

**TOWN Of KENSINGTON  
BOARD OF SELECTMEN  
PUBLIC MEETING  
August 29, 2016  
6:30pm, Kensington Elementary School Library**

**In attendance:** Norman DeBosibriand, Robert Wadeigh and Peter Merrill. Norman motioned to open the public meeting at 6:30 pm. Bob seconded and all agreed.

**CITIZEN'S FORUM**

**DEPARTMENT HEADS**

**Police Chief, Scott Sanders reported:**

His department is approximately 95 % moved in to addition at the Town Hall. He noted his electronic infrastructure is at 100% and the radios will be moved on Wednesday.

He told the Board he has a quote from Precision Window Tinting to place film over the new windows. He told the Board the tint would add some privacy, and energy efficiency. Once the film is installed, a silicone sealant will adhere the film to the glass. Chief Sanders offered the Board a quote for \$970.00 to have the film installed. He noted one of the main benefits of installing the film is to render the windows "shatter proof" by containing the glass in the event of a smashed window. (non-ballistic).

Norman motioned to have Precision Window Tinting add window film for the quoted \$970.00. Bob seconded and all agreed.

Chief Sanders asked the Board if he could turn in his self-assessment at the next meeting. The Board agreed that would be okay.

**Fire Chief, Charles LeBlanc** was not in attendance.

**Road Manager, David Buxton reported:**

The Kimball Road culvert replacement is complete. David noted that silt socks will be removed once vegetation begins to grow. David told the Board the culvert repair on Moulton Ridge is also complete with some loaming to be finished on the south side. David told the Board he was happy with both projects. Mr. Buxton told the Board that roadside mowing will begin next Monday, September 5.

David asked the Board about a decision regarding the road resurfacing on Wild Pasture Road and Whipple Way. He noted the project had been discussed at the prior meeting. David noted again that the Warrant Article that encumbered \$200,000 for the Kimball Road culvert project and the Wild Pasture/Whipple Way resurfacing was going to fall approximately \$830.00 short and asked again if he could take it out of the surplus created by a lighter than expected winter 2015-2016. David explained He could complete the road resurfacing if he excluded the end of the cul-de-sac on Whipple Way. He said he would like to meet with Bob and Tim or Gary Bourassa to ensure the scope of work they has quoted (road resurface). After some discussion, **Peter made a motion to allow David to hire Bourassa to do the paving on Wild Pasture and Whipple Way with the condition that the scope of work met his expectations. Bob seconded and all agreed.** The Board then noted when counsel was asked about taking money from David's budget, counsel gave permission to use some money for the parking lot at the Town Hall, if needed. No decision was made.

Skip Heal, resident, asked the Board for permission to fill in some of the potholes on Frying Pan Lane, a class 6 road. The Board referred the question to Mr. Buxton who said he did not have a problem with the request but asked Mr. Heal not to cover the water swale at the end of the gravel road. Mr. Heal agreed. Mr. Heal thanked the Board and Mr. Buxton.

David told the Selectmen he was going to reach out to Morton Salt to get a feel for what is ahead for the season.

David and the Board had a brief discussion about the parking lot enhancements at the town hall. Norman informed the attendees that Matrix is going to do the parking lot enhancements, starting at the top of the hill at route 150 and going down into the existing lot. David looked at the proposal. Norman noted that Jamco will begin grinding pavement tomorrow ( Tuesday) David suggested breaking the quote down by line items and adjusting the gravel based on how much Jamco is able to save to reuse. David expressed concern about the terms Matrix has offered the town. The Board will continue to discuss, Norman noted that PJ of Matrix is willing to work with the town. David Buxton and Bob Wadeigh will meet to discuss the proposal and move forward if all looks good. Norman noted time is of the essence.

Peter and David entered into a discussion about the Gross Vehicle Weight signs posted on Kimball Road in Kensington and the discrepancy with the signs on the same Road on the Exeter side. David said he could meet with Jay Perkins of Exeter

to discuss. Peter noted the GVW on the Exeter side is posted at 8,000 while in Kensington GVW is posted at 26,000. Peter said he thinks the town should revisit the issue due to the recent improvements to Kimball Road to find something consistent to test the effect on the Road. Chief Sanders suggested seeking abutting towns posted weight limits. **Bob made a motion to leave the existing modified GVW signs (10,000) to monitor wear until further notice. Peter seconded and all agreed.**

**Emergency Management- Bob Gustafson** was not in attendance.

**Town Clerk- Dawn Frost** was not in attendance.

**Conservation Committee-** no members this evening.

**Sawyer Kensington Trust-** no members this evening.

**Tax Collector- Carlene Wiggin** reported:

She is in her new office at the Town Hall and said of the new office "I Love It!"

### ***NEW BUSINESS***

Cody Belanger, UNH President of Students Organization of Social Work, approached the Board regarding permission to hold a motorcycle ride in honor of his late Grandfather. Mr. Belanger noted the proceeds would go to the Wentworth Douglas Cancer Center where his Grandfather was treated. Mr. Belanger told the Board he would like to host the event on September 18<sup>th</sup>. The end site for the ride would be Kensington's Sawyer Park. He is expecting 25-50 riders. He asked the board to waive his fee until after he has collected proceeds. He also said he would give insurance information to Kathleen. He asked the Board to use the park pavilion with grills and music. He also told the board he would like to make this an annual event. The Board discussed the fee structure. **Peter made a motion to delay payment for the fundraising for the non-profit event. Peter motioned to charge \$75.00 for the park pavilion and a refundable \$50.00 deposit. Bob seconded and all agreed.** The Board then noted the deposit would be returned as long as the park is left in good or better condition. Mr. Belanger thanked the Board.

Kathleen presented the Primex's CAP . She said it is a capped rate for good property liability. Norman said he would like to look at the document and discuss at the next meeting.

Kathleen presented the COMSTAR write-offs. The Board agreed they want to discuss with Chief LeBlanc.

Kathleen presented a summary of inventory valuations (MS 1 from) for signatures she explained it is generated from the Avitar program, designed to help figure the tax rate in town. The Board signed.

Kathleen told the Board that the web designer would like to meet with the department heads while in the design phase of the new website. The board told Kathleen to schedule a work session at 7:00 pm. on the first available Monday.

Norman gave the following building updates:

- Offices will be moved in on August 29<sup>th</sup>
- Handicap railings will continue to be installed
- Toni's walk-up window to be installed at the end of the week
- Elevator inspection set for September 12, possibly earlier
- Air testing came back negative- no negative airborne agents were detected.
- RPF will meet with employees on September 6 at 12:30 to discuss air test results
- Parking lot grinding at 7:00 am, Tuesday, August 30

Peter gave the following IT update:

- All electronics have been moved to Town Hall from Offices
- Batch printer will be moved over the next few days
- Internet has been established
- Dawn is ready to tie into state to be up and running
- Battery back-up ready for critical components

Norman asked if the Board would approve spending approximately \$200.00 to generate recognition plaques to thank residents, workers and volunteers. He said they would also like to frame ground-breaking picture with shovel. Bob made a motion to approve the purchase of recognition plaques/ pictures. Peter seconded and all agreed.

Holly McCann spoke to the Board on behalf of the Recreation committee. She noted it has come to the attention of the Recreation Committee that the Board would like better communication regarding events being hosted by the committee. She told the Board they would like to offer their meeting minutes to the Board and attend meetings more regularly to meet the needs of the Select Board.

Ms McCann told the Board that the Recreation Committee is presently planning their annual Halloween party. They have been in touch with Carol Cray, Director of the Pinnacle Center where they hold the event. The Rec committee will be providing volunteers, candy, goody bags, approx. 20- bales of hay, cider and doughnuts and prizes for various costume awards. She told the board they are planning a scary walk from 5-7pm for younger kids and a scarier walk from 7-9pm.

Ms McCann noted they will be hosting the event on Saturday, October 29<sup>th</sup>. Donna carter joined the meeting at this time. Donna asked about how to deal with any new insurance requirements, she expressed that she wants to overcome any questions like that of the "bouncy house". Norman told Donna and Holly that Primex will not cover bouncy houses. Norman also noted that no person on the Recreation Committee should ever sign a contract. He noted a Board member must sign contracts on behalf of the town. He firmly noted an individual couldn't bind the town into a contract.

Norman then asked the relationship between KYAA and the Recreation Committee. Donna told Norman they are separate entities. Donna then entered into a conversation about handicapped access at the Park. She explained her disappointment when she sees families that may not be able to enjoy the park because they don't have access. The Board agreed that she made a very good point and they should have a discussion and be proactive about handicapped access to the park. The board and attendees entered into a very positive discussion about getting handicap access to the town park.

Donna then asked if she could submit a list of things that need to be fixed at the park for the Board to discuss. Norman noted that he and Chief Sanders will be conducting an annual walk through at the park in late September to comprise a list of repairs that need to be made.

Peter expressed concern about voting day being very close to the opening of the renovated town hall and he thinks the Board needs to consider having someone capable of handing out information about the building to prevent people from roaming during the election. All agreed this to be a good idea.

The Board then set a tentative date for the Grand Opening for Sunday, October 2, 2016 at 1:00pm. Peter noted they may have temporary signs inside the building for the grand opening. Kathleen is going to get in touch with Cassandra signs for the permanent signage in the building.

Kathleen presented the NH Municipal policies to Norman to sign delegate authorization.

Kathleen presented a park application for KYAA Soccer to use the park and then the pavilion on the final day. The program will run from September 10 through October 29. The board said she needs to collect specific hours and will request the \$50.00 deposit for cleaning.

Kathleen then presented bills for signatures.

The Board discussed sending a strong letter to the Country Brook Café regarding the outside service and in expansion of original use.

Skip Heal again presented to the Board this evening. He offered two pictures of lanterns for outside the town hall. The board told Mr. Heal they were disappointed they could not use the style of lantern presented. Mr. Heal offered to go to the town hall to determine what style lantern they would be able to use. The Board thanked Mr. Heal for his time and donations.

Finally, the Board noted that a resident has grain bags that are non-recyclable, and will be looked into.

**Norman made a motion to enter into non-public session at 8:35pm per RSA 91-A:3, II(c). Peter seconded and all agreed. Two matters of reputation were discussed.**

**Norman made a motion to close the non-public session at 9:12pm Peter seconded and all agreed. Norman made a motion to permanently seal the non-public minutes. Bob seconded and all agreed.**

**Norman made a final motion to close the public meeting at 9:13pm. Bob seconded and all agreed.**

**The next meeting will be held on September 18 at 6:30pm in the Main Hall of the newly renovated Town Hall.**

Respectfully Submitted,  
Michelle Aiken