

**TOWN OF KENSINGTON
BOARD OF SELECTMEN
MEETING MINUTES
March 17, 2014
APPROVED APRIL 7, 2014**

In attendance: Russell Perry and Norman DeBoisbriand were in attendance. Russell called the meeting to order at 7:30pm.

***This meeting was not taped. With the change in location and equipment limitations, on April 2, 2012 the selectmen made a decision to discontinue tape recording the meetings as it is not required by state statute.**

Russell congratulated and welcomed Norman to the Board. The change of chairmanship and duties will be determined when a full board is present.

CITIZEN'S FORUM-

DEPARTMENT HEADS:

Police Department- Chief Sielicki reported:

- The new school emergency notification system will be installed tomorrow. A live demonstration will be done by next week and WMUR will be invited to attend as well as surrounding communities. We would then be able to use the software at no cost for one year.
- He received an update for the septic design cost and inquired about the trailers. He was told hooking up to the old town hall may cause more problems and be costlier than installing a new septic. The total square footage for the two double wide trailers is 2600-2800sqft. Dave Buxton suggested researching running water across the street from the church. Linda Blood recommended making sure the trailers won't be set in the way if they are going to do drainage work in accordance with the warrant article. Norman was concerned the residents won't be happy spending money on a new septic and new well which could be abandoned in the future. Chief will contact the engineer again to review their suggestions. Dave will research installing a septic holding tank and the costs to pump it. Lynne will contact the Church to inquire about the water line.

Fire Department- Chief Leblanc reported:

- Another application was submitted for a new membership. The appointment will be done at the next meeting.
- The shower at the fire station is almost complete.

Building Inspector-Mark Sikorski presented one permit:

- Roffman, 29 Amesbury Road, porch addition.

Russell made a motion to approve the permit as presented, seconded by Norman with both in favor.

Russell advised the Board will be reviewing the fee structure at the next meeting. A public hearing will be held once the fees are finalized. Mark wanted to be sure a separate plumbing permit would be discussed.

Road Manager- Dave Buxton reported:

- He requested permission to send letters to commercial users who abuse the salt/sand policy at the salt shed. He received permission to purchase a "Residential Use Only" sign. Norman and Russell both agreed and Lynne will send a letter to the offender.
- Lynne advised the school bus has been using the town park as a turnaround for a new student on Trundlebed Lane, however the town does not plow the lot. Lynne will contact the school to update their route.
- Dave also received a complaint from the trash collection of a habitual abuser placing construction debris in trash bags with stickers. Construction debris cannot be picked up with trash collection.

Emergency Management-Robert Gustafson reported:

- In April 2012 they started a committee to update the hazard mitigation program and he was notified by FEMA this past week it was finally accepted. A public hearing will be held to accept it on April 7, 2014.
- A committee will be formed in May for the EOP.
- He worked with homeland security for the Seabrook Station budget for the upcoming test in November.
- Funding was approved for a tower at Rosencrantz to help with dispatching and since we're the host town we are working on implementing it.

Tax Collector- Carlene Wiggin submitted the annual tax lien for signatures which has decreased since last year. She presented an updated list of past due tax receivables.

Town Clerk- Pamela Kehoe was not in attendance. Dawn attended asking for permission to attend a workshop in May.

Recreation Department- Members were not in attendance.

Conservation Commission- Robert Gustafson reported:

- The National Resource Inventory is finally complete and he dropped two copies off this morning at the town hall for public review. Sydnee is obtaining pricing to print the larger maps. This will now be included in the conservation chapter of our master plan.
- Lynne advised letters were sent to all potentially affected residents regarding the Exeter dam removal.

Sawyer Kensington Trust- Bruce Cilley was not in attendance. Lynne will call to have the refrigerator repaired closer to opening day.

Assessing Clerk-Kathleen Felch presented the following for signatures:

- Memo of Understanding for the NH DOT
- Outstanding Checks to be reissued

- National Flood Insurance Plan paperwork
- Rate Increase /Retroactive pay approved in the new budget
- Veteran's application
- Intent to Excavate, Wiggin, Map 3, Lot 17-2
- Elderly Exemption
- Commercial District forms
- She reported two abatements were submitted after the deadline so they were not accepted.
- Letters were sent to anyone who lists a trust on their exemptions.

NEW BUSINESS:

Granite State Quest Road Race- July 14th Russell made a motion to approve seconded by Norman with both in favor.

Voting Machines- Lynne presented a quotation for two machines for \$3200 plus \$250 shipping and handling. Dawn Frost will contact Raymond who currently uses voting machines for their evaluation. Lynne will contact East Kingston.

Open Air Assembly- June 14th One Year Anniversary Celebration at the Farm at Eastman's Corner- Russell made a motion to approve seconded by Norman with both in favor.

Reappointments –

Russell made a motion to appoint the following members, seconded by Norman with both in favor.

- Janet Bunnell, ZBA expiring April 2017
- Michael Schwotzer, ZBA Alternate member expiring April 2017
- Joan Whitney, Rockingham Planning Commission expiring April 2017
- Janet Bunnell, Recreation Committee expiring April 2017
- Glenn Ritter, Planning Board expiring April 2017
- Peter Merrill, Planning Board expiring April 2017
- Robert Gustafson, Conservation Commission expiring April 2017
- Sydnee Goddard, Conservation Commission expiring April 2017
- Nancy Roffman, Grange Hall Committee expiring March 2017
- Sara Belisle, Deputy Treasurer, at will

OLD BUSINESS

Administrative Assistant:

- **Gaslight Lane Enforcement-** The certified letter was returned unclaimed and no contact has been received to date. No response has been received. Tabled and Lynne will ask Mark if he's had any communication with the owners.

- **HVAC Company-** Lynne received a letter from a company soliciting business. Richard Elwell suggested creating a master plan for the town hall. Norman was willing to be a liaison with the Friends of the Town Hall and can help obtain bids to bring back to the Board for review.
- **Legends Field Use** – Chief Sielicki has been in contact with them and provided the information needed to hire details that will solve their issues.
- **Route 150/108 Intersection-** NH DOT responded it could take several years to apply for funding for betterment.
- **Town Office Lease-** Lynne will contact the owner to notify them we are planning on renewing our lease at 243 Amesbury Road.
- **MS-5 Audit Report-** Signed
- **Comcast and TimeWarner Merger-** Notification was received that a merger is expected to close by the end of the year.
- **Selectman Seminar-** Lynne provided Norman with the information needed to attend an upcoming seminar.

Non Public Session RSA91A:3,II(a,c): Russell made a motion to enter non-public session at 9:41pm, seconded by Norman with both in favor. Two pending issues were discussed. Russell made a motion to leave non-public session, seal the minutes and return to regular session at 10:25pm, seconded by Norman with both in favor.

Russell provided Norman with an update on all pending items for the Board of Selectmen.

Bills & Mail- Bills were approved and signed.

Next Meeting Date- April 7, 2014 7:30pm in the Kensington Elementary School Library.

Approval of Minutes – Minutes were not approved since Scott was not in attendance.

Russell Perry moved to adjourn at 10:45pm, seconded by Norman with both in favor.

Respectfully submitted,

Lynne Bonitatibus
Administrative Assistant