

**Town of Kensington**  
**Joint Loss Management Committee**  
**Meeting Minutes**

**Entity Name:** Town of Kensington

**Date of Meeting & Start Time:** August 28, 2019 @ 11:11am

**JLMC Representatives (Name & Title):**

<i>Management Representatives</i>	<i>Employee Representatives (Non-Supervisory)</i>
<b>Joseph Pace, Selectman</b> <b>Vanessa Rozier, Selectman</b> <b>Peter Graves, Selectman</b>	
<b>Chief Cain</b> <b>Sgt. Heywood</b>	
<b>Chief True</b> <b>Kathleen T Felch</b>	

*Lab 603.02: Must have equal numbers of employer and employee representatives or more employee than management representatives.*

**Committee Purpose:** The purpose of a JLMC is to bring workers and management together in a non-adversarial, cooperative effort to promote safety and health in each workplace.

**Meeting Discussions:**

1. <i>Reviewed adopted manual from 2015</i>
2. <i>There were no injuries, illnesses, or near misses to discuss.</i>
3. <i>Review of Workplace Safety Inspections</i>
4. <i>Review of Safety Program Manual and will work on updating</i>
5. <i>Safety &amp; Health Training for JLMC Members:</i> <i>Had brief overview and examples from Chief True</i> <ul style="list-style-type: none"><li>○ <i>Review of Applicable Chap 281-A:64 &amp; Chap Lab 600</i></li><li>○ <i>Primex Handouts</i></li><li>○ <i>Sections of the Town Handbook</i></li><li>○ </li></ul>
6. <i>Chief True will be doing inspections on the Town Hall and the Brick School House</i>

**Chap Lab 603.03: Action Plan, Assigned Duties, & Responsibilities:**

<i>Next meeting will be November 18, 2019 at 6:00pm, Elected Chairman Chief Jon True</i>
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**Review from Previous Meetings:**

<i>Nothing reviewed at this time.</i>
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