

Kensington Board of Selectman
Minutes
September 26, 2022

Date: September 26, 2022

Place: Kensington Town Hall

Members Present: Joe Pace- Chair, Bob Gustafson, Bob Solomon

Opening:

Mr. Pace opened the meeting at 6:30 p.m.

Public Comment:

No public was present at tonight's meeting.

Department Head Report:

Police Chief Scott Cain:

Chief Cain informed the board that he was recently informed that an officer is in the process of getting hired by another department, he added that this is a good time to start looking for a new officer and preferably two officers to increase coverage as the State Police were no longer accepting calls as they are short staffed. Mr. Gustafson asked if the State Police charged the town for taking any calls. Chief Cain responded that they do not charge the town as Kensington has less than 3,000 residents.

Fire Chief Jon True:

Chief True noted that they had received bids for a new ambulance. Mr. Pace opened the following bids:

1. Greenwood Emergency Vehicles: \$317,554.23 inclusive of a \$10,000 trade in allowance. He noted that there is a \$6,000 discount if the ambulance is bought outright which would bring it to \$311,554.23.
2. Sugarloaf Ambulance and Rescue Vehicles: \$335,352.50 which is inclusive of a \$3,500 trade in allowance

Mr. Pace provided the bid information to Chief True for review and recommendation.

Chief True shared that he has been conducting training at 152 Drinkwater Road. He shared that they will be burning the back half of the house down sometime in early October. Chief True added that all apparatuses passed their annual inspections. He also noted that he had received a complaint from the NH Fire Marshalls Office and will be investigating the complaint.

Chief True Emergency Management Report:

Chief True is holding a quarterly meeting on Wednesday in Kensington with different surrounding communities and state agencies. He added that their will be various discussions regarding recent drills at the Seabrook Power Plant.

46 Road Manager Matthew Armstrong:

47 Received the following Sand and Salt quotes for the town-

- 48 1. Morton Salt: \$72.07 per ton, delivered
49 2. Eastern Mineral: \$72.81 per ton, delivered,
50 3. Plourde Sand and Gravel: \$20.57 per ton for sand

51 Mr. Armstrong would like to continue to use Morton Salt and Plourde Sand and Gravel.
52 He added that 200 tons of salt and 200 tons of sand were brought in last year.

53
54 **MOTION:**

55 Mr. Gustafson made a motion to accept the sand bid from Plourde Sand and Gravel
56 Company for \$20.57 per ton. Mr. Solomon seconded the motion. All in favor, the motion
57 passed 3-0-0.

58
59 **MOTION:**

60 Mr. Gustafson made a motion to accept the salt bid from Morton Salt for \$72.07 per ton.
61 Mr. Solomon seconded the motion. All in favor, the motion passed 3-0-0.

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63 **MOTION:**

64 Mr. Gustafson made a motion to authorize Mr. Pace to sign the bids for salt and sand on
65 behalf of the board. Mr. Solomon seconded the motion. All in favor, the motion passed 3-
66 0-0.

67
68 **2023 Budget Review:**

69 The board was presented with a draft copy of the 2023 budget. Mr. Pace noted that there
70 is only an increase of 4% overall. Mr. Pace noted that there are some changes that need to
71 be made for the Police Departments budget. He added that there may be GOPHER
72 money available for supplemental compensation for Fire and Police Personnel.

73
74 Mr. Pace noted that the board could look at the expenditure detail and so far, 69% of the
75 budget has been expended this year. He noted that on the legal line of the budget, 99% of
76 the allocated funds have been used so far and there is one quarter left. He anticipates this
77 line going over as there is one more election in November.

78
79 Mr. Pace asked what the schedule for the budget meetings will be. Mrs. Felch said that
80 the budgets should be finalized by the end of November. She noted that warrants need to
81 be signed by the end of January.

82
83 **New Business:**

84 Gutter King:

85 Mrs. Felch shared that Gutter Kings had come out to look at various issues relating to the
86 gutters. She noted that they found that a gutter on the side of the building has become
87 detached from the building so that would need to be repaired but those costs are covered
88 under warranty. She added that to clean the gutters, it is \$350.00 which is allocated in the
89 town budget. She noted that she also asked about heat tape as there had been various
90 issues with ice buildup. The cost for the heat tape to go around a majority of the building

would be \$3,300.00. Again, there is room in the budget to cover the cost of the heat tape as well.

MOTION:

Mr. Gustafson made a motion to approve the spending for Gutter King. Mr. Solomon seconded the motion. All in favor, the motion passed 3-0-0.

MOTION:

Mr. Gustafson made a motion to authorize Mr. Pace to sign on behalf of the board and authorize the \$1,000 down payment to Gutter Kings. Mr. Solomon seconded the motion. All in favor, the motion passed 3-0-0.

Northeast Resource Recovery Association:

Mrs. Felch explained that this was about the recent Hazardous Waste Mitigation Day. She explained that there is now a \$147.00 a year cost to participate but this year will be a prorated rate of \$75.00. The board had no objection to participating in the program. The cost is going to be used to pay a company to organize the event. The board had no objection.

MS-535 Signing:

The board signed the MS 535.

Mr. Pace noticed that the island at the intersection of Osgood, Drinkwater and Wild Pasture Roads was missing political signs and was unsure of who took the signs down. He asked if either Mr. Armstrong or Chief Cain was aware of the signs being taken down. Mr. Pace was unsure if the state owned that portion of the island.

Old Business:

Mr. Pace asked if the fee schedule, should the costs associated with the Right to Know Laws. He would like this to be an agenda item for the next meeting.

Primex Cap Program:

Mrs. Felch presented information on the Primex Cap Program which provides a 9% increase cap. Mrs. Felch noted that the town has done the program in the past.

MOTION:

Mr. Gustafson made a motion that the town join the cap program and allow Mr. Pace to sign on behalf of the board. Mr. Solomon seconded the motion. All in favor, the motion passed 3-0-0.

Fraudulent Check:

Mrs. Felch shared that the town is dealing with a fraudulent check that was made out to comcast in the amount of \$943.01. Mrs. Felch added that someplace between the Post Office and Comcast, the check was endorsed and deposited via mobile deposit. She showed examples of what a regular check deposited by Comcast looks like and showed the fraudulent check. She added that they only found out about this issue when

Comcast began to send shutoff notices. She shared that she is sending affidavit forms to comcast and to the bank to get this issue resolved.

Health Officer Certificate:

Mrs. Felch shared that the board has to get their health officer certificates. She wants to double check with the state that they don't have to take health officer classes as they are grandfathered.

Selectman Permit for use of Town Buildings and Property:

Mrs. Felch shared a draft copy of the permit. Mr. Pace said he still found the permit to be confusing as there was a lot of different parts to it. He asked if this was something that could be done online so that when someone selects the Grange Building, then they would be brought to a page with only the information needed for rental of the Grange Building? Mrs. Felch said she could look into it and they may be able to do something like that on the website.

The board agreed to review this again at next meeting

Bills and Payroll:

The board signed all bills and payroll submitted

New Meetings:

The board discussed changing the October meeting dates. The board agreed upon October 10, October 17, and November 7.

Review of Minutes:

Ms. Olsen noted that lines 72-74 to be revised to say "Mr. Bragg and Ms. Wiggin shared that the Moderator Certificate will be done the morning of the election to ensure compliance and in order to put the machine into service during the morning of the election."

Mr. Gustafson noted that line 100 should read "Would like to sponsor"

MOTION:

Mr. Gustafson made a motion to approve the minutes as amended. Mr. Solomon seconded the motion. All in favor, the motion passed 3-0-0.

MOTION:

Mr. Gustafson made a motion to adjourn. Mr. Solomon seconded the motion. All in favor, the motion passed 3-0-0. Meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Colleen Olsen