

**KENSINGTON, NEW HAMPSHIRE  
PLANNING BOARD  
WEDNESDAY, APRIL 17, 2024, 6:30 P.M.  
AT KENSINGTON TOWN HALL, 95 AMESBURY ROAD, KENSINGTON, NH  
MEETING WORKSHOP MINUTES – DRAFT**

The Chairperson called the meeting to order at 6:32pm.

In Attendance: Justin McLane (Chairperson), Carly Fenton (Vice Chairperson), Aaron Fenton (Member), Bob Solomon (Selectboard Representative), Marty Silvia (Member), and Glenn Greenwood

**New Business**

- **Discussion With Planning Board Applicants**

Roger Blundell and Daniel Desmond, of Kensington, attended the meeting and expressed interest in joining the Planning Board. J. McLane discussed the duties and responsibilities of the Board with the applicants and asked them to share a bit about their past experience, and invited the applicants to ask questions of the board. The board decided to table the appointment recommendations until the next meeting to allow additional residents who are interested in Planning Board appointments.

**Updates on Prior Business**

- **Master Plan Survey (Distribution/Budget)**

B. Solomon explained that he discussed this with the Selectboard, and they asked that the Planning Board defer distributing the survey for a few weeks. The Selectboard is in the process of reexamining the budget since the failed budget vote at the March town election.

J. McLane stated that the Planning Board might have to settle for a digital survey only to cut down on the cost. C. Fenton discussed the estimated cost of a post card with a QR code to be mailed, as well as the cost of the digital survey. The digital survey would require a membership for 3 months at \$39 a month. C. Fenton broke down the total cost of hardcopy survey, postcards, and online survey membership at \$1187. A. Fenton stated that if the total cost is too much, perhaps printing the survey and making it available at the town hall would be the best course of action given the current budget challenges.

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44 • **Site Plan Review**  
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46 Mary Smith was not in attendance. She and G. Greenwood had worked extensively on the  
47 update, and M. Smith had sent recent updates to G. Greenwood. The Board opted to table  
48 the site plan review updates until M. Smith could attend.  
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50 • **Approval of Minutes from January 17 February 21, and March 20, 2024.**

51 Approval of January minutes were tabled to make corrections.  
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53 **MOTION:** Carly Fenton motioned to approve the meeting minutes of February 21,  
54 2024. Aaron Fenton seconded. All in favor.  
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56 **MOTION:** Marty Silvia motioned to approve the March 20, 2024 meeting minutes,  
57 with corrections at line 63. Aaron Fenton seconded. All in favor.  
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59 • **Any other business brought before the Planning Board.**  
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61 The board discussed strategies to streamline the processes between the land use  
62 administrative assistant (admin), the town planner, and the Planning Board.  
63 Communication and logistical issues were discussed, particularly regarding the admin  
64 primarily working alone when the town planner is not available. The Board and town  
65 planner discussed implementing processes that allowed applicants and potential  
66 applicants to receive answers to land use inquiries in a timely manner. G. Greenwood  
67 stated that he could hold office hours in the town hall that would allow residents to ask  
68 questions in person and be provided realistic expectations, as well as relieve the admin of  
69 significant time it takes to respond to complex inquiries from residents.

70 • **Next Regular Monthly Meeting: Wednesday, April 17, 2024, at 6:30pm**  
71

72 • **Adjournment**  
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74 **MOTION:** motioned to adjourn the meeting. seconded. All in favor.  
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76 The meeting was adjourned at 7:45pm.  
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78 Respectfully Submitted,  
79

80 Owen Corcoran  
81 Land Use Administrative Assistant