

**TOWN OF KENSINGTON
BOARD OF SELECTMEN
Public Meeting
June 13, 2016
6:30pm, KES Library
122 Amesbury Road
Draft-subject to board approval**

In attendance: Norman DeBoisbriand, Robert Wadleigh and Peter Merrill.

Norman DeBoisbriand motioned to open the public meeting at 6:36 pm. Bob seconded and all agreed.

David Buxton spoke first; he informed the Board that Matrix has completed shoulder work on various roads around town. He noted there is an existing problem on Moulton Ridge Road. He told the Board he has asked Matrix for an extension of their contract to include an adjusted quote to complete the needed repairs on Moulton Ridge Road. The Board agreed with his assessment.

David recalled for the Board that he had asked to seek Sewell Enterprises to do the roadside mowing again this year. He noted they did a great job and he had no complaints. The board recalled giving David permission at the last meeting. David told the Board that Sewell had emailed a quote for the one time roadside mowing. Kathleen presented the quote to the Board. The quote was for 65 hours of mowing at \$85.00 per hour totaling \$5525.00.

Bob made a motion to accept the bid for the single mowing. Peter seconded and all agreed. David noted the price had not increased at all from the previous years mowing. Kathleen confirmed the price to be the same as 2015.

David then presented a quote from Matrix to excavate, gravel and pave the swale on Shaw's Hill Road. Peter suggested that David bail the culvert to prevent washout. ***Bob made a motion to accept the bid from Matrix for the excavating, graveling and paving of the swale on Shaw's Hill Road. Peter seconded and all agreed.*** David noted the job totaling \$5208.00 would come out of his ditching line.

David told the Board he hopes to have bids for the Kimball Road culverts soon.

The Board then entered into a discussion about the repair of the stone wall at Wayside Park (across from the Town Hall) Chief Scott Sanders added his safety perspective to the discussion. The following points/questions were discussed:

- The entrance to the lot is very dangerous.
- Should the entrance way be re-configured before the stone wall repair?
- Are there trees that need to be thinned or removed to improve the line of sight?
- Exit/entrance on Osgood Road side?
- Cross walk option is still being investigated

The Board and Chief Sanders did not come up with a solution but said they would explore their options with David Buxton and report back at a future meeting.

Norman then took a few minutes to update regarding the budget for the renovation of the Town Hall/ Police Department. He told the other Board members approximately \$495,000.00 has been spent or earmarked. He took the remaining items left to do and allocated money to them. He used conservative estimates in accounting for remaining framing, carpentry, the security contract. He also included \$50,000.00 for office furniture. He did not allocate monies for the paving of the parking lot. He ended with a total of \$745,000.00. He told the Board he feels they are in a good position regarding the renovation budget.

Kathleen presented two bills to the Board. Norman said he would like to have a more detailed bil from Key Heating and he questioned a Kamco Invoice that he thought was larger than the original quoted amount for the doors. He would like to inquire with both companies.

Norman explained at this time he would like to take a conservative approach to the office furniture by waiting to purchase the filing system at a later time. Peter asked if the Board is better serving the town by waiting to see the need for filing capacity once all offices are moved into the town hall. He said by waiting the Board will assure getting the right product for the need in the future. Chief Sanders supported the argument by stating the PD is purging a lot that does not need to be stored; he said he thinks the town will find the same. Kathleen agreed but stated she would like to log everything that is destroyed. All agreed. ***Norman made a motion to purchase the office furniture from WB Mason, not to exceed \$34,500.00. Bob seconded and all agreed.***

Norman told the Board that Art Wiggin has expressed concern about the timeframe left to order the counter tops for the upstairs offices. Carlene Wiggin was in attendance and gave Norman a counter top sample tile. The color he had offered

was called “Western Storm”. All agreed they liked the color and agreed that Art should place the order. Carlene offered to pass the word along to Mr. Wiggin.

Norman told the meeting members that the offices of the Clerk, Assessor, Emergency Management, Tax Assessor and the BOS would be carpeted. He said the Hallways would be one of the following: tile, rug or hardwood. A discussion followed regarding the three styles. In the end all agreed that hardwood would be fastest to install and could be stained to match the floors in the meeting hall. All agreed. ***Norman made a motion to use hardwood with a finish to match the meeting hall. Peter seconded and all agreed.***

Norman gave the following building update:

- Painter is almost done upstairs, will move downstairs soon
- Pouring generator pad this week
- Three phase service by end of the week
- Wiring for elevator will be started
- Elevator installation late June/early July
- Handicap ramp next week
- Landscaping (Norman allocated \$2500.00)
- 243 Newton can extend lease through August

Norman said he is pleased things are starting to wrap up.

Norman DeBoisbriand told the board Norman Giroux is done full time once stairs are complete. He told the Board that Tim DeBoisbriand tiled the evidence room. He also taped, mudded and tiled the bathroom. Norman asked the Board if it is okay for Tim to do the tile with Norman. The Board agreed it was okay.

Kathleen offered bills for signatures. They signed additional bills from Jesse Fowler and Tim DeBoisbriand. The Board asked Kathleen to hold payment for Kamco. She also noted she did not have a bill from Matrix for shoulder work.

The Board then entered into a discussion regarding the liability insurance for the town. Kathleen noted there will be a new policy in place starting July 1, 2016. Specifically the Board discussed the liability with regard to the Recreation Summer Camp. The Board discussed the extent of liability with the camp counselors. They questioned having a trained person for medical emergencies. They discussed the application process for summer camp counselors. Kathleen said she will call the insurance company to get answers to the Boards concerns.

Bruce Cilley was not in attendance but had emailed Kathleen a park update. He noted the hood system in the concession stand had been cleaned and inspected. Bruce fixed the soda door and place 4 additional trash barrels out at the park. He had sent an inquiry asking if the Trust could hire the Farm to cater the” Kensington Days “ instead of opening the concession stand. Kathleen will check with the insurance company and get back to Bruce. She noted the Recreation Department welcomes the catering idea.

Kathleen presented an excavation permit for the gravel permit owned by the Town of Seabrook on route 107 in Kensington. She presented a current use permit for 15 Hillyard Road. The Board signed the two permits.

Kathleen presented two Recreation appointments, Donna Carter as a re-appointment and Holly McCann as a new member. ***Bob made a motion to accept both appointments to the Recreation Department. Peter seconded and all agreed.***

Kathleen presented one final park permit for the pavilion and the multi-purpose fields on August 16, 2016. Bob made a motion to approve the park permit for August 16, 2016. Peter seconded and all were in favor.

Norman made a motion to enter into Non-Public session at 8:01pm per RSA 91-A:3II (c,e). Bob seconded and all agreed. One legal matter was discussed and one matter of reputation was discussed. Non-public session commenced.

Peter made a motion to close non-public session at 8:48pm. Bob seconded and all agreed. Peter made a motion to permanently seal the minutes at 8:48pm. Bob seconded and all were in favor.

Norman closed the public meeting at 8:49pm.

The next meeting will be held Monday, June 20, 2016 at the KES library at 6:30pm.

