

KENSINGTON BOARD OF SELECTMEN MEETING

Virtual Meeting due to COVID-19

MONDAY May 17, 2021 – 6:30pm

Minutes – Approved 6/7/2021

In attendance: Bob Solomon, Joe Pace, Bob Gustafson

J. Pace called the meeting to order at 6:34pm.

Public Comment:

- Ralph Sanders from the NHDOT explained that the NHDOT maintains North Rd. There is currently a metal pipe culvert that they would like to replace with high density plastic and add 5 feet to each end. They ideally will start on June 21st and the road would be shut down for approximately 2 days. This would be after school ends. Mr. Sanders is asking the Board for their approval. J. Pace asked if flaggers would be provided. There is also a sign package in place noting the detour. NHDOT would also coordinate with the Fire and Police Chief.
- *B. Gustafson joined the meeting at 6:38pm, at which time a full Board was present.*

6:35 minutes listening to the recording.

DEPARTMENT HEADS:

- Police Department –Chief Scott Cain had nothing to report.
- Fire Department – Chief Jon True reported as follows:
 - Over the next few weeks, there will be cleanup/repair at the following: French's Lane pond fence, Cottage Rd pond for tree and brush cleanup and fence repairs, pump out and investigate Highland Rd cistern for leaks, additional hydrant testing.
- Emergency Management - Chief Jon True reported as follows:
 - Dates for upcoming drills have been sent out. If an email was received, please try to attend at least one of them.
 - The Kensington EOP is in final review stages before being sent back to FEMA.
 - There was brief discussion regarding in-person meetings. There are ongoing discussions at the state level, including a lawsuit as to hybrid-virtual meetings. There is still a State of Emergency, which permits the meetings until at least June 1. Currently, masks and social distancing are still required in Town Buildings independently of vaccination status.
 - There were issue with the fire alarm systems in town buildings that have been remedied at no cost to the Town.
 - There is currently a moderate drought. There was discussion on wells and the impact of the Town of Seabrook using the aquifer under Kensington for their water supply and commercial use.
 - It was noted that there is no one who is approved to pull water from fire ponds for their own business. Written permission from the owner is required an Chief True is not issuing permits for this purpose.
 - The Board reviewed the two federal contracts for mutual aid. **At 7:01pm, B. Gustafson made a motion for J. Pace to sign the Agreement for Mutual Aid in Fire Protection and Hazardous Materials Incident Response between 157 ARW and KFD. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes.**
- Road Manager – Matthew Armstrong reported as follows:
 - The Board welcomed Matt Armstrong to the Town. He has been hired as Dave Buxton's replacement.
 - The Board reviewed the extension of the Bell & Flynn contract for resurfacing of Shaws Hill, Highland Rd, and Hobbs Rd. **At 7:04pm, B. Solomon made a motion for J. Pace to sign the proposal as presented from Bell & Flynn. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes.** Matt will contact Bell & Flynn to get on the schedule.
 - Matt presented two quotes for the work at the salt shed and loading dock. Coastal Paving provided a quote for the loading dock only at \$6,950.00. Matrix provided two separate bids for the loading dock and salt shed totaling \$6,955.00. There was discussion of where in the budget these funds would come from. **At 7:11pm, B. Gustafson made a motion to award the job to Matrix in the amount of \$6,955.00. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes**

- Tax Collector- Carlene Wiggin reported as follows:
 - Tax bills were mailed this past Friday and will be due July 1, 2021.
- Building Inspector- Gino Rignoli reported as follows:
 - There was confusion based on the permit information on the Town website that caused confusion for a permit at Crows Feet Farm. Gino has been working with the owner to clarify the situation. The Board reviewed and discussed the information that is on the website.
 - Gino said that the transition has been smooth thus far.
- Treasurer- Sara Belisle was not present.
- Town Clerk – Sarah Wiggin reported as follows:
 - There are 153 outstanding dog registrations as of this morning. At the next meeting, she will have the warrant for the Board to sign.
- Recreation Committee was not present.
- Conservation Commission – Sydnee Goddard was not present.
- Sawyer Kensington Trust- Hez Mercadante reported as follows:
 - Hez thanked Chief Cain for his assistance shutting off the water to avoid wet fields.
 - So far, street parking has been going smoothly.
 - The Park was sprayed for ticks.
 - The Trust has decided that grilling permits will need to go through Chief True and only propane grills will be permitted.
 - There was brief discussion on a permit requesting serving of alcohol. The Board, Chief Cain and Chief True reviewed the permit. **At 7:39pm, B. Solomon made a motion to approve the permit requesting serving of alcohol at the Town Park on June 12, 2021 from 12pm-3pm, contingent upon the Trust's approval. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes.**

NEW BUSINESS:

- Stone wall repair
 - Morgado Construction provided an estimate. B. Gustafson expressed concern over the quality of their work and explained that he had hired them in the past and encountered issues.
 - The Board plans to contact the original mason and will table any further discussion.
- Tree removal at Universalist Church
 - The Church has asked the Board for financial assistance with the tree removal as the tree has branches over the cemetery but is on Church property. The Cemetery Trustees have planned to have the tree branches trimmed. The Board will request to see a quote for the work prior to making a decision.
- Hazardous Waste Drop off
 - Residents have been asking about Hazardous Waste Drop off. At this point, a decision has not been made and there are no updates.
- Landscaping proposals
 - The Town has not received any landscaping contract proposals. There was an offer from a company to mow the cemetery one time prior to Memorial Day. The Cemetery Trustees and Board feel strongly that the cemetery be in appropriate shape for Memorial Day. It was confirmed that this would likely fall under the purchasing policy as a one-time purchase and that the company has their own insurance. **At 7:56pm, B. Solomon made a motion for J. Pace to engage with the landscaping company that had offered to do a one-time mow of the cemetery not to exceed an amount of \$1,000.00. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes.**
 - A Town Hall employee has agreed to mow the Town Hall one time.

OTHER BUSINESS:

- Assessing Office

- **At 7:58pm, B. Solomon made a motion to approve the abatement for Map 17 Lot 29 for total of \$1.00. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes.**
- **At 7:59pm, B. Solomon made a motion to approve the abatement for Map 8 Lot 18 for total of \$30.00. B. Gustafson seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes.**
- The new accounting system is up and running. The budget module hasn't been converted yet, that will be the next step. Training for the systems is ongoing.
- Approval of Board Minutes May 3 and 10, 2021 January 25, 2021 –
 - After brief discussion, the Board determined that it was not within their authority to approve the minutes of a previous Board, even if there are members in common. The January 25, 2021 minutes will not be approved.
 - **At 8:06pm, B. Gustafson made a motion to approve the minutes from May 3 and May 10, 2021. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes.**

The next meeting will be Monday June 7, 2021.

At 8:09pm, B. Gustafson made a motion to adjourn. B. Solomon seconded. J. Pace took a roll call vote. B. Solomon voted yes, B. Gustafson voted yes, and J. Pace voted yes. The motion passes.

Respectfully submitted,

Chelsea Lalime