

TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING

Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833

MONDAY

August 7, 2017

6:30pm

Meeting Minutes-Draft

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

Others in Attendance: Susan Varn, Peter Merrill, Lynne Bonitatibus, Lynne Monroe, Henry Herndon, Elaine Kaczmarek

Norman called the meeting to order at 6:30pm.

CITIZEN'S FORUM –

Lynne Bonitatibus approached the board with an Open-Air Assembly permit for the Rosencrantz Tractor Event for Saturday August 12, 2017. The board received the application, and will review later in the meeting.

She questioned the board about the Notice that they are hiring for a part time fire chief. She asked if they ran it before legal counsel before posting, Norman stated it did not go to legal counsel. The board informed her that the salary would be negotiable. She is concerned where the fire department had the warrant article before the voters in March and it was not passed that the board could do that. Norman stated that when the warrant article was presented the board consulted legal, he continued that the board was not bound by the article, because the board of selectmen have the jurisdiction over the hiring and salaries within the budget.

She had sent an email and asked if Peter Merrill had been appointed to the planning board and wanted to know the outcome. Norman stated that the appointment was tabled and there was no decision made.

Norman asked if there was anyone else in attendance for Citizen's Forum.

Susan Varn introduced herself to the board. She and Henry Herndon were there to present the Energy360 program to the board and let them know that the town was now eligible to participate in the educational program. They explained that partnering companies offer a free home/site audit for any resident that is interested, it is provided to help homeowners to understand how they are using energy and how they can improve energy efficiency. There is an urgency to the homeowners to get involved as the program ends on September 30, 2017.

Bob stated that the town could post the information on the website.

Norman asked that if the town wanted to get involved what would they do.

It is a partnership between the towns and a letter of support for energy efficiency could be done. Norman asked them to keep the board up to date on the events and they could update the website to reflect the upcoming programs. They thanked the board for their time.

DEPARTMENT HEADS:

- Police Department –Chief Scott Sanders- not in attendance
- Fire Department – Fire Department Scott MacDougall reported that it has been a quiet couple of weeks, he did create a new requirement for the cisterns and will get that to the board and attend the planning board meeting to discuss the changes that the fire department feels are necessary for the safety of the residents.
- Road Manager – David Buxton-he indicated that the schematic of the Fire Pond quotes should be done with the fire department, so that the scope of the project is known by all at the time of the quotes. He also asked the boards thoughts on the Planning Board appointing him as the designee for the driveway permits. The board has no issues with him being the designee.

Bob made a motion to appoint David Buxton as the Designee for the driveway permits for the Planning Board.

The board opened the quotes received for the Moulton Ridge Road swale project.

1. Jamco for \$15,950.00
2. Matrix for \$13,945.00
3. Pandelena for \$10,000.00

David asked the board to accept next meeting so that they can be compared, to make sure they all quoted on the same materials and scope of the project.

The board further discussed the conversations had with Mr. Lambert on the drainage and his comments that he would be willing to expend funds towards the project. The board will inquire in the minutes as to what was said and reach out to Mr. Lambert.

- Emergency Management- Chief Scott Sanders- not in attendance
- Tax Collector- Carlene Wiggin-evening of August 23, 2017 will be attending a meeting so her office will be closed.
- Town Clerk – Dawn Frost-not in attendance
- Recreation Department- not in attendance
- Conservation Commission – not in attendance
- Sawyer Kensington Trust- not in attendance
- Treasurer- Michael Schwotzer- not in attendance

NEW BUSINESS:

Park Rental- LaFleur-

The board reviewed the park rental. There were no date or scheduling conflicts. **Norman made a motion to approve the rental for the park for the LaFleur family, Bob seconded, all in favor.**

Pole License Agreement –Kathy explained that the letter received from Avitar on the pole licenses should be addressed soon, and implemented before next April. The other towns that she has conversed with stated that it was handled through the selectmen's office due to the need for the legal review and public hearing. The board okayed for her to gather the books from Dawn to see what this will entail.

Charrette discussion-Sign MOU-

Norman asked about the fee for the Charrette and where the money was coming from, within the agreement it stated that the town would be putting the money forward for the application. They reminded Lynne that the board did not make that agreement and that there was no funding left in the current budget for this project. Lynne expressed that they are intending to raise money, but then inquired who to make the checks out to, would it be to the town or an organization. The board will discuss further at a later date.

Norman made a motion to sign the memorandum of understanding with PlanNH, Bob seconded, all in favor.

Lynne asked if they would they be able to have access to the town mailing list. Where that is public information the board did not have any issues with that request.

She informed the board that there will be a group meeting tomorrow night.

Town and Kensington Sawyer Trust Agreement review- The letter of agreement was sent to legal for review because there was a question on the expiration date of the agreement.

Legal Counsel- The board discussed the recent conflicts with our legal counsel and representing the town. They reached out to a firm which stated that he will undertake the towns business if there is a conflict of interest with Donahue, Tucker. This law firm currently only represents towns and cities so there should be no conflicts.

Norman made a motion to sign the agreement with Mitchell Law Firm, Bob seconded, all in favor.

OLD BUSINESS:

Lambert Easement-review and recording-Kathy will reach out and ask Dennis about the wording and see if a change will be needed with the new design.

2016 MD&A –The board reviewed the MD&A. **Norman made a motion to approve the MD&A, Bob seconded, all in favor.**

B&S Contract review and signatures. The board reviewed the document and **Norman made a motion to approve the contract for B&S, Linda seconded, all in favor.**

Rockingham Planning Commission Contract Review-Letter from RPC- the board discussed the different types of services that Rockingham Planning Commission provides and if the contract was the way they wanted to proceed. All agreed to keep the contract. **Norman made a motion to approve the yearly contract with RPC, Bob seconded, all in favor.**

Fire Department:

Follow up with Exeter-ongoing

Intent to Excavate- **Bob made a motion to sign the intent to Excavate for Ricci Pit, Linda seconded, all in favor.**

Kathy had a few items

- Letter to concerned resident informing them that the issues pertaining to the traffic and speed on Drinkwater Road have been addressed, board okayed to send letter.
- Notice from Exeter that they will be installing a wireless tower and the date and time for the public hearing.

Bills and Mail- the board reviewed and approved the bills and signed 4 others that came in the mail today. **Bob made a motion to approve all the bills, Linda seconded, all in favor.**

Open Air Assembly- The board reviewed the open-air assembly permit that had been handed in earlier in the meeting. **Bob made a motion to sign the Open-Air Assembly Permit for Rosencrantz for August 12, 2017 from 10am-4pm, Linda seconded, all in favor.**

OTHER BUSINESS:

- Non Public Session- RSA91A:3, II (a,b,c,d,e,i,l) if needed

Norman made a motion to go into nonpublic at 7:29pm, Bob seconded all in favor.

Norman made a motion to leave and seal the nonpublic minutes, Bob seconded, all in favor at 8:04pm.

Planning Board Update:

Bob shared that the engineer sent out a letter that stated that the Tannery Way subdivision would be leaving the pipe in for the Cul-de-sac, which he was requesting be taken out. He does not believe that the pipe should be there and the engineer stated that if the pipe was plugged then there would be no overflow, so why is it needed. He will address it at the next planning board meeting on the 15th.

Norman made a motion to leave public session at 8:10pm, Bob seconded all in favor.

Respectfully submitted,
Kathleen T Felch