

**TOWN OF KENSINGTON
BOARD OF SELECTMEN
MEETING MINUTES
AUGUST 3, 2015**

In attendance: Norman DeBoisbriand, Robert Wadleigh and Peter Merrill. Norman made a motion to open the public meeting at 7:02. Bob seconded the motion and all were in favor.

CITIZEN'S FORUM

Town citizen Richard Welsh and his daughter Pam Welsh were in attendance to ask about the state of the Kuegel pit with regard to its reclaimed status. Peter told them the Selectmen are intending to walk the site with Ridgley Mauck from the state. Kathleen Felch told those in attendance, there has not yet been a response from Mr. Mauck regarding this visit. Peter asked Kathleen to send a follow-up communication with Mr. Mauck to schedule a visit. The Selectmen will follow up with Mr. Welsh as well.

DEPARTMENT HEADS

Police Department- Chief Scott Sanders reported:

He has added a new section to the policy regarding billing for town details by the Police Department. He recognized that he may have overbilled the town for a detail on Stumpfield Road after a conversation with the Road Manager, David Buxton. That detail had been billed per past practice. Chief Sanders told the Selectmen that his revised policy is in line with surrounding towns. He has purposed a \$10.00 increase to the existing fee schedule (\$55.00 breaking down to: \$35.00 to the officer, \$10.00 admin fees, \$10.00 cruiser fund) bringing the new total to \$65.00. The additional monies would be split evenly between the duty officer and the town cruiser fund. He is hopeful the increase will help address future issues with the cruiser fund as upgrades become necessary. He noted that there has been no increase in duty fees since 2009. Norman asked the Chief to supply the policy change and the other town schedules for review. They will reconvene with Chief Sanders after reviewing the provided material.

Linda Blood asked the Chief about the 150/108 sign at the junction. She informed Chief Sanders the sign is obstructed by leaves and she feels several people are confused about the routes. Many motorists use her driveway to turn around and it has created a safety concern. Chief Sanders offered to call the state to ask about making the sign visible.

Fire Department- Chief Charles LeBlanc: not in attendance

Building Inspector- Norman Giroux: not in attendance

Kathleen Felch presented one building permit on his behalf. Plans were presented to the Selectmen for a new home and septic at 47 Muddy Pond Road. After review, Norman made a motion to approve the building permit. Peter seconded the motion and all agreed.

Road Manager- David Buxton:

Mr. Buxton presented a copy of the driveway permit for 39 Wild Pasture Road. Kathleen told the Selectmen she sent a letter to the builder. Donna Carter answered the correspondence; told the town the builder was planning to upgrade the driveway but wanted to wait until heavy construction trucks were no longer using the driveway. Bob suggested the builder might be able to put a binder down until the truck traffic is over then complete the upgrade. The Selectmen noted they must have a response from the builder, not a representative. They told David they would continue to address the situation.

Mr. Buxton received a quote for salt from Granite State, he requested permission to solicit other quotes for salt/gravel for this winter before purchasing.

David informed the Selectmen he is extending the bid for the Kimball Road culvert project. He also informed the Selectmen that he does not have any bids as yet for the Drinkwater Road resurfacing project. He will continue to inform the Selectmen.

The roadside mowing has been completed. There was some discussion about the roadside bamboo, which causes some obstruction. David informed the Selectmen that the State of NH mows the state roads 150, 108 and 107. He has taken care of North Road although it is considered a state road.

Emergency Management- Robert Gustafson reported:

The Emergency Operation Planning meeting is scheduled for the end of September, he will keep the Selectmen informed.

Assessing Office- Kathleen Felch

Kathleen presented four permits for the use of the park and/or pavilion:

August 9th, August 15th, August 22nd and August 23rd. All permits were complete with fees and insurance binders with the exception of the August 15 permit which needs proof of insurance. Kathleen asked if the Selectmen would consider approving the August 15 permit contingent on insurance receipt as it will occur before the next BOS meeting. Norman made a motion to approve all four permits (August 15 contingency) Bob seconded the motion and all were in favor.

Linda Blood asked the ratio of town residence versus out of town residence applying for park use. Kathleen informed Linda and the Selectmen that the ratio is close to 50/50.

She informed the Selectmen that Hillside would like the final page of the contract to Hillside to be a bid sheet rather than an "exhibit a" sheet. Norman said he would check with legal before making changes.

Kathleen told the Selectmen there was a request to post meeting minutes behind the town hall on the board. The Selectmen agreed to post at that location. Kathleen offered to get a locksmith to change the lock in order to gain access to the board and provide a new key.

The multi-purpose fields will be fertilized on Thursday, August 6th.

Town Clerk- Dawn Frost- not in attendance

Kathleen presented for Dawn to the Selectmen. She told them Dawn received a notification on the cutting of ash and the limitations. She is also going to add a link to the town website to clarify those who need to file an intent to cut.

The fleet of municipal vehicles will be in September; this may differ from the registration date.

Tax Collector-Carlen Wiggin- nothing to report

Recreation Department- no members in attendance

Conservation Committee- no members in attendance

Sawyer Kensington Trust- no members in attendance

Norman told the Board that he had a conversation with Bruce regarding the maintenance of the buildings at Sawyer Park. They agreed to have a joint meeting to discuss a maintenance schedule. All agreed it is cost effective to have a maintenance schedule rather than larger repairs. A date to meet will be decided in the future. Russell Perry reminded the Selectmen of the fund put aside by The Farm Stand at Eastman's Corner for the park maintenance.

Building Committee-

Norman informed the other Board members that the Architect would like to meet with the Board to look at the final phase of the town hall upgrades and addition. He will forward potential dates to the other members.

NEW BUSINESS

With regard to the Kensington Equestrian Center, there was a verbal and email response to a request by the Selectmen to attend a meeting to discuss the intent of new construction. The construction at the Equestrian Center is part of a new

method of composting which is the need for the new retaining wall. It will then be recycled by an outside company. Peter questioned what requires a permit with respect to a landscaping/ agricultural project.

Per request, Kevin Rosencrantz addressed the Selectmen regarding renovations at the Rosencrantz business. Mr. Rosencrantz told the Selectmen that there have been renovations to the bathroom on the Business property and that they have been seeking state guidelines to make the bathroom handicap accessible. He provided pictures of the upgrades to the Selectmen. He noted that they have added concrete to the floor in order to raise the height for wheelchairs. They have also changed the sink height and added hold bars to the walls. The Selectmen noted that he did not get a permit for the upgrades. Mr. Rosencrantz said the bathrooms had a grandfathered status and he did not think he needed a permit for the upgrades. He offered to get a permit and have the building inspector come to the property to inspect the work. The Selectmen would like him to do that and they will have Norman Giroux set up a time with Mr. Rosencrantz to do an inspection.

Mr. Rosencrantz also informed the Selectmen that the EPA has walked his property and found no issue. He also asked if he should seek a permit retroactively for replacing siding and windows on his personal property. Peter told him he did not think so as they are like in kind upgrades.

The Selectmen thanked Mr. Rosencrantz for his time.

With regard to the installation of the Sonic Wall at the town offices, an email will be sent to a town resident who is well versed in IT and installation for hourly rates.

A town warrant to adopt a purchase and bidding policy will be addressed in the fall as the town approaches budget season.

OLD BUSINESS

There will be a vote on August 4th by the Selectmen to petition the Court for a special town meeting to present a warrant article regarding funds to complete the addition to the town hall.

There has been a request from the restaurant owner/buyer at 149 South Road. In order to obtain a food/kitchen license the owner/buyer is requesting a letter from the Selectmen or a certified letter from a neighbor stating the previous restaurants had seating for at least 100 patrons. This letter would help satisfy the grandfather status of that building in order to obtain a food/kitchen license and would deem the existing septic as satisfactory. Several citizens who were in attendance agreed that the former restaurants had seating for at least 100 patrons. Bob made a motion to send a letter to the DES/ Food protection stating the site has had capacity for at least 100 in the past. Peter seconded and all were in favor. The letter will go to Dawn Buker at the DES and Deb Currier at the Food Protection Agency.

The Selectmen will discuss putting Social Services back in the budget at a later discussion this fall.

The town had to post a water sample violation for 10 days. There was a lab reporting issue and no issues with the quality of the water sampled. There was no fee to the town.

The Historical Society would like to hold a yard sale at the North School on August 15. Peter made a motion to allow the sale to take place, Norman seconded and all were in favor.

Kathleen presented the bills for signatures. Norman motioned to approve the bills for payment. Bob seconded and all were in favor.

Norman made a motion to move to non-public session RSA91-A:3, II(e) at 8:27 pm. Peter seconded and all were in favor. One legal matter was discussed.

Norman made a motion to leave public session at 8:30 pm. Peter seconded and all were in favor.

Norman adjourned the meeting at 8:30 pm. The next meeting will take place on August 17th at 7:00 pm

Respectfully submitted,

Michelle Aiken

