

Kensington Recreation Committee

Minutes of Monthly Meeting, December 14, 2016
Call to order at 7:05 pm

Attending

Donna Carter, Member
Leslie Del Sesto, Member (Absent)
Holly McCann, Member
Jeanne Waldron, Liaison to Kensington Congregational Church (Absent)

Guest attendees present: Emily Greenwood and Linda Blood

Discussion

1. **Committee Member Resignation:** Leslie Del Sesto notified the Board of Selectmen of her resignation from the committee. This was announced at the last Board of Selectmen meeting. The Board asked the Committee's intention going forward. Holly was present at the meeting and indicated that we were seeking additional members (up to 3 additional) and would make recommendations at next Selectmen meeting. We have one Kensington resident who has indicated an interest and will be recommended to the Board. We continue to solicit interest from interested residents.
2. **Resignation of a Summer Camp Coordinator and Director:** Kelsey Plourde submitted a letter of resignation to the Board of Selectmen and to the Rec Committee, citing personal reasons. Kelsey is willing to work until March to enable the necessary planning for the 2017 Summer Camp. Existing Directors, Emily Greenwood and Chris Kenneway, are aware of Ms. Plourde's resignation and are willing to assume responsibility for the camp without adding an additional director after March. The Rec Committee will notify the Board of Selectmen and recommend that we proceed with this approach for 2017. Emily Greenwood was present for this meeting and also conveyed they have been working on a Summer Camp Handbook, position descriptions, etc which are nearing completion and will be shared with the Committee and the Selectmen to be reviewed for feedback and adoption.
3. **Holiday Stroll**
Event was a success. Two hay wagons were filled and approximately 30 people walked behind the wagons for the event. To consider for next year: (1) Songbooks have diminished in quantity. Donna will print additional copies and consider larger print for the books; (2) Tree lighting portion of the event was not undertaken. The two trees up in the park which had been used in the past were not prepared. Lights are broken and electric strings are severed. Holly had added lights to the smaller tree by the basketball court, but the strollers did not go up into the park. The wagons were loaded and the stroll began. Holly suggested the Committee seek approval of Selectmen to decorate the 3 large evergreen trees closer to the parking lot next year, and to have electricity installed (and a switch) so the trees could be lit at the parking lot fence at the beginning of Stroll event. It would also create a spot for picture taking with Mr. & Mrs. Claus. Donna in agreement to discuss with Selectmen, (3) Consider adding a 3rd wagon next year.
4. **Father Daughter Dance**
Date of event will be 2/10/17. Discussed offer made by Alnoba to host the event with no charge for use of facility & ability to bring in our own refreshment/paper products. Selectmen would need to sign a contract for the event and if cancelled pay for any costs incurred by Alnoba up to date of cancellation. Committee will approach Selectmen at next meeting with recommendation to proceed using Alnoba as host site. Holly will contact Carol Cray and advise. Committee also discussed contacting the DJ and the Photo Booth vendor. Will need a few chaperones/volunteers for event. We discussed potential communication vehicles for this event and all future events. Ideas generated included Community Newsletter, Carriage Town News, School sign, Town Hall sign,
5. **Easter Event** – Discussion delayed until next meeting.
6. **Kensington Town Festival** - Only two items for event discussed until next meeting: (1) Insurance Rider needed if we desire to have certain options like bouncy house or bungee trampoline. Holly will make some contacts and see what is possible and potential cost – then report back to Committee and Selectmen, (2) Food/refreshment – Donna will reach out to Fire Department and determine if they are interested in doing the food for 2017 event similar to past years. Rest of discussion will take place next month.
7. **Budget** - Donna brought copies of the Rec Committee budget line items for explanation and discussion. We will review and discuss next month.

Old Business:

Revisit insurance rider or form of available coverage for our events where desire equipment or bouncy house.
Donna spoke to Selectmen at a September meeting.

Bunker access: Donna will go over and check the lock system which would not work in late November.

Signage – the wooden frames constructed by Jim Janke last year have been damaged and need rework before next use.

Meeting adjourned at 8:45 pm.

Next Rec Committee Meeting at Town Hall Auditorium, **January 11, 2017 – 7 pm**. Adjourned 7:45 pm.