

TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833
MONDAY
March 19, 2018
Meeting Minutes-Draft
5:30pm

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

Norman called the regular session to order at 5:31pm, Bob seconded, all in favor.

• Non Public Session- RSA91A:3, II (a,b,c,)

Norman motioned to enter into nonpublic at 5:31pm, Bob seconded, all in favor.

There was one hire, one employee, and two reputation issues discussed.

Norman made a motion to close the nonpublic session at 6:28pm, Bob seconded, all in favor.

Norman made a motion to seal the nonpublic sessions at 6:28pm, Bob seconded, all in favor.

There was a brief break and the meeting continued.

Others in Attendance: Holly McCann, Ben Cole, Peter Kugel, Donna Carter, Susan Varn

CITIZEN'S FORUM –

Donna Carter asked the board if they had had time to review the Round Hill Road review. Norman apologized that they have not had time to review that information yet. Ms. Carter expressed that they want to make sure that they have time to appeal the decision of the planning board and are waiting for the information from the board.

Ms. Carter also asked the status of the recently approved detached accessory dwelling unit article, and if there was anything that she needed to do after it passed. Norman explained that their process would be just that it passed, and that the procedures and how it is implemented is a planning board issue. Ms. Carter continued that the Circuit Rider had stated at the meeting that she was not sure if it was worded correctly. The board has not sent the article to legal, and believes it is just working it out and implementing, which would fall with the planning board.

Mr. Peter Kuegel asked about the letter that the board was writing to him on the reclamation of the gravel pit. The board will do that soon.

DEPARTMENT HEADS:

- Police Department –Chief Scott Sanders
 - 2Way is to install the radio soon which will be paid out of the encumbrance.
 - He was happy with the voting turnout.
- Fire Department – Chief Jon True
 - Responded to calls for mostly trees down, forestry went on patrol for wires, but were unable to touch anything with wires through them.
 - Working on the pay issue, and looking at the stipend and hourly rates.
 - 2 people in EMT classes.
 - 3 people recertifying this year.
 - Emergency Management - Chief Jon True
 - 1st storm, 97% of the town was out of power and 4 roads were blocked at both ends
 - Most of the power was restored in 36 hours, great job by power company.

- Being considered an emergency declaration by FEMA, there are a lot of things that are covered in the second storm that were not in the first one. He requested that all information be submitted to him by Wednesday this week.
- April 4th is the Seabrook Drill, at the Town Hall, which is a graded exercise and he asked the board to let him know ahead of time if they are going to attend so that he can prepare, might go until 1pm.
- Road Manager – David Buxton-
 - Went around town with Stacey Tree Service, they have the equipment able to do the cleanup needed throughout town. The town will take about 8 hours to do at a cost of \$1600.00. Part of that cost is for cones and set up, but a detail might be better. He asked the Chief what he might recommend. Chief Sanders agreed the detail would be easier than all the set up needed without the detail. He asked the board their thoughts. Bob thought it was a good price for the equipment needed for the job.
Bob made a motion to have Stacey Tree Service do the town wide tree trimming, and clean up, Norman seconded, all in favor.
 - Moulton Ridge Road – he noticed that there was an excavator digging and tracked dirt on Moulton Ridge Road. He contacted the Chief and asked him to see what they were doing. Chief Sanders and Chief True got paged and exited the meeting. Norman explained that they have been excavating in there since last Thursday and put a road in with crushed stone. Dave explained that it was stated that there was a dump truck going in and out of the property. It was relayed to him that there was a drainage problem and they were trying to create a landscaped lot. Dave explained that he will be paving part of Moulton Ridge, but after the development so that the new road is not damaged. Norman explained that the engineering studies that were done, told them that the way the land was would distribute the water and not create a water problem. What has been done is contrary to the plan. They discussed a Cease and Desist to be issued by the Police Chief. They will continue the discussion later in the meeting. Bob explained that the plan that was given to the planning board was detailed and would show the contours. He doesn't believe that it is a benefit to the town to have them take out the good material and replace it with other material.
 - Road Reconstruction article passed. He knows that the board was talking about crosswalks and using some of that money. Norman explained that they were looking to use the Grant money received last year to complete the crosswalk, not the road reconstruction funds. Dave explained that if the town were to enhance the current contract with R&D Paving there might be a cost savings for the town. The board is okay with him negotiating the contract with R&D to see if there could be any cost savings for the town.
 - Road side mowing is in the budget and he is looking to get the town added to Sewall list for this year.
- Recreation Committee- Holly McCann explained that the committee had done an interview with one of the applicants for the Summer Camp Director position and made a recommendation to the Board. There will be a work session set up to discuss the concession stand.
- Sawyer Kensington Trust- Norman explained that the Trust had received the document from the board and will be reviewing it at their next meeting.
- Other Department Heads-
 - Kensington School Board- Mr. Cole reported that they had some issues with the bid sheets that went out this week. They are expecting to have bids for May 9th and would like the board to keep that date in mind.

NEW BUSINESS:

- Street Lighting Discussion- Susan Varn- Ms. Varn thanked the board for letting her speak on the project and thanked them for their support of the Energize360 as well. There are many large cities and towns that are seeing some real savings by converting to LED lighting in their street lights. The town is waiting to receive the list of all the lights in Kensington from Unutil. She is not sure if this would be as big a savings for Kensington because Unutil

has a rate design that charges per unit, per street light and gives very little +or – for each light. There is also the stranded cost associated with converting to LED's with Unitil. Eversource has a different rate plan and they charge a small unit fee and give credit for energy saved. They also don't charge the stranded fee. There are meetings coming up for the towns wishing to be part of a coalition and asked the board what they thought of her going as a resident to get information for Kensington. The board stated that the information would be good and liked that there was a group looking to change the rate structure of Unitil.

- Park Applications- Pavilion and Multipurpose Field

There were two park applications presented to the board for the use of the park, one was for the multipurpose field and the other was for the pavilion.

Kathy explained that the Pavilion rental had the application filled out as well as a grilling permit that the fire department has already talked to them about and signed off on. They will be submitting the insurance information once the rental is approved.

The board looked at the multipurpose field application for Exeter Youth Lacrosse Association. The deposit was paid and insurance certificate attached. There would not be any conflicts with the Flag Football that is scheduled for Sundays. **Bob made a motion to approve the application for Exeter Youth Lacrosse Association, Norman seconded, all in favor.**

Bob made a motion to approve the Pavilion permit, conditional on the insurance, talking to the Chief of Police about the alcohol requested. Norman seconded, all in favor.

- Fireworks Contract for Festival-Ms. McCann stated that she had reviewed the contract and the wording was all the same as last years. The liability insurance will be requested by Ms. McCann. The board will wait for input from the Fire and Police Chief.

- Municipal Pest Contract -the board reviewed the pest contract. Norman made a motion to accept the Municipal Pest Contract, Bob seconded, all in favor. Ms. Carter asked about the pest contract and if they would spray before the festival. It was explained that this is for the testing of the mosquito pools and spraying would be something that would need to be requested.

- Land Use Changes- in doing their reviews this year they have found a few properties that need to have the categories reclassified and two that will need to have Land Use Change Taxes assessed. There was one that Avitar believes that was wrongly put into current use in 1992. The other is using land that is in current use and will need to be removed. The board will review and Kathy will get the information for the next meeting.

- Logging use of Kady Lane- David stated that he was going to discuss the logging operation off of Kady Lane and he is concerned with the logging operation using Kensington roads. David informed the company that there is a load limit on those roads and Bob will reach out to him.

Kathy had talked to Hampton Falls earlier today and got a copy of the Intent to Cut from them because the property is located in Hampton Falls. The overseers of the Timber Tax are the state, but the through trucking would be a town issue.

- MS-232- The board reviewed the DRA form that states the appropriations approved at town meeting. The auditors are working on the MS-535 and should have that completed soon. The board signed the MS-232.

- The board returned to the Moulton Ridge Road discussion with Chief Sanders. He explained the conversation with the contractor on the site. He was told that there was a drainage issue and asked why they were digging a big hole to correct a drainage issue and he told him that is the way it is done.

Norman made a motion to issue a Cease and Desist on Lot 3, Bob seconded, all in favor.

Norman stated that if they have questions they can come to the board because the plan was very well vetted with the planning board. Chief Sanders showed the board the pictures that he had taken of the lot.

●Offices for the board.

Norman made a motion that he remain chairman of the board, that Bob stay on the planning board and that Linda stay on the recreation committee, and as health officer. Bob seconded, all in favor.

OLD BUSINESS: Pending issues

●Recycling Contract- Update- there was some information to be settled between the vendor and the town and that will hopefully be completed this week.

●Town and Kensington Sawyer Trust Agreement review-board will review at this meeting.

●Charrette Committee-

Norman stated that they need to form the Charrette Committee and he would like to be the selectmen on it and ask the individuals to be on the committee. The organization would be that they would have subject matter experts, so if they had questions on the roads they would ask David to attend, and he would only attend when needed. The Police Chief, David Buxton and the Fire Chief would be subject matter experts for the committee. One selectmen, a trustee from the Grange, Cemetery, Elected Trustee from the Library, School board, Park and Rec Committee. They would like to schedule a meeting in the first part of April. They have to still go back to PlanNH and have them delete a few things from the report. They can still form the committee, and Norman will report back to the board at the next meeting with the formation of the group and the meeting date.

●Schedule Water Testing for Park- this will be scheduled for the 29th of March, weather permitting.

●Tree Cutting on Amesbury Road-Unitil- Kathy explained that the Conservation Commission went through the list of trees and made some compromises with Unitil. Kathy will mark up the changes and let the board know which ones they are. Ms. McCann stated that the trust has the list and will respond to the request for them to sign off.

Norman stated that he would like to commend the police department for the outstanding job they did during the election and there was not one complaint, they did their jobs and it wasn't an easy day to be out there. Ms. McCann stated that she would like to add that both departments worked all day long and did a great job during the recent snow storms as well.

Ms. Carter stated that Norman should be thanked as well for doing all the shoveling during the election.

OTHER BUSINESS:

• Assessing Office – Kathleen Felch-

Intent to Excavate- Round Hill Enterprises and the Wiggins. The board reviewed the applications.

Bob made a motion to approve the Intent to Excavate for Round Hill Enterprises, Norman seconded, all in favor.

Linda made a motion to approve the Intent to Excavate for Arthur Wiggin, Bob seconded, all in favor.

- The contractor that did the insulation in the town hall stopped by today to give the town his contact information and see when the insulation was going to be finished. The board was glad he stopped by.
- Norman stated that there is a contractor that is doing the renovations to the Grange Hall this week.
- The sound system will be installed in both buildings by the end of April.
- Bob stated that there is something that needs to be done with the fil pipe for the oil at the Grange.
- Emergency Management payments- there was a suggestion to have the amounts paid out differently then it has been done in the past. Norman will discuss with Jon.
- A vendor contacted the town about the Skate Park and was wondering if the board wanted to discuss any items. The board asked to have the email forwarded to the Park and Recreation Committee and the Trust for their review.

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- Kathy let the board know that there are a couple of properties in town that have some information that will need to be changed. One had a recorded plan for the changes and the other was brought to the towns attention and Avitar is working it out with Carlene and Kathy.
- Bills were reviewed and signed.
- Next Meeting Date –April 2, 2018

Norman made a motion to adjourn at 7:38pm, Bob seconded, all in favor.

Respectfully submitted,

Kathleen T Felch