

**TOWN OF KENSINGTON
BOARD OF SELECTMEN MEETING
Kensington Town Hall
95 Amesbury Road
Kensington, NH 03833
MONDAY
AUGUST 21, 2023
MINUTES APPROVED
6:30PM**

The chair called the meeting to order at 6:30.

In attendance: Joeseeph Pace (chairperson), Bob Solomon, Bob Gustafson, Kathleen Felch (Town Administrator), and Owen Corcoran (Land Use Coordinator)

The chair led those present in reciting the Pledge of Allegiance.

Public Comment-

- Glenn Greenwood (Town Planner)
 - G. Greenwood inquired about plans for the American Legion Hall. He stated that his understanding of the lot is that it is a legally existing, non-conforming lot. He believed that the intent was to build a house on the lot and stated that it might mean that they need to go before the ZBA. He wanted to talk to the selectboard to see how they feel about it.
 - B. Solomon and J. Pace stated that they have not talked about the property in a long time. He said that at this time, the select board had no ideas about it outside the normal planning process.

- Steve Greenland (5 Whipple Way_)
 - S. Greenland presented his concerns regarding the process used by Avitar for property valuations. S. Greenland's letter to the Select Board regarding his concerns is on file at the Kensington Town Hall and can be viewed by the public upon request.

AGENDA:

DEPARTMENT HEADS:

- Police Department –Chief Scott Cain –
 - Seabrook shooting range is an issue again. They are looking for investment to develop the range. There could be possible legal action if they start up again based on the proximity to events held in the town.
 - There were two house breaks, one on August 5th and the other on August 20th. One of the breaks occurred at a residence whose house sits in Hampton falls, but their mailbox is in Kensington. 911 dispatch contacted Kensington PD and not Hampton Falls PD.
 - Chief Cain confirmed with the board that trick or treating will be held on Tuesday, October 31st, from 5-7pm.
- Fire Department – Chief Jon True –
 - The new ambulance has arrived. It has been inspected and it is in very good shape. It will be going out for buffing, lettering, and having the new cot system installed. The department will

have the new radio in-house and expect to have it in service by the end of September/early November. The money came from the EMS fund, so no tax dollars were used for this vehicle.

- Reed Holland and Jason Pool passed their EMT, and Chris Hamel has passed his advanced EMT. We are very proud of these individuals!
 - As mentioned before, the department has gotten the Mule (Rescue 4) and trailer. Both units were paid for with a grant from the state. Lettering will be coming soon, and the Mule has received lights and a radio. Training is ongoing.
 - You may see the fire department out at various times over the next month or so checking some hydrants and cisterns. They do an annual inspection, cleaning and testing to ensure fire suppression water is available for use. The department will be applying for some federal grants (50/50 match) to repair, add, and increase gallonage over the winter, with bids going out in January or February for spring work.
 - The department is working on increasing radio reception for police and fire, as well as adding a town wide repeater system for Road Agent/plows, PD, FD, and emergency Management.
 - We had a great time cooking on Old Home Day, and the fireworks went off without a hitch.
- Emergency Management - Chief Jon True –
 - The Seabrook Station workshop held earlier this month had some minor changes to procedures. Dates to remember:
 - a. Tabletop exercise: September 20, 2023 (day)- *Dir, Deputy Dir, RADEF*
 - b. CFE 1: October 18, 2023 (day) everyone
 - c. KENS SELF DRILL- January 17,2023 (eve) all invited.
 - d. CFE 2: February 7, 2024 (day) everyone
 - e. Graded Exercise: April 3, 2024 (day) everyone
 - We are still updating existing plans and working on the Continuation of Operations Plan. The traffic management plan is in the process of being updated as well, and we will be getting new cones barricades and signage to meet the new standards.
 - We have had very few flooding incidents, although we are heading into hurricane season. We will continue to send out weather alerts to Officials as we get them.
- Road Manager – Matthew Armstrong-
 - M. Armstrong presented estimates regarding drainage on Osgood Rd. (Addendum 1).
 - Knipstein/Conner Enterprises: \$7950
 - Matrix Paving and Excavation: \$6545

MOTION: B. Gustafson made a motion to accept the bid submitted from Matrix Paving and Excavation, INC. for \$6545. B. Solomon Seconded. All in favor, none opposed, no abstentions.

NEW BUSINESS:

- Appointment Aaron Fenton to Planning Board – Full Member

MOTION: B. Gustafson made a motion to appoint Aaron Fenton to the Planning Board for a term to expire on 4/20/26. B. Solomon seconded. All in favor, none opposed, no abstentions.

- The chair swore-in Aaron Fenton.
- Alcohol Permit for Grange Rental
 - Brittany Goodell, 22 Lindenshire Ave, Exeter, NH 03833, is applying for a permit to serve alcohol at a bridal shower.
 - K. Felch presented the permit to the board.
 - Chief Cain had no concerns.

MOTION: B. Gustafson made a motion to approve the use of alcohol at the Grange and approve the permit as a whole. B. Solomon seconded. All in favor, none opposed, no abstentions.

- Planner contract to be signed for GKG Planning LLC
 - The board reviewed the contract for GKG Planning LLC.
 - No changes were made from the previous contract.

MOTION: B. Gustafson made a motion to execute the contract for GKG Planning LLC contract services and authorize the chair to sign for the board. B. Solomon seconded. All in favor, none opposed, no abstentions.

- Grange Insulation
 - K. Felch presented the proposed contract (Addendum 2).

MOTION: B. Solomon made a motion to execute the contract with Keller Exteriors for insulation work at Grange for \$9,100 funding to come from warrant article appropriations. B. Gustafson seconded. All in favor, none opposed, no abstentions.

- Letter from NHDES on Unutil (114 Drinkwater Road) water quality
 - K. Felch presented letter to the board (Addendum 3).

OTHER BUSINESS:

Town Administrator:

Kathleen Felch-

- Update on Surveyors for future Perambulation and setting of markers.
 - One surveyor expressed interest in perambulations.
 - They have GPS methods for surveys, as well as drones, and no issues with walking the boundaries.
 - The surveyor suggested using iron markers rather than granite stones.
- Warrant articles that the board might be thinking about for 2024.
 - Ballot law commission has approved new models for voting machines.
 - The town has almost reached its legal expenses budget limit.
- Any other business brought before the Board
 - J. Pace stated that a prehearing conference with the state ombudsman is scheduled regarding a right to know complaint. Town legal counsel has moved to dismiss. 3 were dismissed, 1 was

set aside. The Ombudsman is looking narrow the scope of the right to know request from January. Parties do not agree with whether the requests were complied with. The next hearing is on August 30, 2023.

- Approval of Board Minutes: August 7, 2023

MOTION: B. Solomon motioned to approve minutes from August 7, 2023. B. Gustafson seconded. All in favor, none opposed, no abstentions.

- **Next Meeting Date – September 11, 2023 and September 25, 2023.**

- Adjournment

MOTION: B. Gustafson motioned to adjourn the meeting. B. Solomon seconded. All in favor, none opposed, no abstentions.

Meeting adjourned at 8:22pm

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APPOINTMENTS: If you do have something that you would like to discuss with the Board, it is best to request being on the agenda of a meeting and provide details of the subject, so the Board can prepare in advance.