

KENSINGTON BOARD OF SELECTMEN MEETING
Virtual Meeting due to COVID-19
MONDAY April 5, 2021 – 6:30pm
Minutes - DRAFT

In attendance: Bob Solomon, Joe Pace, Bob Gustafson

J. Pace called the meeting to order at 6:31pm. There were 14 participants on the meeting at the start of the call.

DEPARTMENT HEADS:

- Police Department – Chief Scott Cain reported as follows:
 - SST is not able to build the shed this year. After looking into prefabricated sheds, the price has doubled since last year. Chief Cain may go back to SST to find out if the students could commit to building it for next year
 - There will be a new recruit starting April 19th who will work until he goes to the academy.
 - The Drug Task Force has been active and has made buys that are being investigated.
 - Online Police Academy Training has been purchased as this was the most convenient and cost-effective option for the department.
- Fire Department – Chief Jon True reported as follows:
 - Initial discussions regarding a new facility have started.
 - Chief True presented a contract for vaccine work and reciprocity to the Board from DHHS. This would allow the FD to give vaccines at supersites and be reimbursed. This would also provide for the possibility of hosting a vaccine in town and administer to those who are housebound.
 - Chief True asked for permission to speak with the Town Attorney regarding tuition reimbursement. The Board had no issue.
 - **At 6:41pm, B. Solomon made a motion to authorize J. Pace to sign the Certificate of Authority from DHHS for vaccines work and reciprocity on behalf of the Board. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
 - There was a brief discussion about fire permits and the current dry conditions.
- Emergency Management - Chief Jon True reported as follows:
 - The State PPE grant ends on April 21st. A email was sent out to all town agencies to submit final PPE requests, including the Town Park and summer camp.
 - Chief True provided a summary of current COVID-19 cases in town and in NH. Positive cases have been ramping up, though it is not yet a spike. The hope is that cases will plateau at a lower rate.
- Road Manager – David Buxton reported as follows:
 - An estimate for striping from Tri-State striping was presented and Dave summarized the areas in town that would be repainted.
 - **At 6:56pm, B. Gustafson made a motion to authorize the striping work as presented up to \$2,000.00, plus a reasonable cost associated with adding handicap spaces at the town lot. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
 - Dave announced formally that he will be resigning from the position in approximately 6 weeks. J. Pace publicly thanked Dave for his years of service to the Town in his time as a Selectman, but also as the Road Manager and the Board wishes Dave the best and his expertise will be missed
 - There was a brief conversation on the repair of the stone wall due to an accident.
- Tax Collector- Carlene Wiggin reported as follows:
 - A letter was presented to the Board regarding the annual tax lien process
 - **At 7:03pm, B. Solomon made a motion to authorize Carleen Wiggin to sign the tax lien authorization letter. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
- Building Inspector- Norman Giroux reported as follows:
 - There was a stop work order at 177 South Rd. Norman summarized the matter to the Board. The homeowner has since supplied a engineered plan that has items to be improved. The homeowner is also aware of historical

work and future work that will need permits and has agreed to follow the process. The stop work order has been lifted.

- The Board discussed building permit software from Avitar that would be tied to the tax cards information. The current proposal that the Board has is outdated. The current proposal is approximately \$5,900.00 not including support for the software. The Board will revisit this matter at a later date when additional information is available and updated costs. There would also need to be a discussion on where the funds would come from.
- Treasurer- Sara Belisle was not present.
- Town Clerk –Sarah Wiggin reported as follows:
 - Dog licensing is going on now. If there are any questions, call the Town Clerk's office.
 - Sarah has applied to become a Notary Public to better serve the Town.
- Recreation Committee- Donna Carter and Jen Macek reported as follows:
 - There are 18 campers signed up for summer camp. A summary of the registrations thus far for each session was given. Camp training day is scheduled for June 29th. Some walking field trips to Alnoba are being organized. This year the camp will be open to only Kensington residents. They are working with Chief True to create a COVID-19 addendum for the staff and family handbooks. PPE is covered and 5 counselors have been hired. More will be hired if they are needed. There was discussion regarding camp in the event of rain. Chief True would recommend cancelling camp on rainy days as opposed to trying to find a suitably spaced indoor area. Donna had concerns about not refunding in the event of rain if camp is cancelled.
- Conservation Commission – Sydnee Goddard was not present.
- Sawyer Kensington Trust- Hez Mercadante was not present.

NEW BUSINESS:

- Beaver/Pest Control
 - The beavers are still an ongoing issue throughout town. Susan Varn of Drinkwater Rd explained that she has been working with PEA who owns the pond to try to address the issue. There are multiple options and this ongoing problem will be further looked into.
- MS 232
 - The Board reviewed and had no issue.
- Appointment- ZBA and Planning Board.
 - **At 7:46pm, B. Solomon made a motion to appoint to the Planning Board: Josh Prenata as an alternate, Vanessa Rozier as a full member, and Christine Ouellette as a full member for 3 year terms. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
 - J. Pace briefly excused himself from the meeting at 7:47pm.
 - **At 7:49pm, B. Gustafson made a motion to appoint Alex Lager to the Trail Committee for a 3 year term. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace abstained.**
 - **At 7:49pm, B. Gustafson made a motion to appoint Mike Schwotzer to the ZBA for a 3 year term. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace abstained.**
 - J. Pace returned to the meeting at 7:50pm.
- Open Air Permit for Concerts- Parker Feld
 - Karen Parker Feld presented to the Board that they would like to expand on the concert series that took place last summer. The permit is requested for June 27 – September 6 for every other Sunday with very similar process in place as last year, with the changes being to the parking area. **At 7:57pm, B. Solomon made a motion to approve the Open Air Permit for Crows Feet Farm to hold 6 concerts between June 27 and September 6. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
- Grange Permit for the Conservation Commission
 - **At 8:00pm, B. Gustafson made a motion to approve the Grange Permit for the Conservation Commission seed swap. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
- Review Landscaping proposal to post

- The Board reviewed the Mowing Contract Proposal to post. The Board suggested that legal review prior to posting and the Board approving. The scope of work can be put out to bid but legal will review the contract.
- Fire Station discussion
 - There have been initial discussions. There is still information being gathered and this will be an ongoing discussion, but nothing to report tonight.
- Build Out Analysis
 - The Board briefly discussed the Build Out Analysis. Chief True suggested that there may be grant money available relative to the All Hazard Mitigation Plan.
- Amendment to Casella Contract
 - The changes were to the amounts and the maturation date of the contract. Legal has reviewed.
 - **At 8:08pm, B. Solomon made a motion to approve the amendments to the Casella contract. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
- Park Bench donation
 - The Board discussed a possible park bench donation. It was determined that the Sawyer Trust should also be involved in the discussion if the intent is to put the bench on park property. B. Solomon will connect with the Trust on this matter.

OTHER BUSINESS:

- Assessing Office – Kathleen Felch reported as follows:
- Residence in commercial zone-PA-42- 9
 - The Board reviewed the 9 residences in a commercial zone. **At 8:15pm, B. Gustafson made a motion to approve the 9 residences in the commercial zone as presented. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
- Abatement- PSNH and 20 Shaw's Hill
 - Avitar recommended that the Board deny the abatement request from PSNH. **At 8:17pm, B. Gustafson made a motion to deny the abatement request from PSNH based on Avitar's recommendation. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
 - The Board is still waiting on a recommendation from Avitar for 20 Shaw's Hill.
- Veterans Credit Map 7 Lot 17
 - **At 8:18pm, B. Gustafson made a motion to approve the Veteran's Tax Credit for Map 7 Lot 17. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
- Elderly Exemption Map 6 Lot 38
 - **At 8:19pm, B. Solomon made a motion to approve the Elderly Exemption for Map 6 Lot 38. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
- Vachon Clukay
 - The Town has been happy with the work of the firm.
 - **At 8:20pm, B. Solomon made a motion to approve the engagement letter with Vachon Clukay for the audit. B. Gustafson seconded. B. Solomon amended the motion to include that the Chairman of the Board is authorized to sign on behalf of the Board. B. Gustafson seconded the amendment. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.**
- RPC dues
 - The Board briefly reviewed and discussed.

At 8:22pm, B. Solomon made a motion to approve the minutes from March 15, 2021. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.

At 8:23pm, B. Solomon made a motion to move to non-public session under RSA91A:3, II (a,b). B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.

At 8:49pm, B. Gustafson made a motion to exit non-public session. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.

At 8:51pm, B. Gustafson made a motion to adjourn. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes.

Respectfully submitted,
Chelsea Lalime