

KENSINGTON BOARD OF SELECTMEN MEETING
95 Amesbury Road, Kensington, NH 03833
MONDAY February 3, 2020 – 6:30pm
Minutes – APPROVED FEBRUARY 17, 2021

In attendance: Peter Graves, Joe Pace, Vanessa Rozier

At 6:33pm, Joe called the meeting to order.

Swearing in of New Officer- Andrew (AJ) Newman

- Chief Cain introduced Andrew Newman to the Board. Chairman Joe Pace swore Andrew in and his father pinned his badge. Congratulations to Officer Andrew (AJ) Newman!

DEPARTMENT HEADS:

- Police Department –Chief Scott Cain reported as follows:
 - There were unexpected complications with the key fob and camera systems as a result of the computer upgrades. There is an old computer that has been left running to maintain these systems, however at some point this will need to be addressed as the key fob and camera systems aren't compatible with the new computers.
 - It was discovered that the current camera/recording system is not sufficient for the RSA 91A RTK laws due to the length of time the recordings are kept before they are overwritten. Chief Cain estimates the new hard drive that will be required will cost approximately \$3,300.00. The Board and Chief Cain briefly discussed options to remedy the issue. It was suggested that Chief Cain reach out to other towns to see what they are using
- Fire Department – Chief Jon True was not present.
- Emergency Management - Chief Jon True was not present.
- Road Manager – David Buxton was not present.
- Tax Collector- Carlene Wiggin reported as follows:
 - Carlene explained that there was an issue with the post office that resulted in interest charged to a property owner. She has requested that the interest charged be forgiven as it was not the fault of the property owner, but the post office. **At 6:46pm, Vanessa made a motion to forgive the interest totaling \$25.62 for the 4 items listed in Carlene's email dated February 3, 2020. Peter seconded. All voted in favor.**
- Building Inspector- Norman Giroux was not present.
- Treasurer- Sara Belisle was not present.
- Town Clerk – Carol Beers Witherell was not present.
- Recreation Committee – Jen Kirby Macek reported as follows:
 - There was brief discussion on the Summer Camp Program budget and salary schedule, both have already been approved.
 - Brief discussion on camera and printer. There are some concerns from a cost efficacy standpoint regarding the use and maintenance of that equipment.
- Conservation Commission – Sydnee Goddard was not present.
- Sawyer Kensington Trust- Hez Mercadante reported as follows:
 - Someone drove through the grass in the snow, which resulted in damage. The Trust is asking that the police do pass throughs of the park at nighttime. They are still working on getting video cameras for the park.
 - There are 3 positions that will be voted on in March.

NEW BUSINESS:

Construction Complaint- 61 Amesbury Road

- Donna Woodbury of 61 Amesbury Rd addressed the Board to voice her concerns with ongoing construction at a property abutting hers. She explained that there has been extreme shaking of her home three days in a row and the shaking also occurred about a month ago. There is also debris such as papers and tarps that she has been picking up. The Board suggested that she introduce herself and open up a line of communication with the contractor. Vanessa will also reach out to the contractor, but encouraged Mrs. Woodbury to also reach out.

Building Inspector Position

- This is still an ongoing item. No updates from the Board at this meeting.

Town Report

- The Board reviewed the draft of the Selectman's Report for the Town Report.

Water Testing

- There is now a notice on the town website that water testing will be available. Kits are available at the Town Hall. Drop off days are February 12-14, more information on the town website.

Town Facebook page

- This will be discussed at a later meeting.

Credit card authorization

- There was a request from the Town Clerk's office to be issued a credit card. The Board agreed that the Town Clerk could have a CC for the office.

OLD BUSINESS:

All Department Permit

- To be discussed at a later meeting.

OTHER BUSINESS:

- Assessing Office – Kathleen Felch was not present.
 - SRRDD agreement for Southeast Regional Refuse Disposal District agreement- Amendment-tabled
 - Trash/ Recycling RFP
 - The Board reviewed an RFP for Trash/Recycling services generated by the Recycling Committee. The Board felt that the RFP makes sense and that action needs to be taken immediately to find a solution. The current contract expires on March 31st. The Board felt the 2 week timeline to receive proposals isn't reasonable and suggested 3 weeks instead. The Board was in agreement and had no issues with the RFP.
 - Cycle the Seacoast – Permit for the use of Town Roads
 - The Board reviewed a Permit for use of Town Roads on May 3rd. **At 7:24pm, Vanessa made a motion to approve the Permit for Use of Town Roads for May 3rd for the Cycle the Seacoast event. Peter seconded. All voted in favor.**
 - Veteran's Tax Credits
 - **At 7:26pm, Peter made a motion to approve the VTC for Tax Map 9 Lot 12-15. Vanessa seconded. All voted in favor.**
 - **At 7:27pm, Joe recused himself. At 7:28pm, Peter made a motion to approve the VTC for Tax Map 9 Lot 31. Vanessa seconded. Peter and Vanessa voted in favor. At 7:28pm, Joe rejoined the Board.**
- Use of Space
 - The Board reviewed an email requesting information on spaces available free of posts or obstructions. The Board is still working on determining what spaces are available for use due to the building tolerance. Joe will work with Kathy to respond.
- Voting Checklist
 - The Board reviewed the Voting Checklist.
- Fees Listing
 - The Board reviewed a first draft of a fee schedule. Many of these fees have been generated by the Planning Board, although the Planning Board hasn't finalized anything yet.

The Board reviewed bills and mail.

The next meeting will be on February 17th, 2020.

Deliberative Session will be at Kensington Elementary School on February 5, 2020 @ 6:30pm

Primary Election February 11, 2020 @ KES

At 7:35pm, Vanessa made a motion to enter into Non-Public Session under RSA91A:3, II (a,b,l). Peter seconded. A roll call vote was taken. Vanessa voted yes. Peter voted yes. Joe voted yes. The Board entered into Non-Public session.

At 8:37pm, Peter made a motion to exit Non-Public Session. Vanessa seconded. All voted in favor.

At 8:38pm, Peter made a motion to adjourn. Vanessa seconded. All voted in favor.

Respectfully submitted,

Chelsea Lalime