

TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833
MONDAY
October 30, 2023
6:30pm
Minutes - Draft

The chair called the meeting to order at 6:30pm and lead those present in the Pledge of Allegiance.

In attendance: Joe Pace (Chairperson), Bob Solomon (Member), Bob Gustafson (Member), and Kathy Felch (Town Administrator).

Public Comment - None

AGENDA:

DEPARTMENT HEADS:

- Police Department –Chief Scott Cain –
 - Chief Cain presented 1 road race (Addendum 1) and 2 open-air permits applications to the board. The Board tabled two of the applications to ask the applicants to provide more information about the planned events.

MOTION: B. Solomon motioned to approve the Kensington Elementary PTO road race scheduled for June 2, 2024. B. Gustafson seconded. All in favor.

- Fire Department – Chief Jon True – Nothing to report.
- Emergency Management - Chief Jon True –
 - The graded Seabrook Station exercise is scheduled for April 3, 2024.
 - Chief True is communicating with NH Homeland Security to request resources for the upcoming solar eclipse.
- Road Manager – Matthew Armstrong-
 - Gravel shoulder repairs have been completed on Drinkwater and Wild Pasture Rds.
 - Heavy rains have impacted wetlands and have led to road flooding, downed trees, and clean up has been completed.

NEW BUSINESS:

- **REVIEW OF THE RIGHT TO KNOW POLICY AND ADJUSTMENTS**

K. Felch provided updates for legislation that has passed the state House of Representatives that would permit towns to charge fees for labor related to fulfilling right to know requests. In the interim, K. Felch explained that it's been recommended to remove language regarding fees for labor until the results of the legislation are available.

- **BOARD MEMBERS TO ATTEND VOTING DAY TOMORROW MARCH 12, 2024**

The Board discussed appointing a designee for B. Gustafson, as he is on the ballot for the town meeting. K. Felch contacted Peter Merrill, who stated that he was willing to act as a Selectboard designee in place of B. Gustafson.

MOTION: B. Solomon motioned to appoint Peter Merrill to be appointed as a selectmen designee for the town election. B. Gustafson seconded. All in favor.

- **GRAVEL INTENT FOR MAP 11 LOT 30**

K. Felch presented an intent to excavate application to the board.

MOTION: B. Gustafson motioned to approve the intent to excavate at tax map 11 lot 30. B. Gustafson seconded. All in favor.

- **LETTER TO THE BOARD ON LIBRARY ACCESS**

J. Pace distributed a letter regarding accessibility issues at the library (Addendum 2). The board agreed to forward the letter to the library board of trustees via the town administrator.

- **LIBRARY CONSTRUCTION ESTIMATE**

J. Pace detailed a construction agreement that the Board received from the Library Board of Trustees that they wanted the board to review. The board discussed the requirement for the Board to be the decision-making body per the new library lease agreement. The agreement needs to be reworked for the library to qualify for the municipal bond bank approval if the town votes in support of the library addition. J. Pace suggested a legal review of the agreement before making any decisions, and that a representative from the Library Board of Trustees attend regular Selectboard meetings to keep the Board apprised of what is going on and where they are in the process.

Town Administrator:

Kathleen Felch-

- **ALL VETERANS CREDIT- 5 DOW LANE**

MOTION: B. Gustafson motioned to approve the veterans credit for 5 Dow Lane, Kensington, NH. B. Solomon seconded. All in favor.

- **SIGN ALL RETURNED COMMERCIAL ZONE PA 42 FORMS**

K. Felch presented PA 42 forms (residences that exist in a commercial/industrial zone. K. Felch confirmed that she had reviewed the forms. The boards signed off on the forms.

- Non-Public Session- RSA91A:3, II (a,b,c,d,e,i,l)

MOTION: B. Solomon motioned to enter into non-public session under RSA 91-A:3, II (a,c). B. Gustafson seconded. All in favor.

The board entered non-public session at 7:20pm.

MOTION: B. Solomon motioned to exit non-public session at 8:14pm. B. Gustafson seconded. All in favor.

- Adjournment

MOTION: B. Solomon motioned to adjourn the meeting. B. Gustafson seconded. All in favor.

The meeting was adjourned at 8:18pm.

Respectfully submitted,

Owen Corcoran
Land Use Administrative Assistant