

**TOWN OF KENSINGTON
BOARD OF SELECTMEN
MEETING MINUTES
April 7, 2014
APPROVED APRIL 21, 2014**

In attendance: Russell Perry, Scott Lowell and Norman DeBoisbriand were in attendance. Russell called the meeting to order at 7:30pm.

***This meeting was not taped. With the change in location and equipment limitations, on April 2, 2012 the selectmen made a decision to discontinue tape recording the meetings as it is not required by state statute.**

PUBLIC HEARING ON ADOPTION OF THE HAZARD MITIGATION PLAN-

Russell opened the public hearing at 7:30pm. Robert Gustafson explained the plan which was created to emphasize levels of hazards in town which could be caused by natural disasters and strategies on how to prevent them so we aren't impacted when they occur. We are required to update the plan every five years. FEMA has approved this proposed version. It is posted on our website for review. None of the attendees had questions or comments. Russell made a motion to accept the plan as presented seconded by Scott with all in favor. The Board signed the plan and the public hearing was closed at 7:36pm.

CITIZEN'S FORUM-

David Buxton received a complaint from a resident regarding police personnel taking the cruisers home at night. This practice was occurring with the prior police chief. He stated there was an agreement this would no longer occur when Chief Sielicki was hired and unless the Board of Selectmen approved it, they should not be using them for transportation to and from work. He's asking the Board to put a halt this practice immediately. Russell will discuss with Chief Sielicki.

Kay Cardoni attended as a representative for the annual roadside cleanup. The Principal of KES has allowed a dumpster to be placed at the front of the building for Saturday, April 19th. She asked the Board for their permission for this volunteer event and if they would donate a sign or banner for advertising. She also asked the Board to send Chris Batchelder a thank you letter since he has been donating the use of the dumpster and collecting it at no charge for years. The school will post the notice on their sign. This year they are not allowing the blue bags to be placed along the roadside; all bags will need to be brought to the dumpster placed at the school. Lynne will look into purchasing a banner that can be reused each year.

Change of Chairmanship and Duties-

Russell nominated Norman as chairman, seconded by Scott with all in favor. Russell decided to remain on the Sawyer Kensington Trust until a replacement is found and Scott will remain on the Planning Board.

DEPARTMENT HEADS:

Police Department- Chief Sielicki was not in attendance.

Fire Department- Chief Leblanc arrived later in the meeting and submitted bills for payment.

Building Inspector-Mark Sikorski presented two permits:

- Roberts, 5 Wild Pasture Road, 10'x14' shed.
- Woodbury, 61 Amesbury Road, 14'x20' addition.

Russell made a motion to approve the permits as presented, seconded by Norman with all in favor.

Road Manager- Dave Buxton reported:

- Dave researched the well at the Church and found it pumped twelve gallons per minute. He also provided Lynne with a contact name at NHDES.
- There are two drainage projects he would like to repair and will obtain pricing and report at the next meeting:
 - Hickory Lane which is draining on resident's laws and into the street. It needs to be reconstructed soon.
 - Palmer Drive has a flooding problem near the subdivision where the wall from the culvert drains under Bonnevies driveway to the fire pond.

Emergency Management-Robert Gustafson reported:

- He attended a training seminar on systems in Concord.
- There is a meeting on April 30th with Seabrook Station for their quarterly meeting.
- The repeater transmitter project was delayed due to the outage in Seabrook so they've rescheduled it until May.

Tax Collector- Carlene Wiggin submitted an abatement form for signatures.

Town Clerk- Pamela Kehoe reported:

- The clerks will be attending an advanced training program in a few weeks.
- Her printer and shredder are broken and her computer is very slow. She would like to replace them.
- East Kingston was very helpful during our closing and asked for permission to purchase them a token of appreciation. They processed over one hundred registrations in four days. Russell and Scott agreed.
- Norman reported the new policy was amended for their office and they are awaiting a signature from the treasurer. There will be a fee for deposit bags which will cost \$43. Per 100 one time use bags.

Recreation Department- Members were not in attendance. They asked for permission to use a more permanent sign to advertise their events. The board unanimously agreed that it wasn't feasible for the few events held each year and they can be dangerous during windy weather.

Conservation Commission- Members were not present.

Sawyer Kensington Trust- Bruce Cilley was not in attendance however he submitted the following updates on the park:

- Park opening day is April 15th.
- Police Department will need to lock the bathrooms each night.
- Water was turned on at no cost to the town.
- All locks are working.
- Picnic tables are back in the pavilion.
- Spring cleanup will be finished by April 15th.
- April 19th is field cleanup day. Down to Earth Landscapes will spread the infield mix on the fields at no cost to the town or trust. KYAA and adult rec. softball should be contacted to see if they will assist. EJBL will be donating Turface for field B as well as assisting on cleanup day.
- Lynne contacted one repair company for the refrigerator and will obtain another quote. They suggested purchasing a new one since it's the second time it's failed.
- Terrie Steeves was in attendance to discuss her questions and concerns for the park such as higher water temperature, enough amps for using the fryers, a larger dumpster, air conditioning and possibly a raise after working there six years. Russell will contact the Trust members for their input on several of her questions.

Assessing Clerk-Kathleen Felch presented the following for signatures:

- Outstanding check replacements
- Elderly exemption
- Abatements for Utilities- Avitar suggested to deny their requests if they don't supply more information
- Veterans Exemptions
- Write off for Comstar
- Intents to Excavate
- Intent to Cut Supplemental
- Commercial District Annual Forms
- Late abatement to be discussed at the next meeting

NEW BUSINESS:

Fire Department Appointment- Russell made a motion to appoint Dustin Peel as a probationary member of the fire department, seconded by Norman with all in favor.

Arboviral Contract- Scott made a motion to approve the contract, seconded by Russell with all in favor.

Irrigation Contract- Russell made a motion to approve the contract from Hillside Landscaping for the park, seconded by Norman with all in favor.

Building Inspection Fees- The current fee structure is tied to how Mark is paid. Since some jobs have four to six inspections they would propose amending the fees to base it on construction instead of square footage. Mark thinks there will be a lot of discussion before a decision should be made. A suggestion was for a flat fee for each type of structure. Most other towns are based

on the final cost of construction which is mostly provided by the homeowner or builder. He would also like to implement a plumbing permit. The current pay structure also does not have charge for re-inspections when there is a failure. Another issue is the administrative costs for research and phone calls. He's paid hourly in Hampton Falls and in Kensington he may receive \$20 to do five inspections which doesn't even cover his gas, driving time, etc. Another suggestion was a base cost plus a charge per inspection. Most town inspectors are paid on salary. The fees we collect are intended to support his job. Lynne will send him the research she's already done for what surrounding towns charge. Mark will be reappointed at the next meeting.

Town Hall Warrant Article- \$52,000 was approved to do renovations at the old town hall. Norman has been doing research and been in contact with the Friends of the Town Hall. There is a poured foundation and blocked wall foundation. The water seems to be seeping in through the seam where one sits on top of the other. He could see the water coming down the wall creating a puddle on the floor where the old police chief's office was located. He will contact companies to look at source of the water and find solutions as well as install gutters. Peter Merrill looked at the heating system and Norman would like to contact the contractors who installed it and make an assessment from that point. Norman said there is still some sheetrock and insulation that needs to be removed. Russell and Scott were in agreement to move forward.

243 Newton LLC- Daniel Willett attended on behalf of 243 Newton LLC. He was asked if there is a plan in process to prevent vapors from entering the office. Daniel stated going forward he doesn't see it happening again. The space adjacent to us was vacant and they moved the boat there to use the space to paint. He was under the impression once the complaint was received the boat was removed immediately. The Board let him know it wasn't removed until the job was finished. Daniel agreed it was in poor judgment for health and safety reasons and it was unacceptable. He advised unit 4 has an OSHA and state approved spray booth but they do not have one. He represents 25% of the partnership. Daniel will send a list of contacts to us for future use. A new lease should be sent to us soon.

Non Public Session RSA91A:3,II(a,c,e): Russell made a motion to enter non-public session at 9:11pm, seconded by Scott with all in favor. Three issues were discussed. Russell made a motion to leave non-public session, seal the minutes and return to regular session at 9:45pm, seconded by Norman with all in favor.

OLD BUSINESS

Administrative Assistant:

- **Gaslight Lane Enforcement-**The Board asked Lynne to contact the town attorney for his advice.
- **Voting Machines-** Lynne read the favorable review from East Kingston for the voting machine. They suggested we only need one machine. Russell made a motion to purchase second by Scott with all in favor. The Board asked Lynne to contact the school board to see if they will pay for half the cost
- **Police Department Grant-** Approval was received.

- **Field Usage Discrepancies-** Lynne advised the KYAA has submitted blocks of days to use the fields and assumed they would also be granted first access to the baseball field and that EJBL would no longer need it. This was incorrect and until now the Town was not notified they were looking for an increase in field use. Russell will look into when final schedules are submitted. He noted there are many other leagues in town for Kensington children that outgrow the KYAA who are paying for the fields.
- **Church Well Use Request-** Lynne received notification for a formal request to be sent to the Church trustees. The board signed the letter. They discussed the options if the Church declines. They will need to drill a well or cross Route 150 as a last resort. The Board would like to walk the property to measure spacing needs for the trailer and ask the Chief to submit a floor plan with dimensions of proposed rooms for the trailers. They were concerned if they are placed in two double wide trailers the voters would decide they no longer need to find a permanent solution.
- **Park Grilling Permit Request-** The board denied the request and determined they should pay the non-resident fee.

Bills & Mail- Bills were approved and signed.

Next Meeting Date- April 21, 2014 7:30pm in the Kensington Elementary School Library.

Approval of Minutes – Russell made a motion to approve all minutes from February through April seconded by Scott with all in favor.

Scott moved to adjourn at 10:35pm, seconded by Norman with all in favor.

Respectfully submitted,

Lynne Bonitatibus
Administrative Assistant