

**TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING**

**Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833**

MONDAY

May 8, 2017

**Meeting Minutes-Draft
6:30pm Regular Meeting**

Public Hearings

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

Others in Attendance: Richard Elwell, Holly McCann, Michael Schwotzer, Peter Merrill, Bob Solomon, Lynne Monroe, Frank Whittemore, Jeremy Lougee SELT representative, Sydnee Goddard, Stephen Nickologianes, Carlene Wiggin, Robert Gustafson, Charlie LeBlanc.

Norman called the meeting to order at 6:30pm.

Norman opened the first public hearing at 6:31pm, Bob seconded, all in favor.

Norman read the following to all present, and explained that this has to do with the March Town Election being postponed.

1. Pursuant to Chapter 20:6 of the Laws of 2017, the Kensington Board of Selectmen will conduct a public hearing on Monday, May 8, 2017 at 6:30 p.m. at the Kensington TOWN HALL, 95 AMESBURY ROAD, whether the Board of Selectmen, as the governing body, shall legalize, ratify, and confirm all actions, votes and proceedings held at the Town Meeting scheduled for March 14, 2017, but postponed to March 16, 2017 due to weather. This process is in accordance with ratification process set forth in Chapter 20:6 of the Laws of 2017.

Norman opened the hearing to the public asking if anyone had any questions or concerns about the postponement of the election. No comment were voiced. **Norman made a motion that the board votes to legalize, ratify, and confirm all actions, votes and proceedings held at the town meeting scheduled for March 14, but postponed to March 16, due to weather, Bob seconded, all in favor.**

Norman made a motion to close the public hearing at 6:33pm, Bob seconded, all in favor.

Norman made a motion to open the 2nd Public Hearing at 6:33pm, Bob seconded, all in favor.

Norman explained that this deals with the Conservation Commission and the Bodwell Property and read the below notice to the public in attendance.

2. *Pursuant to the provisions of RSA 36-A:4 and RSA 675:7, the Kensington Board of Selectmen will conduct a public hearing on Monday, May 8, 2017 at 6:30 p.m. at the Kensington TOWN HALL, 95 AMESBURY ROAD, concerning the acceptance of a Secondary Executory Interest in a proposed Conservation Easement which would encumber approximately 210-acres of the property identified as Tax Map 7, Lots 8 & 14 and Tax Map 10, Lots 14 & 19, located along Stumpfield Road.*

Norman asked if anyone had any questions or concerns, there were no comments, he then asked if there was anyone there to address this project. Jeremy Lougee, Southeast Land Trust representative, explained that they have already conserved the south side of the Bodwell Farm on Stumpfield Road which was approximately 110 acres, and they are now working on the North side with approximately 210 acres, he was attending to answer any questions that the public or the board may have. There were no questions. **Norman made a motion to accept the secondary**

executory interest in the proposed conservation easement for Tax Map 7 lots 8 & 14 and Tax Map 10, Lots 14 & 19 located along Stumpfield Road containing approximately 210 acres. Bob seconded, all in favor.

Norman motioned to close the public hearing at 6:35pm, Bob seconded, both in favor.

Norman made a motion to open the 3rd public hearing at 6:35pm, Bob seconded, all in favor.

He read the following to all present.

3. The Board of Selectmen will hold a public hearing on Monday May 8, 2017 at 6:30pm in the Kensington Town Hall, 95 Amesbury Road, for one application in Kensington for a Discretionary Preservation Barn Easement in accordance with RSA 79-D, Historic Barn Tax Incentive Program. This application is a renewal of a previously approved easement.

Norman asked the public and the board if there were any questions on the easement. There were no questions or comments. **Norman made a motion to grant the Barn Easement in accordance with RSA 79-D for 190 Drinkwater Road, Map 12 Lot 41, Bob seconded, all in favor.**

Norman made a motion to close the public hearing at 6:37pm, Bob seconded, all in favor.

Norman made a motion to open the public meeting at 6:37pm, Bob seconded, all in favor.

No one was present for Citizen's Forum.

Chief Sanders was not in attendance but Kathy relayed that he ordered all the signs needed for the Town Hall parking lot and the missing street signs. He will be picking them up when they come in to save on shipping. They do not come with the hardware, but he will check with Chris and David to see if they have any extra hardware.

Chief Charlie LeBlanc approached the board and asked about the fire alarm estimates, and if the board has had time to review them. The board has not had time to review them, but will for the next meeting.

He indicated that the fire ponds that need to be addressed first would be the one here at the Town Hall, then the one on Moulton Ridge Road and the last would be on Drinkwater Road by Unitil.

Norman explained that the money for the warrant articles cannot be spent yet, which will be addressed at the next meeting. The board is going to get more direction from town counsel for the process.

Chief LeBlanc announced that he will be retiring/resigning as Chief of the Fire Department effective June 30, 2017. He would like all email correspondence to go to the fire department email now. He also informed the board that the department has a meeting tonight about the next fire chief.

Robert Gustafson informed the board that the entire amount of the Grant will be awarded to the town. He will hand deliver tomorrow so that it is in before the end of the fiscal year. The town is not allowed to spend the funds yet, due to the fact that they might have to do a historical review of the building.

- **Norman made a motion that the Town of Kensington Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$21,319.00 for the purchase of audio/visual equipment to be installed in the Emergency Operations Center (EOC). Furthermore, the Board acknowledges that the total cost of this project will be \$42,638.00, in which the Town will be responsible for a 50% match (\$21,319.00). Bob seconded, all in favor.**

The board signed and initialed all the necessary paperwork.

Holly informed the board that they are working on the Town Festival and the contracts should be ready for next meeting. The Recreation Department has a meeting tomorrow night and they will discuss them. There was a glitch with the lights and Dave Macek has volunteered to input the lights for the season. He was forwarded the finalized schedules today.

Lynne Monroe was present to talk to the board about PlanNH and the Charrette program. She explained to the board that Glenn Copleman was present with her from Kingston because they had just been through this program. There have been a few people talking about this process for a long time. This is being driven primarily by the Prescott house on the corner of Amesbury Road and Trundle Bed Lane, which was purchased by a relative, with the hopes that it could be a community center for the town. Frank Whittmore explained that this property purchase would allow for more parking for the Grange and the Cemetery. The building would be donated to one entity in the

town, and they would like to eventually be able to display historical artifacts there, or a senior center, or community center.

The group expressed that there is a \$5,000 application fee that is needed, but the town does not have to pay for the application fee, it can be from private donors or the funds could be raised. They will also need letters of support from the town boards for the PlanNH group to consider this project. Linda Blood asked who would be paying for this, would the town be responsible for the upkeep? The property has not been given to the town, but the building would be taken care of by whoever it is donated to. It could be the heritage committee, or the historical society, or another group within the town. Glenn from Kingston explained that the PlanNH group wants to see complete support from all the department and boards within the town. There was not support in Kingston at first so they had to wait a few years to get the word out about the projects before filling out the application again. The focus of the design Charrette is to gather ideas for two days and produce a finished book for the town to refer to.

Norman asked what the flaws were in the first application for Kingston. Mr. Coppleman explained that not all groups in town were in favor of the project, but once the support was there the plan went through. They also got some money for the application fee from the board of selectmen, and did some fund raising. Whatever committee is formed to do this will have to do some fund raising to cover expenses for the meetings. Linda asked who would put in the parking lot and how would it be funded. It was explained that there are sometimes grant funds available.

Norman asked if any other town organizations were approached yet. They have not. His concern is that the application would be premature and would like to have all the boards and departments in agreement before the application is signed. He also explained that there is not any money in the budget for this project this year. It was explained that there is not a firm deadline for the application to be turned in. The town might have to accept the donated funds and then the application fee would be payable by the town. The board did not want to state if they were in favor of the project before the other boards were talked to. There are a number of aspects to be discussed. Would there be a historical district implemented and how would that affect the properties in the surrounding area. Holly McCann asked how the public become aware and involved in the idea. Lynne expressed they would be notified by the newspapers and community news.

Glenn explained that a volunteer committee would be responsible for getting the word out. Ms. McCann was concerned with the public not being involved until after the application is submitted. Glenn explained that up until the two-day event it is all done though the committee that is formed. Linda did not understand the need for another building at this time. She does not see people being okay with sidewalks and lighting, if they want the community to stay rural. After this process, it would be up to the people in town. Norman asked if this would go before the voters. Only if there is something that needed money. The board needs to get a better understanding of this process, funding and how it deals with the other boards. Linda would like to see how the other boards feel.

Norman stated that there are some boards listed that should be contacted. Norman asked the board if they wanted to approve this. Bob stated he is not opposed, but would like to see what other boards think. The board will reach out and do some more research. Lynne asked if the board would mind if one of the representatives spoke to them on the process. Mr. Elwell asked if there needs to be a warrant article or budget line item. Norman explained that if the town is responsible for the fee, then there is a process that the board can go through to designate the money to a specific purpose.

Trash Bid- The board reviewed the proposed trash bid and added that they would like to do a yearly bulky trash pickup and possibly add in minor construction debris. They suggested doing the yearly bulky pick up at the salt shed. Kathy will rework and send to the board for approval.

Permit for use of Town Hall- Library & Historical Society- May 21, 2017

The Library and the Historical Society would like to use the Town Hall to sponsor an event. **Bob made a motion to approve the use for the Library and Historical society, Norman seconded, all in favor. No fee.**

Approval of Comstar to renew Medicaid- Kathy explained that Medicaid is renewing the Town's license and Comstar has offered to do the whole process for the town. The board approved them filing the information for the town.

Notice of Intent to tax for Campgrounds and Land of Another- Kathy explained that this is the yearly form that is signed to let the land owners know that they can be taxed if the tax on the trailers on their property are not paid. **Norman made a motion to send the letter to Green Gate Campground in regards to the taxable land, Bob seconded, all in favor.** The board signed the Welsh Trust Land of Another form.

Intent to Excavate- Bob motioned to sign the intent to Excavate for the Felch's Pit, Norman seconded, all in favor.

The board reviewed the bus passes for the summer camp and the fee for the Summer Camp. **Norman made a motion to approve for the summer camp to get the bus passes for \$235, Bob seconded, all in favor.**

Kathy explained that Kelsey has returned her credit card and Emily Greenwood will need one issued for her to be able to purchase various items needed for Summer Camp.

Norman made a motion to approve a credit card for Emily Greenwood, with a limit of \$500, Bob seconded, all in favor.

Dawn had one request to have \$300 for a program for dogs, that could be accessed by the animal control officer and Toni in the police department. Norman explained that there is a line item for that expenses in the budget, and asked Kathy to get the total bill.

Brownfield- hold

Crosswalks—there is currently one agreement and the state didn't like that, there has to be two contracts developed. One with the town and the state and one with the town and the Farm. **Norman made a motion to forward the agreement to the state for the crosswalk at Eastman's Corner. Bob seconded, all in favor.**

Holly stated that the name plates are in for the pictures downstairs and the donations for the lights. There are also two pictures that she would like to hang again. The board was okay with putting them up.

Kathy explained that there is a residence off of South Road where a dog is coming out at the B&S Disposal trash men and they have left the trash due to the dog. The board is okay with that.

Kathy passed out the letter from the Seabrook Water Plant Director on the Reclassification for Seabrook, they are looking for a letter of support from the board. They will be attending the meeting on the 22nd of May.

The board reviewed the bills, and signed off on them.

Norman asked if the amounts have been transferred into the Ambulance Fund that reflect the current balance. These funds have not all been transferred.

RSA91A:3, II (c,1)

Norman made a motion to enter into non-public session at 8:02pm, seconded by Bob, all in favor.

Norman made a motion to return to public session and seal nonpublic minutes at 8:25pm, Bob seconded, all in favor.

Norman made a motion to approve the April 24, 2017 Meeting Minutes, Bob seconded all in favor.

Skip Heal arrived at the meeting and asked about the pot holes in Osgood Road, and if they were going to be patched. The board stated that David called to have them patched.

Norman made a motion to adjourn at 8:35pm, Bob seconded, all in favor.

Respectfully Submitted,

Kathleen T Felch