

**KENSINGTON, NEW HAMPSHIRE
PLANNING BOARD
WEDNESDAY, MAY 1, 2024, 6:30 P.M.
AT KENSINGTON TOWN HALL, 95 AMESBURY ROAD, KENSINGTON, NH
WORKSHOP MEETING MINUTES - DRAFT**

The chairperson called the meeting to order at 6:29pm.

In attendance: Justin McLane (Chairperson), Carly Fenton (Vice Chairperson), Bob Solomon (Selectboard Representative), Mary Smith (Member), Marty Silvia (Member), and Glenn Greenwood (Town Planner)

UPDATES ON PRIOR BUSINESS:

- **Master Plan Survey Mailings**

The board discussed the dissemination of the Master Plan Survey to town residents. C. Fenton detailed a plan to mail a postcard to all Kensington addresses that would give respondents the open to scan a QR and link that would provide the survey electronically. Additionally, if there are respondents who prefer to complete the survey in a hard copy format, those surveys would be available for pick up at the Kensington Library and the Town Hall. The board had previously discussed using Survey Monkey, but C. Fenton discussed using Jotform for the surveys, as it is significantly less expensive than Survey Monkey.

- **Site Plan Review**

The board reviewed the changes made to the regulations by G. Greenwood or M. Smith. Items discussed were how the changes were made, such as ensuring that items on the Site Plan Review application were also reflected in the regulations. G. Greenwood stated that the changes were not very substantial. Revisions were made to existing language, numbering, syntax, etc.

MOTION: Carly Fenton motioned to approve the revised Site Plan Regulations with minor edits made at the meeting. Marty Silvia seconded. All in favor.

- **Any other business brought before the Planning Board**

Lynne Monroe, member of the Kensington Heritage Commission, was in attendance, and spoke with the board about the possibility of greater collaboration with the Planning Board in the future.

- **Approval of Minutes from January 17 & April 17, 2024.**

MOTION: Carly Fenton motioned to approve the minutes of January 17, 2024. Marty Silvia seconded. All in favor.

MOTION: Marty Silvia motioned to approve the minutes of April 17, 2024 as amended, with the land use administrative assistant to confirm the language in line 36 from Ben Richards of Unitil. Mary Smith seconded. 4 in favor, 1 abstention.

- **Adjournment**

MOTION: Mary Smith motioned to adjourn the meeting. Carly Fenton seconded. All in favor.

The meeting adjourned at 8:08pm.

Respectfully submitted,

Owen Corcoran
Land Use Administrative Assistant