipment in the cars such as Kevlar vests, helmets, rifle carriers, and shields. He obtained a quote to outfit each car with a helmet, vest and shield for \$6k. He thinks this is more important for them. This will allow the officers to do what they were meant to do when they encounter a situation. The

equipment should last ten years. When they went to their first shooting in Greenland no one had protective equipment and they had to wait several hours for SWAT to arrive. Two years later in Brentwood, Kensington was the only department that still didn't have the equipment. He didn't even have a rifle because one was broken. The same thing happened in South Hampton, he wasn't equipped like other towns.

- Chief just received a new life pack defibrillator through the insurance company because his was damaged in South Hampton. The other two in the other two cruisers are expired. Each cruiser should have one since they are usually the first to respond on medical calls. The cost for two new ones is \$3300.
- The salary surplus would cover these requests.
- Chief's raise would be in September and should be included in the budget since it is contractual. Mike stated 3% is reasonable for increases. If selectmen grant a raise by December 31st, it can be included in the default budget.
- Peter asked Chief to send the cruiser information to the next meeting.
- Trailer Update-
 - John Weston will install the phones and the radio.
 - Chief contacted a locksmith.
 - The power will be taken care of by Board.
 - John Weston suggested installing a phone in an exterior waterproof box because of bad cell service at the office should anyone need assistance and no one is in the office.
 - The Board suggested adding a doorbell for handicapped access because Chief thinks the public entrance may not meet standards.
 - They also suggested looking into a door buzzer for Toni.
 - The phone contractor suggested a dedicated 220 line for their computer equipment for backup and surge protection. Peter will speak with him.
 - Norman spoke with an electrician who thought the 125 was sufficient and can change out panels if there is ever a problem. Both electricians said they can start very soon.
 - Chief is anticipating moving on Friday December 12th.
 - He prefers using a moving company because the furniture has already moved four times and is not sturdy.
 - Norman asked if there was anything they would need. Chief suggested a table and chairs for a multi-purpose room with a television they can use for a projector. The multi-purpose room can be used for interviews, break room, training, etc.
 - Chief asked if they still planned on placing jersey barriers so the trailer isn't hit and they agreed.

Lynne will ask Pam to provide more details for some of her line items in her budget.

Mike asked if the Board has discussed any town wide salary increases for the offices. They haven't discussed it yet.

Kathleen explained account 4150AS spent less than anticipated because the revaluation was just completed.

The committee asked to have Chief LeBlanc at the next meeting to review items in his budget.

Only half of the budget was reviewed so the Board scheduled the next budget meeting for December 8th at 6pm.

Peter reported the oil tank at the town hall has sludge at the bottom. Buxton Oil had three recommendations

1. Do nothing and hope for the best.
2. Clean out with a solvent and suck it out or
3. Put in an additive and replace the filters periodically.

Bob said you can have sludge in brand new tanks and most times you don't have a problem. He said not to waste the money. Norman said it will float to the top when it's filled. Norman made a motion to fill 250 gallons seconded by Peter with all in favor.

Non Public Session RSA91A:3,II(a): Norman made a motion to enter non-public session at 9:25pm, seconded by Bob with all in favor. An employee issue was discussed. Norman made a motion to leave non-public session at 9:39pm, seconded by Bob with all in favor.

Next Meeting Date-December 1, 2014 7:00pm in the Kensington Elementary School Library.

The meeting was adjourned.

Respectfully submitted,

Lynne Bonitatibus
Administrative Assistant