

**TOWN OF KENSINGTON  
BOARD OF SELECTMEN  
Meeting Minutes  
Wednesday, April 27, 2016  
4:15pm- Library@ KES**

**In attendance:** Norman DeBoisbriand, Bob Wadleigh, Peter Merrill, Arthur Wiggin, Bruce Cilley, Michelle Aiken.

***Norman made a motion to open the public meeting at 4:15 pm. Bob seconded and all agreed.*** The meeting commenced. This meeting was not taped.

Norman started the meeting by informing the attendees he has heard from Terrie Steeves ; due to illness she is unable to perform her duties at the Sawyer Park concession stand this season. He told the Board Terrie also takes care of the janitorial duties like cleaning up the fields and the trash barrels as well as the bathrooms.

Norman asked if anyone had any idea of the hours that Terrie worked at the park and concession stand. The Board came to the consensus that she worked between 30 and 40 hours. The Board discussed asking the other workers that usually worked with Terrie if they would be will in to take on the hours. The Board will seek alternative plans if the other park workers do not want the hours. Bruce Cilley noted Terrie also opened the bathrooms in the mornings. Norman told the Board that Mr. Art Wiggin has been taking care of the janitorial aspects at the park in Terrie's absence. The Board thanked Mr. Wiggin. Mr. Wiggin said he will help but does not want to take the job for too much longer.

When asked, Bruce told the Board the concession stand generally opens May 1. The Board discussed holding off the opening for one week to attempt to get employees in place. All agreed this to be a good course of action.

On a side note, Peter reaffirmed the need to get the park fee structure in place so that the deposit is in place to offset the cost of janitorial needs after park events. All agreed.

The Board will discuss progress at the May 2<sup>nd</sup> meeting of the Board of Selectmen.

Bruce told the Board he is meeting with a woman from the state regarding the food license for the park. He is meeting her at 9:30am on May 4<sup>th</sup>. Norman had previously discussed joining Bruce for that meeting to see how the process works. Bruce and Norman confirmed their meeting.

Bruce informed the Selectmen he has taken notice of a problem with the security lights at the concession stand. He also noted the pole light for the flag at the park and the exit sign over the concession stand are all in disrepair and not coming on at the designated times. He asked the Board if he could look into the issue without cost to the town. The Board approved and thanked Bruce for his help. Finally, Bruce told the Board that in the past the Kensington PD have checked the bathrooms and locked them at the end of the evening to avoid trouble over night. Peter said he would talk to Chief Sanders about having his officers continue this practice again this season.

The Board discussed the road race in July during "Kensington Days". They discussed the race taking place on July 9<sup>th</sup> but noted they did not have a permit in place and would ask Donna Carter about the process for the road race in years past.

Norman DeBoisbriand offered a building update to the attendees. He discussed the following:

- The tile that had been selected from Lowe's has been discontinued. Norman would like conditional approval from the Board to get the tile order in to Eno's with a cost not to exceed \$9000.00

***Peter made a motion to allow conditional approval for Norman to order tile from Eno's, the condition being the price will not exceed \$9000.00. Bob seconded and all agreed.***

- Joel Clough will compete the grading and loaming over the septic area.
- Norman will seek proposals for hydro-seeding the septic area from the following vendors, Seaside Landscaping, Olofson and Frank's Lawn Care. He will report back to the Board on May 2.
- The Board has a quote from Osborn Concrete for the handicap ramp, a 5 foot stair in front of the glass door, and 2 walkways to the side doors of the Town Hall. The quote total is \$6900.00. Norman is pleased with the quote. He noted the company has done the ramps at the Farm Stand and The Country Brook Café. They offer a unique stamping on the concrete. They will construct with footings and a frost wall to ensure longevity. Further discussion will continue on Monday, May 2<sup>nd</sup>.
- Sheet rocking on the second floor is almost complete. They are moving to the stairwell.

- John Weston Communication's work is complete.
- Painter will begin once sheet rocking is complete.

The Board is pleased with the building progress.

Norman told the Board he had a discussion with Mark Lufkin and he would like to submit a proposal to repair the stonewall across the street from the Town Hall. Norman told Mark to get his proposal to the Board by Monday, May 2<sup>nd</sup>.

***Norman made a motion to go into non-public session at 5:00pm per RSA 91-A:3, II (c). Peter seconded and all agreed. One matter of reputation was discussed.***

***Norman made a motion to leave non-public session and return to the public meeting at 5:08pm. Bob seconded and all agreed.***

***Norman made a motion to seal the non-public minutes permanently. Bob seconded and all agreed.***

***Norman adjourned the public meeting at 5:09pm. The next meeting will take place on Monday, May2, 2016 at the KES Library.***

Respectfully submitted,

Michelle Aiken