

**BOARD OF SELECTMEN**  
**PUBLIC MEETING**  
**April 11, 2016, 4:15- KES Library**  
**Draft-subject to board approval**

**In attendance:** Norman DeBoisbriand, Robert Wadleigh, Peter Merrill, Kathleen Felch, Chief Scott Sanders, Michelle Aiken.

Norman made a motion to open the meeting at 4:23pm. Bob seconded and all agreed.

The party to represent 149 South Road which was noted on the agenda was not in attendance so the meeting proceeded.

Police Chief, Scott Sanders told the board he has been working with a representative from Lowe's to obtain some ideas for flooring for the PD. Chief Sanders had tile samples with him, he also had a hardwood sample. The hardwood sample was a possibility for upstairs and stairwells. All agreed that tile would be better for the PD as it is easily cleaned and disinfected. Chief Sanders noted it would better handle the abuse of the heavy traffic of the PD. Peter added it may be wise to include a recessed area with a grate for wiping feet at the entryway to the side with a mat on the inside. All agreed this was a good idea. The board and Chief Sanders agreed on a neutral color tile in a beige tone.

The Chief of Police told the Board he has been having issues with laptops in the cruisers. He noted some of the laptops have been in service for many years. He recalled some refurbished Toughbooks being purchased around 2010. He told the Board the USB port was not working and the laptops are running on Windows XP, with software that is no longer supported. Windows XP is also not a secure network. The Chief further discussed the price of updating refurbished Toughbooks. He noted he needs to run one program to interface with dispatch. He feels this option is not a cost effective one. He then told the Board he has investigated government pricing of Surface Pro 4 tablets which is approximately \$1,000 per unit. He said the rugged case to protect the device runs about \$69.00 per unit. He said he is going to further investigate grants offered by homeland security that may match 50% of the cost. He told the Board he would like to use the cruiser fund to replace the outdated laptops. He will continue to investigate costs.

Chief Sanders informed the Selectmen he has begun to investigate the process of obtaining a traffic study to determine if the speed limit on route 108 is safe. The Chief noted he is seeing excessive speeds on that road. He informed the Board that it is not a new issue but a growing concern. He said he was curious if rumble strips on the center line would act as a deterrent. He will continue to investigate the process of getting the study. Peter Merrill said as a Board member and a resident he would welcome the study.

Kathleen presented a park permit from The Cooperative Middle School for Friday, April 22, 2016, this is the second park permit from CMS for that day. The total amount of kids at the park that day will be approximately 220. **Bob made a motion to approve the second CMS permit. Peter seconded and all were in agreement.**

Kathleen resented the Joint Loss Mitigation Agreement from Primex to be signed by the Board.

Kathleen reported to the Board that she heard from Alan at Allied Clearwater that the scope of work required with new state mandates for the start-up of stagnant wells was too much and he would be unable to perform the start-up this year. The Board discussed at length the implications for not having the start-up and subsequent water testing done before the official opening of the park on April 15<sup>th</sup>. They discussed the impact on the CMS applications without resolution. Kathleen offered to call other local towns to see who they use to do the water start-up. Bob expressed a fear that many towns have their own DPW that can complete the opening of water. The Board reiterated the fact that Bruce Cilley has turned the water on at the park. The realized the bathrooms cannot be opened until the water testing has been completed. Peter noted it is irresponsible to open the park without water. Kathleen will work to find someone as soon as possible. The Board questioned whether they should put a hold on the CMS permits. They will make a decision based on Kathleen's findings.

The Board began an informal discussion regarding the fees at the park. Peter noted if the \$50.00 permit fee is for the purpose of cleaning that perhaps the Board should ask Terrie what her fee is and use some form of that when calculating the park fees as she is the one that often cleans up and empties the trash. Kathleen told the Board that the \$50.00 deposit is generally returned. Norman expressed frustration that there is seemingly little income generated through the park permits to help maintain the park. The Board agreed this must be part of the conversation when re-configuring the park fees. They all agreed it is unfair to change the status quo without warning the permitted. This will be on ongoing conversation.

Kathleen told the Board that she has come to a figure for the EJBL tournament. The charge will be \$2760 for the fields and \$900.00 for lights (46 hours of field use)

Norman asked Kathleen if there was a priority of field(s) usage. She told him it was part of the permit application.

***Bob made a motion to approve the EJBL tournament at the price of \$2760 for the fields and \$900.00 for the lights. Norman seconded and all agreed.***

***Bob made a motion to accept the EYLA permit for the park use stated on the application. Norman seconded and all were in favor.***

Kathleen presented a permit from EJBL for girls softball U12 and U14, May7-June4 for Friday night under the lights. They would like to use field A and will pay for lights. The Board entered into a discussion, once again, about the fees and what the fees cover. Kathleen noted that the summer camp generates revenue. The Board mentioned and discussed that eventually the lights will need repairs and that will be a large expense. The Board decided they should meet to establish a fee framework and then present it to the Trust and Recreation department at a work session before the next year of park use begins.

***Peter made a motion to have the Board Chair sign approval if there is a water vendor that can complete the start-up at the park in a timely manner. Bob seconded and all agreed.***

***Norman made a motion to enter into a non-public session at 5:23pm. per RSA91-a:3 II(c,e). Peter seconded and all agreed. Two legal matters would be discussed and two matters concerning reputation were discussed.***

***Norman made a motion to leave non-public session and to permanently seal the minutes at 5:42pm. Bob seconded the motion and all were in agreement.***

***Norman then motioned to close the public meeting at 5:43pm. Peter seconded and all agreed.***

The next BOS meeting will take place on April 18, 2016 at 7:00pm in the KES library.

Respectfully submitted,  
Michelle Aiken