

TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING

Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833

MONDAY

October 23, 2017

Meeting Minutes-Draft

5:00pm

In Attendance: Norman DeBoisbriand; Robert Wadleigh, Linda Blood, Scott MacDougall, Fire Department.

Work Session: Fire Department

Norman motioned to open the work session at 5pm, Bob seconded, all in favor.

The board and Scott came up with interview questions and reviewed them. They will be holding interviews soon and wanted to be sure they did not duplicate questions or ask ones that would not pertain.

The fire ponds were discussed and their conditions. Scott asked if the road side mowing could include the ponds next year. The board asked him to identify the next pond to be maintained. There might have to be some cisterns added within the town as well. The board would like to come up with some plan moving forward.

Scott will not be attending the regular session of the meeting, but gave Kathy information to present for him.

Regular Meeting Agenda

6:30pm

CITIZEN'S FORUM –

Alex Raslavicus read a letter to the board on his concerns and objection with the newly approved subdivision off of Osgood Road. He will submit his letter via email to the board tomorrow.

His main concern was with the removal of the berm from the gravel pit area, which will decrease the aesthetic nature of the surrounding properties. He stated that he had called and emailed and received no response. Norman has stated that it is the first that he has heard of this as the Board of Selectmen. He explained that the board of selectmen is the enforcement within the town and they can work with the planning board, but that the planning board would have to make a recommendation to the board. He will take his letter of concern under advisement. He apologized for him not receiving any response from the board. Mr. Raslavicus wants to get something in the public record on this, and is looking into other means to stop the development. The board asked him to email the letter directly to Kathy and she would forward to them.

DEPARTMENT HEADS:

- Police Department –Chief Scott Sanders- not in attendance
- Fire Department – Fire Department Members-The board had questions on the way the quotes were written and the department went back to the vendor and had the same machine quoted from each

vendor. The board reviewed the quotes, and wanted to make sure with the department which vendor and quote they were thinking on going with. They will discuss this on Monday the 30th of October.

- Road Manager – David Buxton- David explained that he is doing some town wide patching and will be extending the paving on Osgood Road, which was included as an attachment in the R&D Paving agreement. The board reviewed the agreement. Agreement is based on unit prices not to exceed \$200,000.00.

Bob made a motion to sign the contract/agreement with R&D Paving, Linda seconded, all in favor.

Dave explained that the fire pond by the town hall, but he would like to see what the square footage of the pond should be, he will check with the fire department. He has talked to 3 contractors so far.

David talked with Dennis and the drainage swales for the Lambert development. David stated that there are 3 trees on the Hansard/Peacock property that will need to come down, so to avoid that they would like to move the swale further away from their property, but still within the easement. The board agreed that would be best. **Bob made a motion to make the adjustment on the swale, Norman seconded, all in favor.**

David will relay this to the contractor. David indicated that he can take the needed funds from his budget for this year until there is an amount reimbursed to the town.

Sand bids would be the same price as last year at \$18.00 per yard delivered.

Ms. McCann, asked with regards with that plan, will the lot 6 close to the Brick School House still have the protection, the board replied that the driveway will not be changed, and is still the same on the plan to divert the drainage.

- Emergency Management- Chief Scott Sanders

- Tax Collector- Carlene Wiggin-nothing to report

- Town Clerk – Dawn Frost-not in attendance

- Recreation Department- Ms. McCann asked the board about the Holiday Stroll and explained that the Recreation Department has gotten the estimate for the event that would be \$1200, for the 3 wagons. In addition to the estimate to the horse drawn wagons they would like to have a police presence at the school and the church. She stated that there is still \$5500 in the town budgeted account, and she thinks that the funds could be used from the town budget account where there are no fees charged for this event. In regards to funding that activity, they can discuss at the recreation committees work session. Linda commented that they had suggested other dates, and the Batchelder's were not available, so it is important to secure this date tonight. Norman does not have a problem entering into the agreement stage to secure the date. **Norman made a motion to tentatively approve the agreement with the Batchelder's for the 3 horse drawn wagons. Bob seconded, all in favor.** The same police presence will be available as last year.

Ms. McCann will contact the Batchelder's.

Norman asked the board members to review the Recreation Bylaws and they will discuss with them at the next meeting.

Budget- the recreation voted to submit the same budget as last year.

- Conservation Commission – no one in attendance.

- Sawyer Kensington Trust- Ms. McCann stated that they have a meeting this week. She asked if there was something the board was looking for her to report to them. They stated that they are looking for their input on the provisions on any renegotiation of the agreement.

- Treasurer- Michael Schwotzer-not in attendance.

- Other Department Heads **Charrette-** Held October 20 & 21, 2017-Norman reported that it was completed last weekend and a report was promised to the town by Thanksgiving. They will be sending

the board the power point. Once they receive the power point the board should look into appointing a committee to look into the findings and see what the town wants to proceed with.

NEW BUSINESS:

•**KES School Board- Plowing for 2018-2019-** Mr. Cole discussed that they would be willing to pay for the plowing that the school is responsible for. They are concerned about trying to figure out how to separate out the fire department and library spots, and would like to keep it within the town's current contract and have the town bill the school board for their portion.

Matt Andrews asked why the plowing has to be split, and Norman explained that due to budgeting it needs to be separated, school expenses should be paid out of their budget not the town's. Dave Buxton explained that most of the SAU16 has the plowing within the school budgets. He has talked to the plowing contractor, but thinks that a number around \$14,000 would be reasonable. Mr. Andrews asked if there is there some issue about doing the school by the contractor doing the plowing and why do they want to keep this out? Norman explained that there are liability issues and budgeting issues. Mr. Cole commented that the School Board is on the same page as the Board of Selectmen on getting the plowing split out of the town accounts. David will check with the plowing contractor and get a price and will get back to the board. The board will get back to the School Board with the numbers.

•**Co-Op School Board Member-**Appointment discussion-Bob Hall submitted his interest in the position to the Board of Selectmen. Where there are no other town members on the board the Board of Selectmen are the officials to appoint a new member until the next election. **Linda made a motion to appoint Robert Hall as the Co-Op School Board member, Bob seconded, all in favor.**

•**Police Department Appointments-** Linda made a motion to appoint Christopher Maguire as a part time police officer for Kensington, Bob seconded, all in favor.

Linda made a motion to appoint Sean Wlasuk as a full-time member of the police department, Bob seconded, all in favor.

•**Recreation Committee Ski Program Appointment-** The board was given a volunteer for the Ski Program to be appointed. The recreation department recommended this appointment to the board.

Linda motioned to appoint Jennifer Macek as a volunteer for the 2017-2018 Ski Program, Bob seconded, all in favor.

•**Road Permit for Cycle the Seacoast-** The board reviewed the application and all the submitted documents. **Bob made a motion to approve the Cycle the Seacoast permit, Linda seconded, all in favor.**

•**Crosswalk Agreement for Eastman's Farm-** Send to Bruce for their counsel to review.

•**Health Care, Dental, STD and LTD Rates-** The Board reviewed the documents for the Healthtrust. The health insurance went down 6.2% for the 2018 year. **Norman made a motion to approve the medical coverage from Healthtrust for the year 2018, Bob seconded, all in favor.**

Grange- see when they want to drain the water and see what is scheduled, to see when it can be drained. Bob stated that as soon as the painting is done it could be drained.

•**Employee Handbook-** Norman would like to have a work session on the employee handbook, there are sections within it that are new and deals with some benefit packages for town employees, so they need to review and see if the board wants to take them out or leave them in. He will highlight the sections that might be taken out. The ones that don't meet approval can be removed.

•**Computer for the Office:** Kathy explained that it is taking an unusually long time to log into the computer being used by the assistant. The Board suggested to have Lars look at the current one and

make a suggestion to the board, on if this one can be fixed or if a new one is needed. **Bob made a motion to purchase a computer, if needed, up to \$600, Norman seconded, all in favor.**

Norman made a motion to adjourn at 7:30pm, Bob seconded, all in favor.

Respectfully Submitted,

Kathleen T Felch