

TOWN OF KENSINGTON  
BOARD OF SELECTMEN MEETING  
Kensington Town Hall  
95 Amesbury Road  
Kensington, NH 03833  
MONDAY  
June 4, 2018  
Meeting Minutes-DRAFT  
2:00pm & 6:30pm

2:00pm Walk through of Sound System

In Attendance: Norman DeBoisbriand, Linda Blood, Chief Sanders, Chief True

The people in attendance got a walkthrough on the sound system and projection screen newly installed at the town hall. No decisions were made.

Meeting closed at 3:00pm

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

Norman opened the meeting at 6:32pm, Bob seconded, all in favor.

**DEPARTMENT HEADS:**

- Police Department –Chief Scott Sanders-
  - Both new cruisers should be in service in late June.
- Fire Department – Chief Jon True
  - Testing all fire hydrants over the next few weeks and evaluating how well they work.
  - Engine 2 has been repaired.
  - Attended Eastman’s corner Block Party and there were lots of children there that asked some really good questions.
  - Inspecting most of the town property this week for the Joint Loss Committee.
  - June 14 at 7pm at the legion they will be doing a flag ceremony and if anyone has any flags you can drop them at the town hall or fire station.
  - Credit Card for the Fire Station- Norman made a motion to approve the application for Citizen’s bank credit cards, and Jon True for \$5000 and Scott MacDougall for \$500, Bob seconded, all in favor.
- Emergency Management - Chief Jon True
  - Attending training tomorrow.
  - 5 people have signed up for the tour of Seabrook Station, 1pm in the afternoon, and there will be another one in the fall. For public officials only.
- Road Manager – David Buxton- NHDOT will starting the paving on the state roads and notified the town.
- Recreation Committee- Spring- One of the park spring ride on toys broke and Norman made a motion to replace a spring on the toy from Kompan for \$380, Linda seconded, all in favor.

- Summer Camp is due to start and they would like a \$500 check to the director and if not spent the director would return to the town. Norman made a motion to approve the \$500 for the Summer Camp Director Emma Quimby, Linda seconded, all in favor.
- The board reviewed the contract for the Bungee Trampoline and Norman made a motion to approve the contract for Party Vision for the Town Festival for \$2200, Bob seconded all in favor.
- Atlas Fireworks Contract- The board reviewed the contract and Norman made a motion to approve Atlas Fireworks contract for \$4000.00 with Deposit of \$1000.00, Bob seconded, all in favor.
- Sawyer Kensington Trust- there was a letter and email sent to the board requesting a meeting, they have sent a request to meet this week. The meeting will be with Mr. Lewis and Bruce and there was also a request to meet from the Trusts attorney. They requested nonpublic. The board was asked what they wanted to do. All members are free Wednesday night. Kathy will see what availability there is after 4pm on Wednesday.
- Town Clerk- Dawn Frost reported:
  - that there was a report submitted to the board about the recent audit from the state
  - she posted for the primary election in two places
  - The deputy was asked to work for her tomorrow
  - She expressed that she wanted to thank the Kensington residents that had voted for her and apologized for any inconvenience that this may cause, but she resigned as Town Clerk effective immediately, due to the lack of follow up, communication and support from the board.

She handed the board a written resignation and handed in her credit card and keys.

Norman asked what the lack of follow-up was on. Dawn stated that she has been waiting for computers that she was told that she would get, and she was told that with the handicap issues that a safety committee would be put together and a report would be done, the report would be given to her, which she has not seen. She continued that she sent emails that never get responded to and has spoken about communication and the work station.

Norman explained the following:

- that they brought in the insurance company into the building to do an evaluation of the work station and this has been a matter for the last couple of weeks. Dawn exited the meeting.

Norman takes exception to her comment about lack of communication. He explained the following:

- original requested was that there was an issue opening the doors which Mr. Wiggin has adjusted and were tested by the Fire Chief and they met ADA compliance.
- As a result of that the office door was not able to completely close, she then made a request to have the door readjusted tighter so that it would close. The board acted on this request and readjusted the pressure to her office door higher than any other door in the offices.
- There was a second request that was made that the office was causing her issues. The insurance company was called and they performed an evaluation of the work space, there were recommendations given to the board but they have not had the opportunity as a board to review the report, it has only been a week or so. The board has never said that they would not adjust her office space to accommodate her needs.
- The new computer was a recent request for two computers in her office. Her request was to have a second computer on her desk, the board was waiting to receive the evaluation and make a recommendation. As far as he knows the board never had an issue with buying the second computer for her office to accommodate her needs.

The board has been quite diligent in reacting to her needs. The board takes exception to her stating lack of communication and not trying to accommodate her needs.

**Norman made a motion to accept Dawn's resignation from the Town Clerk's Position, Bob seconded, all in favor.**

- Kensington School Board- Jen Ramsey was present for the school board. Norman explained that he understands that they have a plowing contract. Norman thanked her for coming because the open dialog is very helpful, Ms. Ramsey agrees that this has been helpful. Linda explained that she received a phone call from someone on the Historical Society who was working on the brick school house, they are looking for a place to display old memorabilia. They don't believe that the Brick School House is the place to store the artifacts. Frank Whittemore and Lorraine O'Keefe are involved with the project, she just wanted to let them know that they are looking to place some items from the old school possibly in Kensington Elementary School.

#### **NEW BUSINESS:**

- Pavilion Rental- June 10- Kathy explained that it is a rental of the pavilion for a resident in town. The board reviewed the application. There are not any tournaments this weekend. Norman made a motion to approve the pavilion rental at 10am, Bob seconded, all in favor.

- Grange Rental- June 22- The Library is looking to rent the Grange and submitted a sheet that explained the meeting. Bob made a motion to approve the Kensington Historical Society Hopefuls use of the Grange hall for June 22, 2018, Linda seconded.

- Letter RCCD- Invasive Species- They are taking requests from the area towns to have their working properties evaluated for invasive species, this is a grant is at no cost to the towns. This is a pilot program that only 3-5 towns will be picked to participate in. Norman made a motion to submit a letter to the Rockingham County Conservation District on plant management for a potential study, Bob seconded, all in favor.

- Grange- the backside of the grange has a roof that is rough shape, there is mold and shingles curling. Norman made a motion for the proposal to replace the shingles for \$2500, by CBS construction, Bob seconded, all in favor.

- Assessing Office – Kathleen Felch-

- Intent to Excavate -

- This is for the excavation that was done on Moulton Ridge Road that they did without a permit and the board had issued the Cease and Desist on. The planning board had requested to have them fill out the intent to excavate for the material that had already been removed and no more material is to be removed from the site.

- Bob made a motion for the intent to excavate permit for prior excavation of Kensington Realty Partners which pertains to the material already removed, Linda seconded, all in favor.**

- Abatements-2- The board reviewed the abatements. Norman made a motion to approve the two abatements, Bob seconded, all in favor.

- Planning Board- there are two people that stated interest in becoming full members on the planning board. Norman made a motion to appoint Mary Smith and John Valvanis as full members to the planning board, Bob seconded, all in favor.

- Kathy reminded the board that she will be unable to make the meeting on July 16, 2018. She will see what Linda can cover for the times she is away.

- South Road- There was a possible violation of septic seepage on South Road that the Board of Health was called for. The Department of Environmental Services went to the site and tested the area and found no evidence of septic seepage.
  - Cottage Road- the board received a letter back from the owners of the property on Cottage Road explaining their current situation.
  - Business Listing-there was a request to add a business to the website listing of area businesses. The board agreed to add them to the page.
  - Recycling- Recycling starts tomorrow, please follow the strict guidelines for recycling. More information is available on the town website.
  - Bills and Mail-Bills were reviewed and signed.
- Chief True made a comment that the defibrillator is lower than what was quoted. Norman stated that his budget should be substantially less. Chief True is working on the salaries with the department and he has a plan that he will be presenting to the board soon.

**OTHER BUSINESS:**

- Non Public Session- RSA91A:3, II (a,c)  
Norman made a motion to enter into non-public at 7:21pm, Bob seconded all in favor. One employee and one reputation matter were discussed. Norman made a motion to close non-public and seal permanently at 7:55pm, Bob seconded, all in favor.
- Approval of Board Minutes- April 16, 2018, May 7, 2018, May 10, 2018, May 15, 2018 JLC, May 17, 2018, May 21, 2018, May 24, 2018
- Next Meeting Date –June 18, 2018 6:30pm  
July meetings will be July 9<sup>th</sup> and July 23, 2018

Norman made a motion to adjourn at 8:14pm, Linda seconded, all in favor.

Respectfully submitted,

Kathleen T Felch