

TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833
MONDAY
October 2, 2017
Meeting Minutes-Draft
6:30pm

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

Norman called the meeting to order at 6:30pm, Bob seconded, all in favor.

CITIZEN'S FORUM –

DEPARTMENT HEADS:

- Police Department – Chief Scott Sanders- submitted budget to Kathy today. Was pleased with the quote that came in for the cruisers, and there will be a considerable trade in for both cars. The cars are running with a 3-year cycle and are now incurring repair costs. The radios from Motorola were discussed and they will be giving the state 50% off and free installation. The town is only going to have to spend \$1700.00 for the one radio with the reduced cost.

The police department will be participating in the Beards for Bucks and contributions can be made via the Police Departments Facebook. All of the funds go to the area for child abuse and sex assaults, they provide means to the investigators to be able to keep the children from being victimized by providing equipment to have them testify once.

- Fire Department – Fire Department Members-Quotes on washing machines from Yankee Equipment and request for work session on fire department chief hiring.

- Road Manager – David Buxton- David called Dennis Quintal and he will be working up an estimate on staking out the Moulton Ridge Road Easement on Lambert's property.

Morton Salt quoted the town \$53.30 per ton and is a good company to deal with, he would like to recommend Morton Salt. **Bob made a motion to go with Morton Salt at \$53.30 per ton delivered, Norman seconded, all in favor.**

Chris will be getting figures to him on the cost of the sand and delivery.

Dave asked if the Fire Pond warrant article is able to be used to do a study on the fire ponds to make sure that they are done to a design. The board reviewed the article and they would not be able to do the study with the funds according to the article.

Dave and Bob have discussed the difference in the ponds and need to come up with a design. He is concerned with the ponds not holding enough water and the town having increased liability. They have discussed the cistern with the fire department, and they would prefer them, but the cost is around \$30,000. He would like to start here at the town hall because it is one of the worst ones to do, and he expressed that there might be added expenses and variables with this project. Norman expressed that the fire ponds have not been maintained for years, and the town is at a point that if they don't address the issue the town could be in a liability issue. There are fire ponds around town that do not have a right of way for the fire department to be able to maintain them. He is concerned that the private owners that have them will become liable if there is not enough water in them. David will ask a few contractors to see if they can dig it out the one at the town hall. Ms. McCann asked if there was a town wide study to say what the town has for fire ponds and cisterns? The fire department has a list. Dave knows that there

are some ponds that the fire department has hooked onto to test and the pipes have caved in. Right now, the town has to pick one and work on it. Ms. McCann asked if they have done a study as to what the depth is of the ponds, and the board responded that the fire department has sent divers into the ponds and has all that information.

Dave explained that the paving company he had approached for the town paving is two weeks out on the paving, so he called Matrix to see what they could do. Matrix will be doing a paved shoulder and installing rip rap, so Dave told him to put it in his schedule to get it fixed.

The State indicated that the town will need a state driveway permit in order to pave the area going into 211 South Road. Dave asked the board to sign and he will turn it into the state. **Bob signed the state driveway permit for the town.**

Road Reconstruction: Continental can't do it this year, David is looking to do Kady Lane and thne due to the Pit on Osgood Road, he will be doing from the pit to Route 150, and this would be around \$108,0000. With the hand work it would come to around \$128,000, and any balance of funds could be used for reconstruction next year. Bartlett Road is in bad shape and will need something done in 2018. David would like for the subdivision and construction to be finished before starting on Moulton Ridge Road. **Bob made a motion to accept R&D's Bid, Norman seconded, all in favor.**

David stopped by the library to have a group meeting and he is hoping to have a group meeting on the plowing, he will get someone from the school to participate in the meeting as well. B&S is under contract for plowing and Matrix is for shoveling.

- **Emergency Management-** Chief Scott Sanders- starting to gear up for the Seabrook drills and on the 18th there will be a regional meeting.

- **Tax Collector-** Carlene Wiggin

- **Town Clerk** – Dawn Frost- would like to bring the door to the basement to the boards attention and also would like to purchase a mirror for the hallway by her office to be able to view the entire hallway. The board has taken these issues under advisement.

- **Recreation Department-** Ms. McCann was present and discussed the Ski Program with Bradford Ski area. She was here to show the board the form for the Volunteers that the committee would like to use for the Ski Program volunteer. The change to the Primex model was made to reflect the RSA on Volunteers. They will now go to a parent volunteer for this coming year and she wants to make sure that the board is okay with the wording change, and the new practice for volunteers. Bradford requires a release from each parent and then the town will have a release of liability as well, so this year there will be two releases signed by each parent. This is not a drop off program there needs to be a parent accompanying each child, this volunteer will not be acting as the adult per child. Chief Sanders explained that same practice is followed in his town. Ms. McCann will look through the paperwork and see what it states about the "monitor/volunteer" for the town. They would go to the organizational meeting and they fill out and submit the names of each of the children attending. At the lodge they hand out each ticket and that is the end of their responsibility. **Norman made a motion to approve the volunteer statement and agreement, Linda seconded, all in favor.**

The board will have to approve the person that will be acting as a volunteer so that they would be covered for their interaction within the town, this process would have to be done for all volunteers.

Alnoba Contract- Ms. McCann explained that they had this at the same venue as last year. There will be a cancellation fee if it is not a declared weather emergency. The recreation committee will be providing the food and the drinks for this event. **Norman made a motion to approve the contract with Alnoba for the Father Daughter Dance in February 9, 2018, Bob seconded, all in favor.**

Ms. McCann explained that the committee would like to have a working session with the board. The board will schedule this at the next regular board meeting. The recreation committee and the board will put together an agenda.

- **Conservation Commission** –

- **Sawyer Kensington Trust-** have not met for the last two meetings due to quorum. The last conversations were around the agreement and she has nothing else to report.

NEW BUSINESS:

Norman made a motion to enter into the Board of Health at 7:22pm, Bob seconded, all in favor.

•Board of Health- Septic Waiver 41 Cottage Road

Ashley Rowe was in attendance representing Michael and Meghan Gross to ask for a septic waiver. He explained that this system is already at the 2 feet to the water table and they are replacing it.

The state requirement is 4 feet for new systems and the replacement is 2 feet. Bob does not see an issue. **Bob made a motion to approve the Septic waiver for the 2-foot water table, Norman seconded, all in favor.**

Norman made a motion to leave board of health at 7:25pm, Bob seconded, all in favor.

•Trails Committee-nothing to report

OLD BUSINESS:

Town and Kensington Sawyer Trust Agreement review- nothing to report

Fire Department -Follow up with Exeter-nothing further from Exeter on this issue.

OTHER BUSINESS:

• Assessing Office – Kathleen Felch

- The SAU 16 office contacted the board to let them know that Jim Webber of Kensington has resigned from his seat on the Co-Op school board. The board will discuss next meeting.
- 146 Drinkwater Road- Update- Mr. Parker will allow the building inspector to inspect the stairs.
- Norman explained that as far as he is aware the town does not get involved in the covenants. Bob updated that board that the planning board had informed the residents there that they should rework or absolve them due to their not being an active association.
- The Building Inspector Norman Giroux would like to be on the agenda for the next meeting to discuss the possibility of adding plumbing fees to the building permit. The board has tabled this discussion for now. Kathy was asked to check other towns to see what they do for the plumbing inspections.
- Kathy will extend an invitation to the Kensington School Board to be at the next meeting.
- The board decided that their next meeting will be on October 23, 2017.

• Bills and Mail- where reviewed and signed.

RSA 91-A:3, II(c)

Norman made a motion to go into nonpublic at 7:44pm, Bob seconded, all in favor.

Norman made a motion to leave nonpublic and permanently seal the minutes at 8:15pm, Bob seconded, all in favor.

Norman made a motion to approve the meeting minutes from September 19th and 25, 2017, Bob seconded, all in favor.

Norman motioned to adjourn at 8:25pm, Bob seconded, all in favor.

Respectfully submitted,

Kathleen T Felch