

TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833
MONDAY
June 18, 2018
Meeting Minutes-Draft
6:30pm

In Attendance: Norman DeBoisbriand, Robert Wadleigh, Linda Blood

CITIZEN'S FORUM –

Norman motioned to open the public session at 6:29pm, Bob seconded, all in favor.

Citizen's Forum-

Norman asked if anyone was in attendance for Citizen's Forum, and Donna Carter said that she would like to speak, and she went to the podium. She expressed that she was there for a change and thinks that if someone is to be removed from involvement that they should be called before a letter is sent. The letter she received terminated her involvement in the Recreation Department and the Trust. She expressed that she is not aware of what she had done to be removed. She explained that she went to the school and got a copy of the liability policy and that is the only thing that she can think of that the town could hold against her. Once a year the insurance company sends a certificate to the school and that is used for any Recreation Department activity that happens at the school. She then explained that Men's Basketball was in the recreation department since 2004 and in the minutes in 2009 and 2015. The Adult Basketball was voted in by the Recreation Department in 2010 and was run through the recreation department. She believes that in the future it should be in the minutes of how things are done and how individuals are terminated.

She does not know why she was taken off the Trust and she disagreed that the trust was in the 20 year cycle. She is not trying to get the positions back and wanted to thank the board because the last year has been terrible. She explained that before someone is removed from a board there should be some discussion and information and her letter doesn't tell her why.

Norman explained that the letter is a public letter and there were a number of things that this board considered before sending the letter. To alleviate the talk the board decided that the generic letter was the best way to proceed. He asked where she had the authority to tell someone that they don't have to pay the fee for adult softball if they did X. There was never any discussion with the board for that approval and it was inappropriate and against statutes. There was a number of individuals that told the board that she had done that. The board would be more than willing to send a letter identifying the reasons why they took the action. He explained that she had argued the Adult Softball facts and that it was appropriate in handling the amount of money that they took in. Donna explained that there was a misconception that Adult Softball held a tournament and it was actually a playoff, and the food came from the PTO.

Donna expressed that it was all miscommunication. The board is willing to send her a public letter of why the board removed her from both the Recreation and the Trust. The Halloween activities were

discussed and the bartering of services for not having to pay league fees. Norman explained that at one time Adult Softball brought in almost \$8-\$9,000, and when the board decided that the Recreation Fund was going to be a fund that would allocate money to non-revenue producing events, many people were upset and the fees turned in dropped to \$1700 in 2017. Norman asked how the revenue of about \$4700 from the teams that played last year turned into the town having \$1700 turned in.

Donna explained that it is not up to her to explain the Adult Softball, and she is not trying to explain why the funds were not turned in. She was explaining that there was not a tournament and there were playoffs held instead. It was not on the schedule according to the board. Norman asked why the Adult Basketball stopped sending money into the town. Donna stated that the recreation department made that decision. It was asked who controls the Recreation Revolver, it was voted in 2010 that the board has the authority over the Recreation Revolver Funds. Donna stated that it was in the minutes about pick-up basketball, and it was in the town report up until 2015. The board was unaware of the adult basketball functioning, and the insurance company would have a problem with it. At that point it would bring liability on the school as well.

If the fields were not on the schedule, why was there a selectmen there? Donna asked Bob about the tournament versus the playoffs. Bob explained that he found out that the games played were for a playoff and not a tournament last weekend.

Dave Macek- He indicated under the advice of his attorney he should not be speaking. He then continued that he has never had a conversation with the three board members about Adult Softball. He was upset and Norman explained that there were emails back and forth about the Adult Softball. Dave continued that that not one of the board members had a conversation with him, and in the April 16, 2018 minutes it was discussed and he expressed that they had never talked to him about the recreation revolver or adult softball. Mr. Macek stated that he was sorry for disrupting. Norman asked if he could ask him a few questions and Mr. Macek stated that he could not.

DEPARTMENT HEADS:

- Police Department –Chief Scott Sanders- the Chief reported that one of the new cruisers is in full service and the other one is having warranty work done on it. Last week he was approached by Verizon about a new service that they are providing to compete with AT&T, who was one of the first to create the first responder communication. Verizon is the current carrier for the police department phones, and they have now created a public safety network that will be saving the department about \$50 monthly, and will give them mobile broadband and wireless. This will allow the PD to still use the telephones even if they are overwhelmed with a large event.

- Fire Department – Chief Jon True- not in attendance, he is at the training for the Summer Camp.

- Road Manager – David Buxton- update, they have started the fire pond next door, there are sand bags in place and they are pumping the water with 3 different pumps, they have dropped the water 3 feet today. They are making progress.

- Lambert Subdivision swale has been completed, the new growth is closest to the culvert.

Norman asked if the culvert that is under the driveway on lot six is the size that was indicated on the plan. Dave will check it. Norman believes that the size of the culvert is larger than the plan called for.

Dave explained that they could take the culvert and raise it, but he will measure the culvert and check the elevation.

The site contractor that has the lots on Moulton Ridge Road has a lot on Drinkwater Road, they did a temporary culvert for the water and they are working well with the town.

- Road bonding- He explained that as things happen there is more trucking issues. Some of the lots off of Osgood Road are going to require 2500 yards per lot, for the four lots. Originally there was 80 thousand yards coming out of the pit, and if they took an extra 10 that would be 90.

There has been some gravel hauled into one of the lots. He would suggest that the board contact Christian to see what the town engineer has to say about that subdivision. There was gravel taken out of the retention pond and he can't see where it would be beneficial to the taxpayers of Kensington to haul that big pile out. The best course might be to get the town engineers thoughts.

There is a sight distance problem- he has talked to the fire and the police chief, the 4 lots were purchased, and the new owner called and stated that anything that needs to be done on the first lot, which is 3 Tannery Way, he gave permission to make sight distance work and the constructor of the road agreed with that. As it stands right now they are going to table the issue for a month.

Chief Sanders commented that if there is going to be a hauling issue they might want to fix the site problem sooner than later. Dave believes that the proper channel is for the comments to go through Christian Smith the Town Engineer, and then let him deal with the developer.

- Road Side mowing is going to start next Monday.

- There was a tree that fell down on Brewer and the land owner Fred Bloomberg wanted to have the trees trimmed, Dave will have the boom mower shred the shrubs by the roadway during road side mowing.

- The Highway Grant money will be reviewed and the remainder of the funds from the \$48,895.45 looked at, and the time limit to expend them. Dave will set up something with Bob and the contractor.

- Tax Collector- Carlene Wiggin-she has one small abatement, the board will review later.

- Recreation Committee- Holly McCann reported for the committee and stated that she and the Summer Camp Director Emma Quimby and Allison Belisle have been working on the scheduling and they advised Emma that she could submit a schedule for extra trips for the summer camp program. Emma has submitted a request for field trips, which came to about \$2200, which was based on 30 children in one week, but this year the most in a week is 18, so they got the cost down to \$1800.00. There was one week that there was only 9 children in that week and it was expensive for the amount of money coming in and she was asked to look for something more local and they found a magician show that will come to the park.

Since there is not time to bring this back to the Park and Recreation Committee, and some members of the recreation committee thought that there should not be a bus trip unless the revenue supported the expense for that week. She can't do a cost week by week, but did one based on the number of projected campers and expenses from prior years. If you factored in the expense the camp would still come in at a net profit. Traditionally the summer camp is a net profit for the revolver, so summer camp is something that funds are gained to support the other non-revenue events run by the committee. If the board would consider this then she would go back to the camp directors and let them know that they would be able to finish planning out the camp days. They still have to reserve the buses and buy the tickets to reserve the spots ahead of time.

Bob made a motion to approve up to \$2200 for the summer camp program's additional trips, Linda seconded, all in favor. The board will be presented with the final schedule.

She is working with Jon True on the emergency plan for the summer camp program at the park, he will be meeting with the two directors to go over that emergency plan soon.

- Sawyer Kensington Trust- The board had a meeting last Thursday and based on the draft that the town has given the Trust, Mr. Lewis's attorney stated that he would take that agreement and revise it and stated that he did not see anything in the agreement that he had a problem with. This will then be sent back to the town for the board to review and for town counsel to review. Mr. Lewis was complementary to the board on how the park has been maintained, and how it looked and they were all agreeable on going forward with constructing a new agreement.

NEW BUSINESS:

- Charrette appointments- They are:

Carl Rezendes-Cemetery Trustee; Scott Sanders Police Department; John Valvanis, Planning Board; Jon True Fire Chief; Jennifer Ramsey, School Board; David Buxton, Road Manager; Jack Herney, Library Trustee; Linda Blood, Selectmen.

Linda made a motion to appoint these members to the Charrette Review Committee, Norman seconded, all in favor. Linda reported that they have had one meeting and will have another one in August.

- Insulation in town hall- Wilson Doors, Inc.- the board has been waiting to insulate this section due to the sound system installation, they have a proposal to complete the insulation for \$5,650.

Bob made a motion to have Wilson Doors, Inc to do the insulation in the Main Hall, Norman seconded, all in favor.

OLD BUSINESS: Pending issues

Town and Kensington Sawyer Trust Agreement-the attorney will be reviewing the agreement and they will send it to the board to review and town counsel to review.

OTHER BUSINESS:

- Assessing Office – Kathleen Felch-

- Commercial District Yearly Forms- the board reviewed the forms for the commercial district that are residential homes, by RSA they are allowed to be taxed as residential in the commercial district with the homeowners signing the form.

Bob made a motion to sign the commercial zone residence, Linda seconded, all in favor.

- Park Rentals- 2 rentals were presented.

Bob made a motion to approve the Chase rental for the Multi-purpose field and pavilion, conditional upon receipt of insurance, Linda seconded, all in favor.

Norman made a motion to approve EJBL for Field B on June 28, 2018, Bob seconded, all in favor.

- Abatement form Carlene- it was for a trailer in the campground that was removed.

Bob made a motion to approve the abatement, Norman seconded, all in favor.

- Civil Management submitted a report to the board and the planning board for the progress on lot 3 off of Moulton Ridge Road and the swale that was installed. He will be splitting his bill out for the Lot 3 expenses and the Swale expenses.
- Virtual Town and Schools has been purchased by CivicPlus the same quality and support will be provided to the town.
- Avitar – getting ready to have the new assessments to the land owners by the end of July, there will be an opportunity to review these assessments online so please be looking for the letters that Avitar will be sending out.
- Bills and Mail- the board reviewed the bills and mail and signed off on the bills.

The board recessed the meeting until 7:55pm.

- Non-Public Session- RSA91A:3, II (a,b,e)

Norman made a motion to go into nonpublic at 7:55pm, Bob seconded the motion, all in favor. The matters discussed were compensation, reputation and legal.

Bob made a motion to close and permanently seal the non-public at 8:39pm, Linda seconded, all in favor.

Norman left the meeting at 8:23pm during the non-public session.

- Town Clerk appointment- The board discussed the applicants and the fact that there were only two applicants from Kensington, disqualifying the other five that submitted applications.

The board will be holding interviews for the two qualified residents this week and hope to have an appointment after the interviews are concluded.

Bob motioned to adjourn the meeting at 8:40pm, Linda seconded, all in favor.

- Next Meeting Date –July 9, 2018 6:30pm

Respectfully submitted,

Kathleen T Felch