

## **Trustees of Trust Funds, Town of Kensington Minutes of Meeting on October 15, 2019**

Present: Jim Webber, Chair, Shawn Smith, Kenneth Leonard

Meeting opened at 8:00 pm

- Discussed changes in market value as well as income and expenditures of accounts since August meeting
- Shawn to project funds available for next year's scholarships in the coming weeks
- Ken to put together notice to encourage applications (Kensington Connects Facebook group, town website)
- Ken to look into getting locking cabinet for town hall to keep records (audit info, applications, etc)
- Need to move towards system which offers transparency to decision-making process in acceptance of applications  
(qualification and weighted score of applications in case of any potential future disputes)
- Reach out to Conservation Commission to document approval of use of trust Highfield Farm Trust Fund to pay recent bill for work at Hodges Conservation Area
- NHMA Conference coming up in Nov. Shawn will consider attending
- Proposal to include a modest budget for next year for conferences like NHMA, or other relevant training/education for trustees
- Ken to put together notice that Jim's seat will need to be filled next year, call for volunteers (Kensington Connects Facebook group, town website) encouraging diversity
- Trustees to schedule meeting with Bearing Point to discuss recent changes in the organization and to introduce new trustee, Ken Leonard
- Need to determine how to utilize the income on cemetery perpetual care and for the general use funds for maintenance and upkeep of the cemetery rather than using town funds.