

**TOWN OF KENSINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, December 7, 2015**

In attendance: Norman DeBoisbriand, Robert Wadleigh and Peter Merrill. Norman motioned to open the public meeting at 7:02pm. Robert seconded and all were in favor.

CITIZENS FORUM

DEPARTMENT HEADS

Fire Chief- Charles LeBlanc-

Chief LeBlanc presented a quote for Air PACS from Industrial Protection Services. Chief asked at a prior meeting to allocate his remaining budget money toward 3 more sets of Air PACS. The quote noted \$7035.00 per set. He told the Board that this is the only outfitter that he can purchase from to ensure compatibility. He noted that the forestry truck would not need to be outfitted with an Air PAC. The Board would like to make a decision by the next meeting on December 17.

Building Inspector- Norman Giroux

Norman presented several building permit for approval.

- 9 Old Amesbury Road- 16' X 16" shed- a revised plan was submitted with a plot plan
- 26 Amesbury Road- A Full shed dormer finished to create a third bedroom. An original dormer permit was taken out two years ago, this permit is to have the inside finished. Electricity work was previously inspected by Jim Boyd. Septic supports 3 bedrooms.
- 268 North Haverhill Road. A four bedroom house plan was presented with potential for a future Mother-In-Law apartment. Peter recused himself from the process as an abutter. There is also a brick building on the property that will be demolished. The demolition requires a second permit. Peter recused from the discussion and vote.

Norman made a motion to approve the first two permits. Bob seconded and all three Selectmen agreed.

Norman then motioned to approve the building permit for 268 North Haverhill Road. Bob seconded, Peter had recused himself, and the two remaining Selectmen voted to approve the permit.

Norman motioned to approve the demolition permit. Bob seconded and they both agreed. The motion passed.

Norman Giroux then presented several permits that needed signatures as a result of the soft letter sent to several residents.

- 207 Amesbury Road- A porch rebuild due to rot and decay. This property has a closed in porch that was inspected by Mr. Quimby for electrical.
- 16 French's Lane replaced siding
- 4 Hoosac Road replaced siding.

The Selectmen signed all three permits.

Norman Giroux asked the Board if they have considered the shift for the inspection fee from 40/60 to 60/40. The Board told Mr. Giroux they will make that consideration in early January.

Road Manager- David Buxton

David expressed concern for the town plowing. He does not feel there is a secure plan in place for snow removal. He asked who would be taking care of the plowing in town. Bob told David to offer the town shoveling to Matrix at this point in time. David expressed his disappointment from the last meeting regarding the snow removal conversation. He will contact Matrix about shoveling and report back to the Board.

Emergency Management- Robert Gustafson

Bob reported that the practice drill on November 18 went very well. He reported the next drill will be in February leading up to the big drill in April.

Assessing Office- Kathleen Felch

Kathleen offered her time to Anne Smith who offered a sample warrant article to be placed on the ballot next March. The warrant article supports House Bill 297, which updates various aspects of the law relative to Trustees of Trust Funds and Library Trustees, which was signed by Governor Hassan. Ms. Smith will attend the public hearing. Further information can be found in the Trustee Times, volume 4, issue 2 from the summer of 2014.

Police Chief- Scott Sanders

Chief Sanders told the Board that he has been wearing a body camera for the week as his pilot program. He noted the Department of Justice has drafted a policy outlining the camera usage. The chief will use the camera to work through any issues. He also noted that it has far exceeded his expectations after only three days.

Chief Sanders told the Selectmen the Police Department has several confiscated weapons in their possession. He noted that often people are unable to or neglect to recover confiscated weapons. He noted that several of the weapons that they are currently holding have fallen into disrepair and can no longer be used. The Chief has spoken to a gun broker who assessed the guns and offered \$800.00 along with a receipt of record to destroy the guns. Chief Sanders asked the Board about receiving payment. He has been offered cash or check, the Chief also wondered if he could trade for duty ammo. Norman explained a check would be best. It will be discussed at a future meeting as unanticipated revenue. Norman said the Chief could put the funds back in his general funds to be used for equipment.

The Recreation Department- No members in attendance

Kathleen noted on their behalf that she billed Exeter Junior Baseball \$400.00 for the use of the lights.

Building Committee Update-

Norman informed the meeting of the latest updates to the renovation project at the Town Hall.

- The foundation is complete
- Site work is done
- The elevator shaft is 2/3 done. It will go up 24-25 feet and cannot vary more than one inch vertically. They are using an Otis Elevator footprint and specs.
- An eye beam will need to be purchased and installed
- The Board is looking to get the slab installed and called several contractors for quotes. The only quote they received was from the mason that is doing the elevator shaft, they would like to award the contract to him as they are up against a deadline with winter weather.
- Norman noted they are running up against weather with the concrete, the mason installing the elevator shaft has offered to work Sunday, December 6 and Monday, December 7 nights as the weather is cooperating
- 90% of the studding in the old section is complete.
- Focusing on the Patrolmen area, the gun room and evidence room
- Plumbing has begun. There is rough plumbing for the shower and bathrooms
- A "port-a-potty" will be put on site as there are no bathrooms available in the building.
- Further framing will begin on Wednesday, December 9.
- Board are being stripped off of the back of the existing building.
- Weston Communication will be consulted to get Police up and running
- HVAC will review the building as it exists, the Board anticipates two phases for HCAV, the old part of the building and the addition.
- A Fire panel needs to be addressed. There will need to be an exposed panel near the entrance. Chief LeBlanc agreed.

The Board feels pleased with current progress and hopes to find the building weather proof in 5 weeks' time.

Norman made a motion to award the slab quote to Mark Lufkin Construction, LLC. for \$6500.00. Bob seconded and all were in favor.

Kathleen was asked to notice a meeting for Wednesday, December 9 at 4:00 in the Town Offices to open the three lumber quotes.

NEW BUSINESS

An employee meeting is scheduled for January 18 at 6:00 before the town meeting. A public hearing will take place on January 4, 2016

Peter will seek council regarding the Kuegel pit after Wednesday. He will report back to the Board.

Encumbered Funds will be discussed at the next meeting, Thursday, December 17.

Kathleen presented bills for signatures.

Kathleen presented an intent to cut for Marilyn Evans of Drinkwater Road. The Board signed the intent.

The Board signed the tax rate acceptance form.

The Board signed off on the Police details for Drinkwater Road.

Kathleen presented a refund to be paid to Solar City for a withdrawn permit.

Kathleen presented a bill from Chris Batchelder for miscellaneous items.

Kathleen informed the Board about an insurance issue. She noted several refund were due to several retired employees and some minimal refunds were due to current employees. She asked the Board to sign for the refunds and they did so.

Kathleen noted two quotes for the annual Town Report. One from Ram publishing for \$2000.00 and a second from Minuteman publishing for \$1065. A determination has not yet been made.

Norman made a motion to approve the minutes for the following meeting dates:

- August 3, 2015 (BOS)
- August 4, 2015 (BOS)
- August 11, 2015 (BOS , architect)
- August 17, 2015 (BOS)
- August 31, 2015 (BOS)
- September 14, 2015 (work session)
- September 21, 2015 (BOS)
- September 22, 2015 (Public Hearing)
- September 28, 2015 (work session)

Bob seconded and all were in favor.

Norman motioned to move to non-public session pursuant to RSA 91-A:3, II (a, c and e) at 8:42 pm. Peter seconded and all were in favor. Two legal matters were discussed, and two matters of compensation were discussed. A single matter of reputation was discussed.

Norman made a motion to leave non-public session and seal the minutes at 9:23pm. Peter seconded and all were in favor.

Norman adjourned the meeting at 9:25 pm. The next meeting will take place on Thursday, December 17, 2015 at the KES library.

Respectfully Submitted,

Michelle Aiken