

**TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Elementary School Library
122 Amesbury Road
Kensington, NH 03833**

**MONDAY
OCTOBER 12, 2015
WORK SESSION
6:00pm
Meeting Minutes-DRAFT**

In Attendance:

Norman DeBoisbriand, Bob Wadleigh, Peter Merrill, Chief Scott Sanders

WORK SESSION:

Detail Rates- discussion with Chief Sanders

Chief Sanders talked to the board about all of the surrounding town's rates and what goes into their funds and what is paid out to the officers for details. The rates that Kensington has now are lower than the surrounding towns.

Norman asked how the town fees on the payroll are paid. After some examples, it was determined that the administrative costs are not enough to cover the hourly wages made now and if increased they will not be sufficient. It was suggested that the fees billed to the vendors be increased to cover the town's expenses, such as Retirement, workers' comp., social security and Medicaid. The board reviewed all of the surrounding towns and their fees charged to the vendors, which is what pays the officers, and the town's related fees.

Fees decided on will be \$40 hourly; Cruiser \$15; Admin. \$20 and will take effect October 19, 2015.

Chief Sanders left after the detail rate discussion.

Building Permit Fees- continued Discussion

The board discussed the permits and the current process. Mr. Giroux asked if he is allowed to walk on the properties and let people know when they might need a permit. The board discussed the problems with the ordinance and the way that it is worded for routine maintenance. The figure of \$2,000 is considered to be out of date and they would like to see that revised. They also discussed the difference in the fees for the Electrical Inspector and the Building Inspector. Norman has an issue with getting permits for roof repairs. Peter can see that they need to make sure that regulations are followed and that some oversight is needed. But why is a permit needed for siding or painting your home. The permitting process triggers the assessment review. Repairing like and kind should not require a permit. Bob suggested a \$30 administration fee for overview for roofs and siding, and raising the \$2,000 limit on the minimum needed. The board has to make sure that the building improvements are safe. The board will discuss changes with the current building inspector. The board will send out soft letters to the individuals that are listed by Norman Giroux as having made improvements. Kathy will create a sample to approve at the next meeting.

PUBLIC SESSION:

Norman made a motion to go into public session at 7:00pm, seconded by Peter, all in favor.

Chief Sanders brought up that the Cycle Race for October 17th, will be impacted by the Drinkwater Road closure for the culvert replacements. Board approved the bicycle stop to be located in the parking lot across from the Town Hall, with a port-a-potty.

Kensington Grange Hall-

Quote from insurance company and contractor were not the same. The contractor, insurance adjuster, Carlton Rezendes, and Peter Merrill met at the Grange to go over the difference in the prices and have come to an agreement. Peter asked the board if they are willing to go ahead with getting this fixed as soon as possible. The issue is the time of year and having it fixed before more snow fall. Norman asked if there was a way to use metal braces to secure the area instead of ripping out the roof, and if it would save on expenses. The quote is \$21,000 for the side of the roof that was damaged by the snow load last year. The reimbursement from the insurance company will be \$17,547.47 with the hold back. The board will have to come up with \$3452.53 to complete the project. The board agrees that the roof needs to be fixed as soon as possible. The contractor is requesting to have half of the contract upfront. The board is in agreement to go ahead with the project.

Peter expressed that the current chimney needs to have some sort of cap on it, and that the lower roof is in need of repair as well.

Norman expressed that there is a Spray and Forget that could be applied to the roof to help with the mold. They would like to have Art Wiggin look at the chimney and see what can be done.

Building Permit:

The board looked at a permit for 45 Amesbury Road for a side entry way to the home.

Norman made a motion to approve the building permit, Bob seconded all in favor.

New Business:

Kuegel Pit discussion:

Norman expressed that the Fish and Game department specified that the spotted turtles are an endangered species and they do not want the hill on the Kuegel pit reclaimed. He would still like to have a stipulation that if the spotted turtles are no longer in that area that the hill be reclaimed. Bob explained he doesn't see why it can't be stepped down in three or four levels with check dams.

Peter explained that if it is designated as a spotted turtle reserve then there should be no building on the lot, and that there should be something attached to the deed stating the reserve area.

The board would like an engineering study done on the hill before any building is done on the lot, stating that the hill is stable. If it was fully reclaimed it would be a different matter. This will be discussed further at the next meeting. Kathy had called the state and the conference call was refused stating that she needed something from the board in writing. The board would like Kathy to contact the state in writing to request a conference call with Kim Tuttle and whoever is able to explain the letter that is recorded at the registry of deeds, and so that the board can better understand the states stance or restrictions on the reserved area, reclamation and future development of the parcel.

Town Hall Project:

The board discussed that if the town votes to approve the addition/renovation to the Town Hall they should have some ideas about who can do the work. What needs to be done first and a time frame for construction before winter.

The board discussed to change the oil tank to propane so that a tank less water heater could be installed. Bids will be sought for all the construction.

The board would like to meet soon with the advisory group for the Town Hall Project. One of the selectmen will be working to help with the group.

Library Walkway:

Norman explained that the Library will be doing the walkway from the school to the library.

Non- Public RSA91A:3II(e,c)

Norman made a motion to go into non public at 8:00pm, seconded by Peter all in favor.

There were 2 court cases and a welfare case discussed.

Norman made a motion to close the non public and seal the minutes at 8:00pm, Bob seconded all in favor.

Signs:

Norman asked if the board would approve signs being made up for the election. The board would like to ask the school to put a notice on their board about the election, and the amount of time it can be up. The board will talk to Michelle on Monday about the school sign. Norman would like to have 5-10 signs printed up for under \$100. The board approved to have the money appropriated for signs notifying the public of the upcoming town special election.

Peter made a motion to adjourn at 9pm, Norman seconded all in favor.

Respectfully Submitted,

Kathleen T Felch
