

## **Sawyer Kensington Trust Minutes**

Wednesday, January 16<sup>th</sup>, 2019

In Attendance: Mike Del Sesto, Bruce Cilley, Glenn Greenwood, Donna Carter, Selectman Bob Long and Hez Marks-Mercadante

Meeting called at 6:31pm

**Public Forum:** No one in attendance

**Review of Minutes 11/28/18:** Motion made to accept November 18<sup>th</sup> minutes by Mike. Second by Glenn. Unanimous.

**Park Update/Maintenance:** Park has been officially closed. Propane has been filled. Mike asked about the mowing contract. It is being discussed between current mowers and Selectman Long. Current mower may not be able to keep up maintenance of fields/shrub care, ie) dragging fields and hand pruning shrubs/floral/etc...

**Monthly Accounting:** Monthly Statement and Year End Statement handed out by Bruce. Balance: \$200,603.84. Mike agreed to coordinate the taxes. Motion made by Bruce for Mike to be able to pay tax fee and the filing fee. Seconded by Glenn. Unanimous.

**Bills/Financial:** Nothing to report.

**Town/Trust Financial Agreement:** Most recent update to the Agreement was handed out by Bruce. New language was put into the Agreement pertaining to Trust's governing document that in approval from the town of the SKT Financial Agreement, then and only then would the Trustees amend their document. All trustees agreed. A suggestion to the "capital improvement" language of a dollar amount before Trust needed to get town approval. Dollar amount suggested "more than \$15,000.00." All Trustees agree. Selectman Bob would bring it to the BOS. Bruce will contact Attorney Butters with suggestion.

**Park Manager Roll:** Bruce relayed a message from Mr. Lewis pertaining to the roll of the new park manager. What would the Trustees want in the "job description" for a park manager? The top three:

1. Advertising: Must know how to fundraise and expand endowment.  
Must have previous experience. Have contacts. (50%)  
1<sup>st</sup> year = \$50,000 fundraising goal  
2<sup>nd</sup> year = \$75,000 fundraising goal  
3<sup>rd</sup> year = \$100,000 fundraising goal
2. Operations/Scheduling (25%)
3. Community Outreach (25%)

**New Business:** Nothing to report

Next Meeting scheduled for Wednesday, February 20<sup>th</sup>, 2019 at 6:30 pm.  
(Trustee meetings will be the third Wednesday of each month starting at 6:30pm unless otherwise noted.)

Meeting adjourned 7:47 pm.

Respectfully submitted by Hez Marks-Mercadante