

Sawyer Kensington Trust Minutes

Tuesday, April 9th, 2019

In Attendance: Mike Del Sesto, Bruce Cilley, Glenn Greenwood, Donna Carter and Hez Marks-Mercadante

Meeting called at 6:31pm

Public Forum: No one in attendance

Review of Minutes 3/20/19 and 3/26/19: Motion made to accept minutes of March 20th and March 26th by Mike. 2nd by Bruce. Unanimous.

Park Update/Maintenance:

All locks have been rekeyed. Master Key opens everything. Gate Key was given to Down To Earth Landscapes. Master key given to each Trustee (5), Fire Dept (1), Town (1), and Police (1 but waiting to see if there needs to be a key for each cruiser). All combinations for locks were given to each Trustee.

Spring clean-up started today and will be finished tomorrow by Down To Earth Landscapes.

The maintenance list of 3/26 has been 99% finished:

Fences will be repaired this week

Horseshoe game has been removed

Bunker was cleaned/repared/freezer & anything broken was removed

All lights/fixtures repaired or replaced with LEDs/ receptacles repaired

Received estimate for sealant for play structures

Will get an estimate for removal of Pines and Hemlock

Park has a dumpster now

Scoreboards were not plugged in. Bruce plugged them in, rebooted and they seem to be working fine for both Fields A and B. Will check on Field C.

Spring toy was just missing bolts.

Swings (baby) are broken. Donna will do research to find 2 replacements

Water testing was done.

Frost heaves on deck and Field B were gone

Message was left for Inspection of Stove/fire extinguishers. Bruce will follow up

Dugout on Field C will be fixed by Mike Spinosia

Bruce will fix wall at back of Field C

Monthly Accounting: Account balance at \$200,603.84

However, \$30,000 due from the town has not been received by due date of April 1, 2019. The Selectmen will approve funds at next town meeting (4/15/19) and forward to SKT.

Bills/Financials:

Atlantic Trucking: \$40.00. Motion made to pay Atlantic Trucking by Mike and 2nd by Glenn. Unanimous. Bruce will write check.

H&H Locks: \$1761.00. Motion made to pay H&H Locks by Mike and 2nd by Glenn. Unanimous. Bruce will write check.

Hillside (irrigation all fields): \$650.00. Motion made to pay Hillside by Hez and 2nd by Glenn. Unanimous. Bruce will write check.

PA LaRoche Painting (sealant for play structures): \$1800.00. Motion made to pay PA LaRoche Painting by Hez and 2nd by Glenn. Unanimous. Bruce will write check.

NE Fencing (repairs): \$1780.00. Motion made to pay NE Fencing by Hez and 2nd by Mike. Unanimous. Bruce will write check.

Down To Earth Landscapes: \$39,700.00 (equaling 8 monthly payments) OR Alt 2 of \$35,700 (10% discount for 3 payments). Motion made to accept Alt 2 payment by Glenn and 2nd by Mike. Unanimous. Bruce will write 1st of 3 checks.

2018 Tax Preparation: still being worked on.

Banner Advertisements: Donna informed that 70 letters have been sent out and that she is working on a 2nd mailing list. She is still looking into which company to print any additional banners.

Town/Trust Financial Agreement: Copy of agreement was received by Trust with all signatures.

Park Schedule Update: Mike is working on it. Web site for a direct email needs to be updated. Too many people are contacting Kathy or selectmen... Checks should now be made out to *Sawyer Kensington Park*, not to the town. Will continue discussion at next meeting, 4/17.

New Business:

Field Clean-up: Saturday, April 13th, 2019 at 10am-4pm

Discussion of posting minutes: Motion made to post monthly SKT minutes in accordance to state law by Mike and 2nd by Glenn. Unanimous. Hez will forward all minutes to Kathy Felch to post.

Discussion of K&B inquiry: They have asked Kathy who won maintenance bids and want to see the bid sheet. Trustees have no issue with K&B asking for that info as it is public information.

Park Janitor: Must have company, with insurance, come and open bathrooms every morning, unlock & clean bathrooms (4), and empty all trash barrels. Hez will try calling around for prices.

Lights: MUSCO lighting. Control lights via computer for Park and parking lots. Glenn will do. Waiting on passwords from Kathy.

Fees: Fees were set by Town for the 2019 year. Trustees will revisit fees in August/September for the 2020 year.

Website: Hez will look into how to update current for now. Bruce will get her info and passwords from Lynne B.

Park Manager: Must get out a job description for the Sawyer Kensington Park Manager. Job: Scheduling. Maintenance/Managing of Park. Marketing. Social Media/Website. Concession Stand. 20 hours week. Will revisit at next meeting.

Next Meeting: scheduled for Wednesday, April 17th, 2019 at 6:30pm at the Pinnacle Center, 199 South Road, Kensington, NH.

Meeting adjourned 8:32pm

Respectfully submitted by Hez Marks-Mercadante