

**Kensington Board of Selectman  
Minutes  
September 12, 2022**

**Date:** September 12, 2022

**Place:** Kensington Library

**Members Present:** Joe Pace- Chairman, Bob Gustafson, Bob Solomon

**Opening:**

Mr. Pace opened the meeting at 6:30

**Library and Historical Society Event Discussion:**

Susan Gilbert, Library Director, was present at tonight's meeting on behalf of the Library and Historical Society. Mrs. Gilbert explained that the Historical Society is going to be holding an event on Saturday October 1, 2022 which included reenactments of the Civil War. She added that the presenter planned to bring replica weapons that could not be fired as well as a sword that was dulled down. The Library and Historical Societies main concern was the fact the library is in a "Gun Free School Zone" and if replica weapons would be considered.

Police Chief Cain shared that he had no issue with the reenactment as the weapons were not able to be fired. Mr. Pace added that the library is not on town owned property and that the town doesn't have the oversight over the library, it's the library trustees. He suggested checking in with them. He added that he had no issue with the event. The rest of the board was also in agreement.

**Department Head Reports:**

Police Chief Scott Cain:

Chief Cain shared that he was looking for a signature on an amendment on a grant he had applied for in April. The board had no objections to the amendment for the grant.

**MOTION:**

Mr. Gustafson made a motion to allow chair to sign the speed grant on behalf of the board. Mr. Solomon seconded the motion, all in favor, the motion passed 3-0-0

Chief Cain also shared that on Sunday morning there was an accident in town and there wasn't an officer on duty at the time. He added that the State Police, due to being short staffed, was unable to take the call. Exeter Police Department was able to secure the scene and Chief Cain was at the scene a little after the call was reported. He shared that the department is not a 24 hour, 7 day a week department. He added that to be able to be a full time 24/7 department, he would need to have another full time officer added to the staff.

Chief Cain shared that the new administrative assistant for the police department started last week and has been working to learn the position.

46  
47 He added that he will be presenting the findings of the speed study at the next meeting.  
48

49 Road Manager Matthew Armstrong:

50 Mr. Armstrong had nothing new to report on to the board.  
51

52 Tax Collector Carlene Wiggin:

53 Mrs. Wiggin shared that she had attended the annual tax collector conference last week in  
54 North Conway.  
55

56 Town Clerk Sarah Wiggin and Moderator Harold Bragg:

57 Ms. Wiggin shared that the Primary Elections is going to be held tomorrow, September  
58 13, 2022 from 8:00 am to 7:30 pm. She added that they have tested the ballot machines  
59 and they are ready for the election.  
60

61 Mr. Bragg shared that election staff has attended recent election training to learn  
62 procedures, and a number of new requirements that need to be followed tomorrow. Mr.  
63 Bragg did share that there was an anomaly with the machine testing on Wednesday of last  
64 week (September 7, 2022). They were advised in the training that should an anomaly  
65 occur, to call the Secretary of States Office for guidance. Once called the Secretary of  
66 States Office advised them that they will either need to replace the read head or to replace  
67 the machine as a whole. From there the election team reached out to LHS to come down  
68 and preform service on the machine. LHS brought in a section ballot machine which  
69 presented no issue when it was tested. Mr. Bragg shared that the town will be using the  
70 new machine at the election tomorrow.  
71

72 Mr. Bragg and Ms. Wiggin shared that the Moderator Certificate will be done the  
73 morning of the election to ensure compliance and in order to put the machine into service  
74 during the morning of the election.  
75

76 Mr. Solomon asked if LHS knew what was wrong with the original machine? LHS said  
77 that the issue was due to the read head not scanning the ballots properly once the machine  
78 inside flipped the ballots around.  
79

80 Mr. Bragg shared that there are additional forms that need to be filled out during the  
81 election because of the replacement. He added that once the final tapes are printed at the  
82 end of the night, they will be requesting that everyone who signs the tapes also prints  
83 their names with it.  
84

85 Mr. Bragg noted that they did seek advice from legal counsel on this matter as well.  
86

87 Mr. Pace added that he is very pleased with the election team and staff doing all the  
88 needed procedures and that they are doing everything by the book to ensure a fair  
89 election.  
90

91 Ms. Wiggins shared that she had received a call from someone on Friday Morning  
92 claiming they were from the Republican Party and was asking with the town did not  
93 appoint the list of provided names for the Inspectors of Elections. They added that they  
94 had hand delivered the letter to her. Ms. Wiggins explained that she had not received a  
95 letter and had explained that to the person on the phone. The person was going to come in  
96 person and provide a letter during office hours but they did not come in.

97  
98 **New Business:**

99 Social services:

100 Mrs. Felch asked the board if they would like to sponsor the social service warrant  
101 articles like in years past. The board said they had no issue with sponsoring those articles.

102  
103 Permit for Alcohol at private event at Sawyer Park:

104 Mrs. Felch shared a request for the consumption of Alcohol on Town property during a  
105 private event. Police Chief Cain had no issue with permit and neither did the Recreation  
106 Committee.

107  
108 **MOTION:**

109 Mr. Solomon made a motion to approve the alcohol permit. Mr. Gustafson seconded. All  
110 in favor, the motion passed 3-0-0

111  
112 Planner Services Contract:

113 The board reviewed the contract and had no objections to the provided contract for Mr.  
114 Glenn Greenwoods service.

115  
116 **MOTION:**

117 Mr. Gustafson made a motion to approve the contract from GKG Planning and to  
118 authorize Mr. Pace to sign on behalf of the board. Mr. Solomon seconded the motion. All  
119 in favor, the motion passed 3-0-0

120  
121 Benches from Historical Society:

122 A letter was provided to the board regarding the benches that were once in the town hall,  
123 the benches will go to Loudon NH at the Sanborn Mill Farm where they will be restored  
124 and relocated to the Loudon Town Grange Building. 10 of the 12 benches will go to the  
125 Sanborn Mill and two will stay in town. The board had no issue with the benches being  
126 relocated. The board had no issue with the plan.

127  
128 **Old Business:**

129 Mrs. Felch presented an easement from the previously discussed barn easement from last  
130 meeting. The board signed the easement and it will be recorded at the Registry of Deeds.

131  
132 File Cabinet:

133 Mrs. Felch shared that the town has bought new file cabinets and they are all in place.  
134 She added that Mr. Rignoli will be removing the old cabinets.

135

136 She also shared that document shredding is needed for some boxes of files in the Town  
137 Hall. She shared she is looking into different options for companies that shred paper. Mr.  
138 Pace suggested that they try and do a contract with a company to come on set dates.

139  
140 Mrs. Felch shared that she is seeking a reimbursement for covering the cost of the  
141 cabinets for the town. She added that her credit limit is only \$500.00 and added that  
142 Docu-sign and Zoom are both on the credit card bill. The board agreed that they no  
143 longer need to pay for Docu-sign.

144  
145 Trash Sticker Quote:

146 The board agreed that stickers are no longer needed as only two families have extra  
147 barrels.

148  
149 **Bills and Payroll:**

150 The board signed and approved payroll.

151  
152 Next meeting on September 26, October 3 and October 17.

153  
154 Mrs. Felch noted that she will be out on vacation next week.

155  
156 **Review of minutes:**

157 Line 182 183 should say "September 26" and not "September 22"

158 Line 40 delete the text "There is also a video of this portion of the meeting on the  
159 internet"

160  
161 **MOTION:**

162 Mr. Gustafson made a motion to approve the minutes as amended. Mr. Solomon  
163 seconded the motion. All in favor, the motion passed 3-0-0

164  
165 **MOTION:**

166 Mr. Solomon made a motion to adjourn. Mr. Gustafson seconded the motion. All in  
167 favor, the motion passed 3-0-0. Meeting ADJOURNED 7:30 p.m.

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169  
170 Respectfully Submitted,

171  
172 Colleen Olsen