

Kensington Recreation Committee Agenda 10/14/15
Kensington Public Library 7:00pm

1. Winter Basketball League: Next meeting we will have Patrick McDonough join us.
2. Winter Stroll: (Nov 29, 2015) 5pm start at Sawyer Park.
 - a. Haycarts provided by HiddenBrook Farm – we pay for them. Tractors.
 - b. Mr & Mrs. Claus all set – they will stay in the hay cart.
 - c. Song books for caroling – Donna will bring them.
 - d. Food at church – cookies & treats by church people
 - e. Cocoa, water, & coffee – provided by Rec Comm
 - f. Live cresh – All set.
 - g. Police detail – Donna let police know.
 - h. Coordinate library, school, grange, park, both churches. Donna will make calls.
 - i. Advertising – KCC putting in the newsletter, LD to call the school & town
3. Halloween Event at Pinnacle (10/24/15):

Kensington Rec Committee will:

- Coordinate all "Haunting" – potential for adult softball co-ed league participants to be scarers if we credit their \$100 per team.
- Submit Assembly permit to Town – don't need one for Town Rec.
- Inquire about needing a police detail? Police said don't need one but they will do a special detail if we want one.
- Provide a Certificate of Insurance (naming Pinnacle Leadership Foundation as additionally insured) All set – Kathy from the town will provide.
- Provide hot cocoa and coffee with all condiments and cups. We decided on warm cider in the carafes. (Pinnacle cider, Carafes are in bunker)
- Coordinate Costume Contest - recruit volunteer judges and issue/cover costs of \$5 prize to top 3 in each grade level. Donna on it.
- Provide volunteers to set-up, volunteer at event (haunting, children's games, one person for parking, etc.) and clean-up
- Cover candy costs for candy hunt and any other Children's games – (Donna tarp, hay donna, candy & treats Leslie)

Rec to provide munchkins, sugar cookies, small water bottles and apples.

Bring Extensions chords for carafe.

Ask Harold Bragg to provide 2 people for parking.

Orange cones – Donna to bring to line up hay cart people lines.

Pinnacle (and Farm) will:

- Arrange and cover costs for tent, side walls, lighting, generators, stage, heater, grill, banquet tables, 20 chairs, port-a-let units
- Hired and covered costs of a DJ
- Will provide cider
- Arranged the Farm at Eastman's Corner to sell hamburgers, hot dogs and veggie burgers
- Will have sticker/treat for each child in Costume Contest that isn't one of Top 3 in each grade level
- Will create a photo backdrop for participants (hay bales and corn stalks)
- Promote event to Farm Loyalty members (gathering RSVPs and provide raffle prize to those who RSVP and attend 52 ppl so far)
- Provide 1 people for parking
- Create a flyer to promote the event
- Build the bonfire
- Submit a fire permit
- Set-up solar pathway lights to mark where people should line up for haunted hayride (suggestion from last year)
- provide a megaphone to be used for candy hunt (suggestion from last year)

Hidden Brook will:

- Donate their time and three (3) tractors and hay carts

Outstanding Questions:

- When will your volunteers need to get on the property to set-up the haunting - Thursday, 10/22 and/or Friday, 10/23? TBD
- What time will your Set-up crew come to Pinnacle to set-up on the Day-of the Event? Saturday morning then come back at 3pm
- What time frame will your Clean-Up crew come to pick-up on Sunday, 10/25? TBD

4. Next meeting November 11, 2015 at 7pm. Library.