

KENSINGTON BOARD OF SELECTMEN MEETING  
95 Amesbury Road, Kensington, NH 03833  
MONDAY May 6, 2019 – 6:30pm  
Minutes - DRAFT

In Attendance: Peter Graves, Joe Pace, Vanessa Rozier  
Approximately 4 others

At 6:32pm, Joe called the meeting to order.

Pledge of Allegiance

DEPARTMENT HEADS:

- Police Department –Chief Scott Cain reported as follows:
  - The bills are paid through the 20<sup>th</sup>. Toni is out until May 20<sup>th</sup>
  - Chief Cain looked into new doors for the Police Department and recommends to the Board that they move forward with Portland Glass. The quote does not include wiring for the alarm system and he feels that this could be done next year when it can be budgeted for as that is not a security door.
  - One of the Watchdog DVDs failed in the cruisers. The system was not warrantied at the time, but has been repaired and warrantied for the future.
  - There are several new officers in training at the Department. Officer Wlasuk did a presentation on screen safety at KES last week for Screen Free Week. Next year there will be more training scheduled. Principal Ruel has asked that there be a regular police presence in the school in addition to the Fridays there is an officer there now. Ideally, an officer would be at KES approximately 20 hours per week. Chief Cain is looking into SRO training and additional training for officers.
  - Chief Cain applied for a grant that would pay up to 50% for new bullet proof vests. The vests the department currently has will expire at the end of 2019. He has also applied for a grant that would allow officers to make additional traffic stops focusing on cell phone use and distracted drivers. There is also an E-Grant for tickets which would reimburse the cost of the software/electronics (approximately \$4,600) to have all tickets completed electronically through the state.
  - Chief Cain proposed an increase for Regular Police Details and for Town Police Details. He explained that the department is having a difficult time staffing details as Kensington rates are not competitive to surrounding towns. He proposed a \$10.00 increase for regular details and a \$15.00 increase to the town, which would align Kensington's town rate with other towns to \$40.00 per hour for town and still waiving cruiser and admin fees for the town. Joe expressed that he felt the rates for 3<sup>rd</sup> parties should be consistent with other towns, but would like to evaluate the Town increase more closely. Joe suggested moving forward with increasing 3<sup>rd</sup> party rates, and discussing the Town rates at the next meeting.
  - **At 6:53pm, Vanessa made a motion to approve the Police Department expense for the installation of a commercial door up to \$3,060.00. Peter seconded. All voted in favor.**
- Fire Department – Chief Jon True was in attendance, but had to leave prior to his report for an emergency call.
- Emergency Management - Chief Jon True was in attendance, but had to leave prior to his report for an emergency call.
- Road Manager – David Buxton reported as follows:
  - David presented a \$6,300.00 proposal to the Board for roadside mowing and brush trimming from Sewall Enterprise in Newmarket, NH. Joe asked how this compares to the budget. This is the amount that was budgeted for roadside mowing. Peter asked if there were any additional bids. David explained that this is the only company in the area that has the equipment used for this and the town has used this company for 5 years.  
**At 6:58, Vanessa made a motion to approve Sewall Enterprises' proposal for roadside trimming. Peter seconded. All voted in favor.**
  - There was discussion on the Request for Bid Proposal for 2019 Services. Peter asked if the summary pages could be expanded and suggested that the last line should include "See attached sheet" for additional information

provided by the bidder. David asked for comments from the Board by May 20<sup>th</sup>, then hopes to have the Request for Proposal approved to move forward to solicit bids.

- Discussion on method of repairs for Drinkwater and Wild Pasture Rd.
- Tax Collector- Carlene Wiggin was not present.
- Building Inspector- Norman Giroux was not present.
- Treasurer- Sara Belisle was not present.
- Town Clerk – Carol Beers-Witherell was not present.
- Recreation Committee- Elaine Bodwell reported as follows:
  - There will be a meeting May 8<sup>th</sup> at 7pm to finalize plans for the summer camp program.
  - Brief discussion on planning and activities for the July 13<sup>th</sup> event at Sawyer Park.
  - Brief discussion on the Memorial Day Parade
- Sawyer Kensington Trust- Hez Mercadante reported as follows:
  - A janitor has been hired on a temporary basis and the police have begun locking bathroom doors at night.
  - Fire extinguisher system in snack shack has expired and is being updated
  - A new website is in the works
  - Dogs at the park are becoming a problem as they are on the fields and off leash. The idea of a dog park in town was briefly discussed by the Trust. Vanessa asked about the status of hiring of a park manager. The position has not yet been posted.
  - Checks are still being made out to the Town of Kensington for rental. Kathy advised that they ask for a new check and look into the application to be sure that it is clear who checks should be made out to.

#### NEW BUSINESS:

Elderly Exemption – The Board reviewed and discussed the Elderly Exemption request Map 15 Lot 9. **At 7:29pm, Vanessa made a motion to approve the Elderly Exemption for Map 15 Lot 9. Peter seconded. All voted in favor.**

Solar Exemption – The Board reviewed and discussed the Solar Exemption request for Map 12 Lot 47-6. **At 7:31pm, Vanessa made a motion to approve the Solar Exemption for Map 12 Lot 47-6. Peter seconded. All voted in favor.**

#### OTHER BUSINESS:

The Board reviewed an email from the Conservation Commission. The Commission was approached by Mr. Lewis to have conserved areas in town and trails mapped. A map was gifted to the Town with the tax map overlay showing trails that have been GPS mapped in town. **At 7:47pm, Vanessa made a motion to accept the map as a gift to the town of undetermined value to use going forward in conjunction with trail/conservation commission. Peter seconded. All voted in favor.**

Room rentals in town – There are currently no regulations on this in town. Brief discussion on a property in town listed on Airbnb. Vanessa suggested contacting the Rockingham Planning Commission for advice on this.

DOT announced new round of Federal Mitigation/Air Quality Program Funding opening immediately.

Approval of Minutes of April 29<sup>th</sup> – The motion made at 6:40pm with regard to pole and conduit licenses needs to be separately address each license and include utility excavation. **At 7:55pm, Vanessa made a motion to approve the April 29<sup>th</sup> Minutes with the edits previously stated. Peter abstained. Joe seconded. Joe and Vanessa voted in favor. Peter did not vote.**

Vanessa informed the Board that she discussed Impact Fees with the Planning Board at the last meeting and it was suggested to have a Buildout Analysis Completed first. Joe and Peter were in support of that idea. Vanessa will reach out to the Rockingham Planning Commission for costs on that.

The Board reviewed bills. The next meeting will be on May 20, 2019.

**At 8:05pm, Peter motioned to adjourn. Vanessa seconded. All voted in favor.**

Respectfully submitted,

Chelsea Lalime